EVENT REGULATIONS

Volleyball

Version: 27 ~~September~~ February 2026~~5~~

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SECTION I General Regulations for International Competitions

CHAPTER 1 International Competitions and Matches

1 REGULATIONS AND CATEGORIES

1.1 BASIC REGULATIONS AND RULES

All international Volleyball competitions and matches are governed by the FIVB; they must be played in accordance with:

a. the Official Volleyball Rules (all matches);
b. the Event Regulations;
c. the Sports Regulations;
d. the Competition Regulations;
e. the General Regulations; and
f. the Disciplinary Regulations.

The National Volleyball Federation of the host country shall assist the FIVB as needed in ensuring that these regulations are respected in the technical organisation.

1.2 BASIC CRITERIA FOR THE CATEGORIES

International Volleyball competitions are classified the international Volleyball competitions using the following criteria as a basis:

a. the governing body;
b. the Competition Regulations to be applied; and
c. its sporting and financial conditions.

1.3 CATEGORIES OF INTERNATIONAL VOLLEYBALL COMPETITIONS

The categories of international Volleyball competitions are:

a. FIVB competitions;
b. World competitions;
c. Official competitions;
d. Recognized competitions; and
e. Registered competitions.

2 GOVERNING BODIES AND GROUPING OF INTERNATIONAL COMPETITIONS

2.1 IDENTIFICATION OF THE RESPECTIVE GOVERNING BODY

The governing body of any international competition is determined by the Competition Regulations.

2.2 FIVB COMPETITIONS

2.2.1 Their governing body is the FIVB and the competition regulations for each one are respectively determined by the Volleyball Council. The persons and bodies responsible for their technical organisation and realization may include :

a. the FIVB;
b. FIVB owned companies;
c. the delegates, inspectors and other third parties contracted by the FIVB or its owned companies;
d. the FIVB Control Committee;
e. the local organiser;
f. the National Federation in the territory where the FIVB competition will take place.

The FIVB, the FIVB owned companies and the local organiser shall remain ultimately responsible.

2.2.2 These FIVB Competitions are:

a. World Championships (Section III "Terms and Conditions to bid for an FIVB competition" also applies);
b. World Championships Qualifying Tournaments (if any);
c. World Olympic Qualifying Tournaments (if any);
d. Men's and Women's Under 21 World Championships;
e. Men's and Women's Under 19 World Championships;
f. Boys' and Girls' Under 17 Youth World Championships;
g. Volleyball Nations League and qualification tournaments (if any);
h. Men's Club World Championship; and
i. Women's Club World Championship.

2.2.3 The FIVB and/or the FIVB owned companies and the local organiser of an FIVB Competition (except the Olympic Games) sign an Agreement (contract) in which the specific rights and obligations of the FIVB, the FIVB owned companies and the organiser of the competition are laid down.

2.3 WORLD COMPETITIONS

The following competitions are organised by different bodies and are sanctioned by the FIVB:

a. Olympic Games (the "Olympic Charter" also applies);
b. Youth Olympic Games;
c. Military World Games;
d. Universiade;
e. Islamic Games and
f. Masters games.

2.4 OFFICIAL COMPETITIONS

In consultation with the organiser, the relevant Confederation will authorize and approve the Competition Regulations. The timing of these events shall be subject to approval by the FIVB. The categories and governing bodies are as follows:

a. Continental Senior Championships: Confederations;
b. Continental Senior Club Championships: Confederations
c. Continental Age Group Championships: Confederations;
d. Continental Games: Olympic Continental bodies & Confederations;
e. Regional Games: Olympic regional bodies & Confederations; and
f. Other competitions at continental level: Confederations.

2.5 RECOGNISED COMPETITIONS

The governing body is an organiser recognized by the FIVB. It drafts, in consultation with the commercial and media partners, the Competition Regulations and conditions which are to be approved by the FIVB. The conditions include specifications regarding prize money, title sponsor and commercialization.

The FIVB is the patron and it or its owned companies allow the use of its name and logo in exchange for a fixed fee established by the FIVB or its owned companies.

2.6 REGISTERED COMPETITIONS

The sole governing body is the organising National Federation which also issues the Competition Regulations. All events require registration with the FIVB. As an example, friendly tournaments previously approved by the Confederation or by the FIVB if they involve at least one team from another continent.

2.7 PROGRAMMING OF COMPETITIONS

2.7.1 If dates coincide, the priority will be given to the competition of the highest category and in the order established in these Regulations (See Article 2.8).

2.7.2 The Volleyball Calendar for Senior National Teams will be based on the following FIVB, World and Official Competitions:

a. The Olympic Games
b. FIVB Senior Volleyball Competitions
c. Continental Senior Championship
d. National League Season.

2.7.3 All international Volleyball competitions must be previously approved by the FIVB or the Confederation concerned in the event that only teams of the same continent participate.

2.7.4 The calendar of international Volleyball competitions approved by the Board of Administration can only be modified if changes do not interfere with any other competition already approved. Changes of dates of events already approved or the introduction of new competitions can only be approved if there is no incompatibility with previously scheduled competitions.

2.8 TIMETABLE FOR FIVB, WORLD AND OFFICIAL COMPETITIONS

FIVB COMPETITIONS			
Title	**Periodicity: every**	**Year**	**Recommended Period**
World Championships	2 years	(e.g. 2025, 2027, etc.)	August-September-October
World Olympic QT	4 years (if any)	2023	September-October
Men's & Women's U21 World Championships	2 years	(e.g. 2023, 2025, etc.)	July - August

Men's & Women's U19 Junior World	2 years	(e.g. 2023, 2025, etc.)	July – August
Boys' & Girls' U17 Youth World Championships	2 years	(e.g. 2024, 2026, etc.)	July - August
Volleyball Nations League (Men and Women)	1 year	Annual	May/June/July
Volleyball Challenger Cup (Men and Women)	1 year	Annual	July/August (after the conclusion of Volleyball Nations League)
Club World Championships	1 year	Annual	December

WORLD COMPETITIONS			
Title	**Periodicity: every**	**Year**	**Recommended Period**
Olympic Games	4 years	(e.g. 2024, 2028, etc.)	IOC (July – Aug.)
Youth Olympic Games	4 years	(e.g. 2026, 2030, etc.)	IOC (Aug.)
Military World Games	4 years	(e.g. 2023, 2027, etc.)	July – Dec.
Universiade	2 years	(e.g. 2023, 2025, etc.)	July – Aug.
Islamic Games	4 years	(e.g. 2021, 2025, etc.)	June – Aug.
Masters Games	4 years	(e.g. 2025, 2029, etc.)	July – Dec.

OFFICIAL COMPETITIONS			
Title	**Periodicity: every**	**Year**	**Recommended Period**
Continental Senior Ch. Men	2 years	(e.g. 2023, 2024, 2026, 2028 etc.)	Last week of Aug. through the first 3 weeks of Sept.
Continental Senior Ch. Women	2 years	(e.g. 2023, 2024, 2026, 2028, etc.)	Last week of Aug. through the first 3 weeks of Sept.
Continental Men's U20 & Women's U20 Ch.	2 years	(e.g. 2022, 2024, etc.)	July – August
Continental Boys' U18 & Girls' U18 Ch.	2 years	(e.g. 2022, 2024, etc.)	July - August
Continental Boys' U16 & Girls' U16 Ch.	2 years	(e.g. 2023, 2025, etc.)	July - August
Continental Games	4 years	e.g. 2023, 2027, etc.)	Aug – Sept.
Regional Games	2 or 4 years		3rd weekend May/ 1st weekend Oct.
Recognised Competitions	1 year	Annual	All year

3 ENFORCEMENT OF THESE REGULATIONS

3.1 FIVB AND WORLD COMPETITIONS

Regulations applying to FIVB and World competitions are enforced by the FIVB Executive Committee and the Volleyball Council.

3.1.1 The FIVB Volleyball Department must follow up and chronologically control the technical preparation of the competitions.

3.1.2 The FIVB Volleyball Department and the Organising Committee and/or National Federation will periodically report on the technical preparations of the relevant events to the Volleyball Council, who will report to the FIVB Executive Committee, the FIVB Board of Administration and the FIVB World Congress.

The Organising Committee and/or National Federation will present written reports to the annual Volleyball Council meeting and reports in person (including video and brochures) to the annual FIVB Board of Administration meeting and to bi-annual FIVB World Congresses.

3.1.3 In case of emergency or impossibility to enforce one or more articles of these Regulations in one specific competition, the FIVB Executive Committee may request the FIVB Board's approval to temporarily suspend their enforcement for that specific competition.

3.2 COMPETITIONS AT CONTINENTAL LEVEL (OFFICIAL COMPETITIONS)

Regulations applying to continental competitions are enforced by the Executive Committee and competent Commission of the corresponding Confederation.

3.2.1 The Confederation decides how to follow-up and control the organisation.

3.2.2 The Organising Committee and/or National Federation and the competent Continental Commissions must report on the preparation of the competition to the Executive Committee of the Confederation.

3.2.3 In case of emergency or impossibility to enforce these Regulations in a specific competition under its competence, the Executive Committee of the Confederation may approve the non-application of one or several of these for that specific competition.

3.3 COMPETITIONS AT NATIONAL LEVEL

For competitions at national level, the National Federation concerned is obliged to fully enforce these Regulations in all international matches held under its jurisdiction and, to the extent possible, use the other FIVB rules as a guideline.

3.3.1 World and Continental Competitions granted to the Federation must be organised in accordance with these Regulations and with the decisions of the corresponding governing body.

3.3.2 The FIVB or the Confederation concerned must be consulted about any unforeseen situation which may arise in connection with a tournament.

CHAPTER 2 Participation Conditions and Structure for FIVB Competitions

4 TEAM PARTICIPATION

4.1 NATIONAL OR CLUB TEAMS

FIVB and World Competitions are reserved for the national teams or selected club teams of those Volleyball Federations which are affiliated with the FIVB and up-to-date with their financial obligations and in good order with the FIVB and their respective Confederation.

4.2 TEAMS PER FEDERATION

Only one (1) women's team and one (1) men's team per National Federation may participate in the corresponding category, except in Club competitions.

4.3 LIMITS TO THE NUMBER OF TEAMS

4.3.1 Only the final rounds of FIVB Competitions are limited to a maximum of twenty-four (24) teams.

4.3.2 FIVB Competitions must have a minimum of five (5) participating teams from at least two (2) different Continents except when the FIVB Board of Administration decides otherwise, this no later than six (6) months before.

4.4 TEAM QUALIFICATION

(Right to participate in a Tournament)

4.4.1 The FIVB Board of Administration is empowered to define qualification system or grant direct qualification upon the request of the FIVB Executive Committee and the FIVB Volleyball Council.

4.4.2 When open entry is allowed and the limited number of teams is not exceeded, direct qualification is automatically granted to the registered teams.

4.4.3 Teams may also qualify through gaining a determined position in a previous international competition.

4.4.4 Special qualifying tournaments or matches may be organised or authorized by the FIVB.

4.5 TEAM COMPOSITION

4.5.1 The official Team Delegation is comprised of twelve (12) to fourteen (14) players and six (6) Team Officials. The following Team Official roles must be fulfilled:

a) Team Manager,
b) Head Coach,
c) One (1) Doctor (FIVB accredited) or one (1) Physiotherapist (FIVB accredited).

4.5.2 Extra Team Officials (2nd Assistant Coach, Physical Trainer, Statistician, General Manager, Team Interpreter, etc.) may be added to a Team Delegation but may be accredited only when their local travel and accommodation and other necessary expenses are paid in advance by the respective NF to the Organiser.

4.5.3 In all cases, only the players, the coach and a maximum of four (4) staff members registered on the O-2bis Form will be allowed to sit on the bench;

4.5.4 Doctors and Physiotherapists must have been previously registered with the FIVB and still be in active service. Please refer to Section G of the FIVB Medical Regulations for Doctors and Physiotherapists.

4.5.5 Team's Accreditation for each Competition will be made through the FIVB Volleyball Department and the organising Confederation.

4.5.6 A maximum of one (1) journalist may be accredited by FIVB and may be designated as a Team Journalist for the competition. It is recommended that a Team Journalist is assigned as a Team Videographer and carries out the duties of the Team Journalist.

4.5.7 Should any one of the functional positions not be filled by the properly authorized or accredited person, that position cannot be transferred to another function or person, and, therefore, the official delegation will be reduced accordingly.

4.6 TEAM REGISTRATION

4.6.1 Before the date indicated in the Competition Regulations and no later than six (6) months before the opening of the competition, every National Federation must send its national entry to the FIVB, using the FIVB National Entry Form, to officially confirm its participation in the competition.

4.6.2 National Team Season Long List

Before the date indicated in the Competition Regulations and no later than four (4) weeks before the National Team season, a National Federation shall submit a list of players that it wishes to consider for participation during the National Team season (Long List).

The National Federation may submit as many names on this Long List as it wishes and the players on the Long List shall be prevented from obtaining International Transfer Certificates during this time unless otherwise released from the Long List by the National Federation. Once a player is released from the Long List, he or she may not be selected or added back to the Long List for the same National Team season.

Once the Long List has been submitted, a National Federation may add up to six (6) players per sex category to the Long List prior to the O-2 deadline of its first competition.

4.6.3 Before the date indicated in the Competition Regulations ~~and no later than six (6) weeks before the opening of the competition~~, the National Federation~~, having previously sent its national entry,~~ must remit to the FIVB, by e-mail, its list of team members in line with team composition

limitations in the Competition Regulations duly registered and signed on the O-2 Form (Long List).

Only players registered on the National Team Long List may be added to the O-2 Form. No changes may be made to the O-2 Form after the deadline.

Only players on the O-2 Form that have had their eligibility verified by the FIVB may be selected for the O-2bis Form.

4.6.4. Together with the O-2 Form (Long List), the National Federation must upload the following into the VIS (Volleyball Information System):

For each **player,** it is mandatory to register / submit **through the VIS** the following:

a. Photos as per Team Registration Guideline
b. Personal data (birth date, weight and height, highest reach at spiking and blocking…)
c. Valid passport's copy
d. Valid personal email address and phone number

For the **Team**, it is mandatory to upload **through the VIS** the:

a. Team photo as per Team Registration Guideline
b. a copy of the document with which the entry fee was paid to the organiser and, if applicable, proof of payment for two (2) extra officials, according to Article 4.5.2.

For the **Team Officials**, it is mandatory to submit **through the VIS** the following:

a. Photos as per Team Registration Guideline
b. Team Official's names pronunciations records as perTeam Registration Guideline.

In case of specific questions related to the team registration process, please contact volleyball.teams@fivb.com.

4.6.45 After the submission of the signed O-2 Form (Long List), the participating National Federation cannot make any changes in the players roster on that Form.

4.6.5.6 The O-2bis Form (Short List) is to be submitted (or in accordance with the Competition Regulations) during the preliminary inquiry before the competition, each team must hand over the O-2bis Form (Short List) with the final list of twelve (12) to fourteen (14) players (see Article 4.5.1) chosen from the players previously registered in the O-2 Form (Long List), without changing the individual players' shirt numbers. The O-2bis Form (Short List) shall be signed by all the team delegation members.

4.6.6.7 After the Preliminary Inquiry and until the sending of the Daily Bulletin #1, a team can replace up to two (2) players on the O-2bis Form (Short List), due to medical reasons, with players listed on the O-2 Form (Long List) provided that a Medical Certificate is filed with the FIVB. The change of player will be subject to FIVB approval. Any expenses incurred as a result

of the replacement (if any) shall be covered by the respective team National Federation.

4.6.7 The Head Coach of a team can change the Libero(s) between each match. The Team Manager/Head Coach must inform the Technical Delegate no later than one (1) hour before a match if a Team wishes to change the Libero(s) from that selected for the previous match.

4.6.8 If a team has more than twelve (12) players recorded on the score sheet, the team must designate two (2) Liberos in its team list.

Possible team compositions:

O-2bis Form (Short List): twelve (12) to fourteen (14) players:

a. Score sheet Team list: fourteen (14) players – twelve (12) regular + two (2) liberos
b. Score sheet Team list: thirteen (13) players – eleven (11) regular + two (2) liberos
c. Score sheet Team list: twelve (12) players – twelve (12) regular + zero (0) liberos
d. Score sheet Team list: twelve (12) players – eleven (11) regular + one (1) libero
e. Score sheet Team list: twelve (12) players – ten (10) regular + two (2) liberos

4.6.9 Each continental confederation must confirm to the FIVB, in writing, the final list of teams that have registered for the continental championship no later than 31 May of the year preceding the next respective Age Group World Championship (therefore, continental championship entries should close no later than 15 May).

4.6.10 National Federations having debts towards the FIVB or the respective Confederation for prior editions of a competition are not allowed to register for the next edition of the same competition.

4.7 LATE REGISTRATION

National entry deadlines: after the official entry deadline fixed in the Competition Regulations, there will be a thirty (30)-day period for late registration. Such registration is only possible if accompanied by the payment of a penalty of USD 500 (five hundred US Dollars).

4.8 TEAM SUBSTITUTION

4.8.1 Up to the deadline for national entry:

If a National Federation declares the non-participation of its duly qualified team or simply does not send its national entry before the deadline, the team will be replaced only by the one directly following it in the classification of the competition in which the defaulting team obtained its qualification, except when the FIVB Board of Administration decides otherwise.

4.8.2 After the deadline and having sent its national entry:

If a National Federation withdraws its team from the competition after having entered it within the deadline, the team will be replaced by one designated by the FIVB. The National Federation will be sanctioned accordingly.

4.9 TEAM UNIFORMS

4.9.1 Team uniforms shall comply with these Regulations and the FIVB Volleyball Sports Material, Team Equipment & Advertising Guidelines (see Annex A). For certain events (e.g. Olympic Games, Volleyball Nations League and Age Group Championships), please refer to additional instructions regarding team uniforms included in the Competition Regulations.

4.9.2 Players' names and numbers shall be of a contrasting colour to the part of the t-shirt where they are placed.

4.9.3 For FIVB and World Competitions, each team shall have available three (3) sets of playing uniforms, each one of a different colour. One of them must have a t-shirt which is 75% white and the two (2) other sets must be of different contrasting colours.

4.9.4 By the deadline communicated by the FIVB before the start of the relevant event (see Article 26 of these Regulations, unless requested differently by the FIVB), each team shall submit to the FIVB Volleyball Department for approval:

a. graphic layouts of both players and Team Officials' uniforms, players' injury prevention devices and medical supports (if any), featuring all the logos'/elements' measurements.
b. uniform samples of every set of playing uniform.
c. Team Uniform Application Form.

4.9.5 During matches, Team Officials must conform to the following dress code options:

a. All of the Team Officials must wear the official warm up suit and polo shirt of their Team Delegation, **or**
b. All of the Team Officials must wear the polo shirt and dress trousers of their Team Delegation, **or**
c. All of the Team Officials must wear dress jacket and trousers, collared dress shirt, tie and formal slacks/sneakers of the same colour and style.

However, any Team Officials wearing formal slacks will **not** be allowed on the Field of Play during the official pre-match protocol.

Team Officials who do not respect this abovesaid rule will **not** be permitted to access the Field of Play both during the official pre-match protocol and during matches.

4.9.6 Body suits or other similar garments should not exceed the length of the shorts or shirts. Medical supports may be authorized by the Referees, but body suits are not to be considered as medical supports.

5 ELIGIBILITY OF PLAYERS

5.1 ELIGIBLE PLAYERS

Only players who meet the eligibility conditions laid down by the FIVB in Chapter 1 of the FIVB Sports Regulations may participate in FIVB and World Competitions.

5.2 NATIONALITY

Only players holding the nationality of the country that they represent may be registered to participate in FIVB and World competitions, except for the FIVB Club World Championships. They must produce a valid passport as proof.

5.3 EXCEPTIONS TO NATIONALITY

For official competitions, governing bodies may submit an exceptional ruling concerning nationality to the FIVB Board of Administration.

5.4 NATURALISED PLAYERS

Naturalized players may participate whenever the FIVB Sports Regulations allow them to do so (see Articles 2 and 6.3 of the FIVB Sports Regulations).

5.5 AGE

Whenever an age limit is imposed, players must present their individual passports.

6 CONTROLS

6.1 MEDICAL CERTIFICATE

Depending upon the category of the competition, the players will be required to submit themselves to the statutory medical controls and to present the following certificates:

6.1.1 Health Certificate: All players participating in FIVB, World Competitions and Official Volleyball Competitions as required must present the FIVB Health Certificate M-3 Form at the Preliminary Inquiry, issued by the competent authority in their country in which the health of the competitor and the absence of signs of use, or the lack of equipment to detect the use, of forbidden substances is clearly stated. The certificate must be countersigned by the National Federation and the competitor who, thus, both take the responsibility for the validity of the certificate. The date of the examination must be two (2) months before the opening of the competition.

Before each match, the team manager must proceed to the Jury table with the identification papers of the players.

6.2 SRY TEST

6.2.1 SRY Test Result: Sex must be attested by the national federations based on the sex of a player as reflected in a sex-determining region Y (“SRY”) test. Players shall be required to present a valid SRY test result.

6.3 DOPING CONTROL

6.3.1 Organisers of FIVB or World Competitions are obliged to prepare and bear expenses for in-competition doping control unless otherwise decided by the FIVB.

6.3.2 The procedure to follow must be strictly in conformity with FIVB Medical & Anti-Doping Regulations.

6.3.3 The number of players to be tested will decided by FIVB or any third party agency to which the FIVB delegates such authority in accordance with its testing distribution plan.

7 TEAM DISTRIBUTION, DRAW, GAMES TIMETABLE AND TRAINING SCHEDULE

7.1 TEAM DISTRIBUTION FOR PRELIMINARIES

Whenever the number of teams requires a competition formula with two (2) or more preliminary groups, the teams may be either directly seeded or drawn by lots defined in the Competition Regulations.

7.1.1 When there are a maximum of four (4) teams in each preliminary group, the teams will be directly seeded in the first position of each preliminary group based upon the respective World Volleyball Ranking (Senior or Age Group) and adopting the serpentine system.

7.1.2 When there are five (5) or more teams in each preliminary group, the teams will be directly seeded in the first two positions of each preliminary group based upon the respective World Volleyball Ranking (Senior or Age Group) and adopting the serpentine system.

7.1.3 The remaining qualified teams are distributed among the number of pots equal to the number of positions to be draw for of number of teams equal to the number of pools based on their position in the respective world volleyball ranking (Senior or Age Group) and will be drawn for their seed line by line applying the serpentine system. Confederation quotas may be taken into account.

7.1.4 Seeding and/ or distribution in draw bowls of teams will be conducted in accordance with the respective World Volleyball Ranking (Senior or Age Group) at a date defined by the Competition Regulations.

7.1.5 The FIVB reserves the right to seed the host team at the head of pool A and proceed with the remaining teams according to the above procedures. In case of two or more hosts, those are placed at the head of pools based on their position in the respective World Volleyball Ranking (Senior or Age Group), i.e. top ranked host at the head of pool A, second ranked host at the head of pool B, etc.

7.2 ORDER OF MATCHES AND DAILY MATCH SCHEDULE

7.2.1 Whenever a Round Robin competition system applies, the order of matches is determined by a customized Berger Table system guaranteeing that the top seeds face the least strong seeds first (where possible):

Pools of eight (8) teams:

Round 1	1	2	3	4

	8	7	6	5
Round 2	1	2	3	4
	7	8	5	6
Round 3	1	2	3	4
	6	5	8	7
Round 4	1	2	3	4
	5	6	7	8
Round 5	1	2	5	6
	4	3	8	7
Round 6	1	2	5	6
	3	4	7	8
Round 7	1	3	5	7
	2	4	6	8

Pools of six (6) teams:

Round 1	1	2	3
	6	5	4
Round 2	1	2	3
	5	4	6
Round 3	1	2	5
	4	3	6
Round 4	1	2	4
	3	6	5
Round 5	1	3	4
	2	5	6

Pools of five (5) teams:

Round 1	1	2
	5	4
Round 2	1	3
	4	5
Round 3	2	4
	3	5

Round 4	1	2
	3	5
Round 4	1	3
	2	4

Pools of four (4) teams:

Round 1	1	2
	4	3
Round 2	1	2
	3	4
Round 3	1	3
	2	4

Pools of three (3) teams:

Round 1	1
	3
Round 2	2
	3
Round 3	1
	2

7.2.2 The daily match schedule is determined by the FIVB or its owned company in consultation with the organiser and the media rights holders.

7.2.3 Concerning the order of matches and daily match schedule the organiser has the following rights:

a. To propose match order and match time based on the regulations set out in article 7.3.1, always subject to the approval of FIVB or its owned companies.
b. To propose the day and time of the Quarter Final match of the host team in case of qualification.
c. In a group of five (5) or more teams, the team playing the last match of the day cannot play the first match of the following competition day.
d. Match schedule once approved by the FIVB and its owned companies, is made available on the Event's official website.
e. Any changes to the match schedule before the start of the event are subject to the approval of the FIVB and/or its owned companies.
f. After the start of the event, changes to the match times are possible

only in contingency situations upon exceptional approval of the FIVB Control Committee President or equivalent appointed delegate onsite in the event of previous match delays or over-run.

7.3 TEAM TRAINING SCHEDULE

7.3.1 On the pre-competition days (or on rest days), each team must be guaranteed:

a. 2-hour uninterrupted training session a day (where possible, depending on the court availability versus number of teams requiring training).

7.3.2 Each team will have at least one (1) hour training on Competition Court at least the day before their first match on that Competition Court.

7.3.3. On competition days, each team must be guaranteed:

a. A minimum of 1-hour training session based on the team's match schedule.

7.3.4 Trainings on match days must be scheduled in a way that a minimum of five (5) hours of interval is given to the team from the end of the morning training until the start of the match.

7.3.5 Earliest morning training can start at 08:00, and latest evening training can start at 21:00.

7.3.6 All teams must have equal conditions and must be granted similar training opportunities in terms of number of trainings on competition/training courts, balance of morning/afternoon trainings, total training time, etc.

7.3.7 Training must not be scheduled at the same time as the Preliminary Inquiry, or any other activities related to the Event requiring Team Delegations' participation.

7.3.8 If additional training is requested by a team, it is at the discretion of the OC to facilitate this with the prior approval of the Technical Delegate.

7.3.9 The training times on competition days are defined according to the team match-up sequence.

7.3.10 The OC must provide a Fitness Gym training facility to be used by the teams upon their request, as well as provide transportation and water.

7.3.11 The required Fitness Training Equipment for the FIVB and World competitions is defined in the organisers hosting agreement and the Competition Regulations:

8 TEAMS RANKING SYSTEM DURING THE COMPETITION

8.1 TEAM RANKING SYSTEM

To establish the ranking of teams in each pool after a pool phase, the following criteria is implemented.

8.2 NUMBER OF VICTORIES

By the number of victories (match won, match lost) among teams of the same pool or group.

8.3 IN THE CASE OF EQUAL NUMBER OF VICTORIES

8.3.1 Number of points gained = If two (2) or more teams have the same number of victories (match won, match lost), they will be classified in descending order by the points gained by each team per match as follows:

Match won 3-0; 3-1	3 points
Match won 3-2	2 points
Match lost 2-3	1 point
Match lost 0-3; 1-3	0 point
Match forfeited	0 points (25-0;25-0;25-0)

8.3.2 Set quotient = If two (2) or more teams are tied on the number of points gained, they will be classified in descending order by the quotient resulting from the division of the number of all sets won by the number of all sets lost.

8.3.3 Points quotient = If the tie still persists based on the set quotient (see Article 8.3.2), the teams will be classified in descending order by the quotient resulting from the division of all points scored by the total of points lost during all sets.

8.3.4 If the tie continues to persist based on the point quotient, the tie will be broken based on the team that won the last match played between the tied teams. When the tie in point quotient is between three or more teams, these teams will be ranked taking into consideration only the matches involving the teams in question.

8.3.5 If two or more teams did not play against each other, the tie will be broken based on the highest ranked team in the respective World Volleyball Ranking (Senior or Age Group).

8.4 COMBINED TEAM RANKING SYSTEM

To establish seeding of qualified teams in a Direct Elimination Phase and the Final Standing of the eliminated teams after the Preliminary Phase, the following criteria shall apply:

8.4.1 Position of the team in the Pool (1st, 2nd, 3rd and 4th).

8.4.2 Followed by Team Ranking System principles set out in Article 8.1, 8.2 and 8.3.

8.5 FINAL STANDING

At the end of the competition, all participating teams will be ranked from 1st place to n place based on number of participating teams as per the following regulations:

8.5.1 After preliminary phase, the eliminated teams will be ranked in the Final Standing as per the Combined Teams Ranking System, including all matches played so far in Pool Phase.

8.5.2 After Direct Elimination, eliminated teams will be ranked in the Final Standing as per the Teams Ranking System, including all matches played so far in preliminary phase and Direct Elimination Phase.

8.5.3 After Quarter Finals, eliminated teams will be ranked from 8th to 5th in the Final Standing as per the Teams Ranking System, including all matches played so far in preliminary phase and Direct Elimination Phase.

8.5.4 The losing Teams of the Semi-Finals will compete for 4th and 3rd place and the winning teams of the Semi-Finals will compete for 2nd and 1st place.

9 COMPLAINTS

Complaints may be lodged at different stages of the competition, including during matches, after matches and at other times during the competition.

9.1 PROCEDURE FOR COMPLAINTS FOLLOWING A MATCH

9.1.1 All complaints concerning the result of a match must be presented in writing to the members of the Control Committee within one (1) hour after the end of the match concerned.

9.1.2 Once the scoresheet is checked and signed by all relevant participants without protest, no further team protest on technical aspects can be accepted, e.g. seven (7) substitutions, scorer's error, referees' error, etc.

9.1.3 Such a complaint must be in English and be accompanied by a deposit of CHF 300 (three hundred Swiss Francs) in cash, or the equivalent in local money.

9.1.4 The deposit will be refunded immediately if the complaint is found valid.

9.1.5 The Control Committee President must convene to consider the complaint within twelve (12) hours after the presentation of the complaint and render its verdict. A member of the Organizational Sub-Committee who is of the same nationality as one of the interested parties to the complaint will not be admitted to the session.

9.1.6 The Control Committee President may call all persons involved in the case and their representatives to give testimony.

9.1.7 All complaints concerning medical controls must be made in accordance with the Medical & Anti-Doping Regulations.

9.1.8 All other complaints must be made directly to the Control Committee President within one (1) hour after the contested fact has been noticed.

9.2 VERDICT

9.2.1 The verdict is final and must be made within eighteen (18) hours from the payment of the deposit.

9.2.2 The Control Committee must communicate its verdict in writing without delay to the interested parties.

9.2.3 The Control Committee President, in the name of the Control Committee,

is the sole judge of whether or not to make a report to the press about the complaint.

CHAPTER 3 Preparation, Follow-Up and Control of the Competition

10 TRUSTEE OF THE ORGANISATION

10.1 NATIONAL FEDERATION

The organisation of FIVB competitions is entrusted by the FIVB to the National Volleyball Federation of the country that fulfils the requirements laid down in the FIVB Regulations.

10.2 ORGANISING COMMITTEE (OC)

The National Federation forms an Organising Committee (OC), which becomes the delegated trustee, and immediately enters into communication with the FIVB from which it will receive instructions directly.

Whenever the competition is held in more than one city, local organising committees will be established reporting to a centralized national organising committee.

10.3 LEGAL PERSONALITY OF OC

The OC must, whenever the FIVB considers it indispensable, have legal personality recognized by the national and local government authorities.

For Senior World Championships and World Cups, a Supervisory Board will be established, consisting of representatives from the FIVB, the Organising Committee and the Host TV Broadcaster. The Supervisory Board is the authority of the competition and will monitor and control the overall preparation.

10.4 OC EXECUTIVE BODY

The National Organising Committee must comprise of one or more representatives of:

a. National Federation;
b. the national government authorities (whenever possible);
c. Host TV Broadcaster; and
d. important public or private bodies.

Representatives of the following may also be appointed to the National Organising Committee based on commercial considerations:

a. Official Travel Agency;
b. Marketing Agency; and
c. Press Agency.

10.5 YEARLY REPORTS TO THE FIVB

Written reports must be presented to the Sports Events Council on an annual basis. A representative of the National Organising Committee must report every year to the Board of Administration at its annual meeting. Presentations must also be made to the World Congress on a two year basis.

10.6 FIVB REGULATIONS

The Organising Committee makes all administrative and technical arrangements, including organisational charts, sports material, timetable, preparation of venues, etc., strictly abiding by these Regulations.

10.7 SPORTS MATERIAL AND EQUIPMENT

No less than three (3) years before the Olympic Games and two (2) years before other FIVB or World competitions, the FIVB informs the organiser and potential participants of the sports material and equipment to be used during the competition.

National Federations cannot approve any material or equipment that has not been previously homologated by FIVB.

FIVB approved coloured balls made of synthetic leather material must be used.

11 FIVB TECHNICAL AND ADMINISTRATIVE DELEGATES DUTIES DURING THE PREPARATION OF A COMPETITION

The FIVB President will appoint a Control Committee to be confirmed by the FIVB Board of Administration.

11.1 APPOINTMENT AND POWERS

The control and follow-up of the organisation will be managed by the FIVB Volleyball Events Director in coordination with two (2) technical and one (1) administrative delegate appointed by the Board of Administration. Other delegates may be appointed by the FIVB for inspection visits requiring experts or professional expertise. If no administrative delegate is appointed, his responsibilities are assumed by the technical delegate.

11.2 INSPECTION VISITS

11.2.1 The delegates visit the host country and each host city to meet the officials of the OC at least once a year, inspect the facilities and material, and check the organisational structure and training of personnel, etc.

11.2.2 The inspection visit held in the year of the competition is a final control at least two (2) months prior to the start of the competition.

11.3 RESPONSIBILITIES OF THE FIVB TECHNICAL DELEGATES

The technical delegates are responsible for the inspection and approval of the competition and training venues, of the organisational chart of the competition, of the job description and procedure for instructing personnel involved in the competition, of the matches and training schedule and in general of the follow-up of all tasks requiring FIVB approval.

(*Note: Technical Delegates are members of the Control Committee and may have the titles such as Event Director, Referee Sub-committee member, etc.*)

11.4 RESPONSIBILITIES OF THE FIVB ADMINISTRATIVE DELEGATE

The administrative delegate is responsible for the verification, approval and follow-up of the plans proposed by the organiser for board and lodging and transportation facilities for technical officials, Control Committee members (jury), teams and mass media representatives.

(*Note: Administrative delegate is a member of the Control Committee and when there is no Administrative delegate appointed, the Organizational Sub-committee will be responsible for the duties of the Administrative delegate*)

11.5 FINANCIAL OBLIGATIONS

11.5.1 The organiser pays international travel expenses, meals and accommodation for the four (4) delegates once a year. If more visits or more delegates are deemed necessary, the organiser pays only for meals and accommodation after approval by the FIVB Executive Committee.

11.5.2 The FIVB will pay:

a. per Diem for FIVB Delegates; and
b. the international travel expenses for the subsequent visits in the same year, if these are necessary.

11.6 INSPECTION MEMO

Each visit must be concluded with a general meeting in which an inspection visit report is agreed, indicating the present state of the organisation and the instructions given to the organiser.

11.7 ARRIVAL OF FIVB DELEGATES BEFORE THE COMPETITION

The delegates must arrive in the main host city no less than four (4) / three (3) days prior to the start of the competition.

12 TECHNICAL OFFICIALS (T.O.)

12.1 INTERNATIONAL REFEREES (I.R.)

International technical officials are the International referees appointed by the FIVB Board of Administration on the proposal of the Refereeing Commission:

12.1.1 Referees designated as international within the year of the competition may not be proposed.

12.1.2 Referees from the participating countries are given priority, but may also be appointed from non-participating countries.

12.1.3 The FIVB Board of Administration ensures the presence of at least two (2) referees from non-participating countries, one (1) local referees from the organising country and a number of referees equal to the number of participating teams.

12.2 NATIONAL TECHNICAL OFFICIALS (N.T.O.)

National technical officials are the scorers, line judges, ball retrievers, floor moppers and quick moppers proposed by the Organising Committee and approved by the Referee Delegate.

12.3 ACCOMMODATION OF INTERNATIONAL REFEREES

International referees may not be accommodated in the same hotel as the players. Whenever possible, referees are to be accommodated in single rooms during FIVB, World and official competitions.

12.4 ARRIVAL OF INTERNATIONAL REFEREES BEFORE THE COMPETITION

International Referees must arrive not later than three (3) full days prior to the opening of the Competition.

13 CONTROL COMMITTEE IN FIVB COMPETITIONS (JURY)

13.1 POWERS AND RESPONSIBILITIES

The Control Committee is the highest authority during a competition with the powers of the FIVB and through FIVB Sub-Committees is responsible for:

13.1.1 the smooth running of all activities related to the competition;

13.1.2 the adherence to the FIVB Constitution, Disciplinary Regulations, General Regulations, Event Regulations, Sports Regulations, and the Specific Competition Regulations;

13.1.3 the nomination of Control Committee members for the preliminary inquiry (two (2) for each competition venue). The preliminary inquiry consists of a meeting in which take part the team manager, the team doctor, the members of the Control Committeenominated for this purpose and a representative of the Organising Committee. It must take place on the same day as the arrival of the teams or on the following day at the latest, always before the General Technical Meeting.

13.1.3.1 Documents to be presented by the team manager:

At the beginning of the preliminary inquiry, thet team manager must present the following to the members of the Control Committee:

a. passport of all players and members of the ddelegation;
b. the O-2bis Form;
c. Health Certificate for each player (M-3 Form);
d. ID card issued by the FIVB to the doctor and the physiotherapist of the delegation;
e. uuniform certificate from the FIVB;
f. one (1) sample of each set of the captain's playing uniform (one (1) of each colour) plus one sample of each set of Liberouniforms (one of each colour) plus the toteam officials' uniform, if the latter is not a suit;
g. injury prevention devices to be used by members of the team;
h. the application form for the use of a video camera to tape the matches for purely technical use, excluding all commercial exploitation;
i. duly accreditedjournalist identification; and
j. receipts issued by the organiser for expenses relating to extra tteam officials.

13.1.3.2 Documents to be presented by the Organiser to the Control Committee:

a. O-2 Form;
b. preliminary inquiry form (O-7 Form);
c. choice of uniform colours Form with match schedule printed (O-1 Form);
d. important documents including Specific Competition Regulations;
e. invitation letter to the General Technical Meeting;
f. agenda for General Technical Meeting;

g. stickers numbered 1-20 (at least twenty-four (24) sets) to be placed on Organising Committee Accreditation Cards;
h. team Video Camera Form and camera stickers;
i. computer equipment with VIS and office software for the production of VIS Team Composition Lists and O-1 Form for the Daily Bulletin and for production of ID cards; and
j. invitation for the Coaches and Captains for the press conference.

During the preliminary inquiry, all the requested documents will be presented and checked. The team manager and the coach must confirm the final list of players. The O-7 Form must be completed. Identification card will be issued for all members of the team delegation and extra officials (upon payment of expenses) by the Organising Committee following the preliminary inquiry.

13.1.4 the conducting of a General Technical Meeting twenty-four (24) hours before the start of the competition with the Control Committee members, team managers, coaches, referees, doctors, interpreters and organisers (if applicable). The Agenda shall include the following points:

13.1.4.1 Welcome by Organising Committee President;

13.1.4.2 Welcome by Control Committee President;

13.1.4.3 Presentation of Control Committee Members (Control Committee President);

13.1.4.4 Presentation of International Referees (Refereeing Delegate / Official);

13.1.4.5 Presentation of Team Delegations by the delegates (Team Managers);

13.1.4.6 Presentation of the Organising Committee Staff (Organising Committee President);

13.1.4.7 Report of the Venue Operations Delegate (Venue Operations Delegate / Official):
eligibility of Players and Officials;
identity cards on Jury Table;
number of officials allowed on the bench;
dress uniformity for officials on the bench;
team movements upon completion of the match;
choice of colours for match uniform (confirmation of O-1 Form);
publicity on team delegation's equipment;
distribution of VIS result, statistics and daily bulletin;
place for the changing of shirts during the match;
place for team statisticians;
place for video cameras;
team spectator seating;
team Statisticians;
communication between Team Bench and Team Statisticians; and
involvement of delegation in the opening and closing ceremony.
13.1.4.8 Report of the Referee Delegate (Refereeing Delegate):
Rules of the Game to be applied;
discipline on the court;

match Protocol;
timing protocol from warm up court to match court;
interval between 2nd and 3rd sets; and
delays in match start time.

13.1.4.9 Medical Matters (Medical Delegate)
doping control; and
court medical assistance.

13.1.4.10 Information about the Press (Press Delegate)
mixed zone;
press conference; and
Daily Bulletin.

13.1.4.11 Organiser Information (Competition Manager)
organisational Structure;
communication procedures – Sport Information;
transportation;
access to the venues;
training Schedule; and
laundry.

13.1.4.12 Miscellaneous
closing by the Control Committee President.

13.1.4.13 Documents to be presented at the General Technical meeting by the Organiser:
Daily Bulletin No.1 (including uniform colours assignment for the first round); and
competition hall layout showing position of entrance of teams, mixed zone, changing hut, stand for the officials, stand for teams, team video camera area, team statistician tables and medical assistance.

13.1.5The President of the Control Committee or Technical Delegate authorized by the FIVB President must remitto the Sports Events Department within fifteen (15) days after the close of the competition, the reports of the sub-committees:

a. justified appreciation of the quality of the organisational competence of the host country;
b. a justified appreciation of the quality of the facilities and services provided to the press based on the report submitted by the Press Sub-Committee; and
c. a justified appreciation of the quality of the TV coverage (number of cameras). If he considers the coverage excellent, he shall request the Host Broadcaster to furnish him with a 50-minute DVD and a Beta cam SP to be immediately sent to the FIVB Secretariat.

13.2 APPOINTMENT OF MEMBERS

Control Committee members are appointed by the FIVB Administration, with the FIVB President or his representative acting as Chairman and only spokesman of the Committee.

13.3 ARRIVAL OF THE CONTROL COMMITTEE MEMBERS BEFORE THE COMPETITION

Control Committee members must arrive not later than four / three days prior to the opening of the Competition (World senior and under age competitions) with the exception of the official photographer who must arrive two (2) days before.

13.4 COMPOSITION OF THE CONTROL COMMITTEE

The Control Committee is composed of several working sub-committees and delegates as follows:

Committees	Delegates
Organizational Sub-Committee	CC President / Event Dir.
Referee Sub-Committee	Referee Delegate
Venue Operations Sub-Committee	Venue Operations Delegate
VIS Sub-Committee	VIS Delegate
Press Sub-Committee	Press Delegate
FIVB Disciplinary Panel Sub-Committee	Medical Delegate
	Marketing Delegate
	FIVB Disciplinary Panel Member

13.5 ORGANIZATIONAL SUB-COMMITTEE

This sub-committee is chaired by the FIVB President or his representative.

Its members are appointed by the Control Committee and shall ensure the smooth running of all matches. The duties of the Organizational Sub-Committee are:

13.5.1 to coordinate all aspects of the competition and make the final decision as regards any protests or complaints about the organisation, match results, medical and refereeing issues after consultation with the sub-committee or delegate in question;

13.5.2 to refer (in additional to the FIVB) to the FIVB Disciplinary Panel Sub-Committee cases of possible rule violations by players, referees, coaches and other participants;

13.5.3 to appoint one (1) of its members as President of each local Control Committee responsible for the smooth running of the matches in each venue or city and with the following duties:

13.5.3.1 to act as Chairman of the local control committee, composed of members of the other sub-committees;

13.5.3.2 to nominate the game jury for each match with the following duties:

a. control of the draw of players for the doping control;
b. transmission of the match report to both the President of the Organizational Sub-Committee and the President of the local control committee; and
c. receipt of claims and protests concerning the match result and preparation of a report in conjunction with the refereeing delegate;

13.5.3.3 to nominate the Game Technical Supervisor with the following duties:

a. to assure the smooth preparation, running and final operation of the match in cooperation with the OC. The Court Manager will be at the disposal of the Game

Technical Supervisor during the game; and

b. to be seated at the Jury's table.

13.5.3.4 to remain in contact with the President of the Organizational Sub- Committee (who is also the President of the Control Committee) in any emergency by any rapid means;

13.5.3.5 to consult the President on late-hour requests by the organiser to alter the match schedule, economic or playing conditions, etc.;

13.5.3.6 to transmit to the President every day a brief and concise report on the daily events. Where applicable, this can just specify "competition without problems".

13.5.4 to delegate powers and assign to each local Control Committee the following duties:

13.5.4.1 to acknowledge and solve complaints about the organiser, FIVB officials or other participants; and

13.5.4.2 to collect the original score sheets of the matches, protests, complaints, and make a report to the President;

13.5.5 to check and approve the accreditation of players, team officials, FIVB officials and guests;

13.5.6 to check and approve final team entries, players' eligibility and uniforms;

13.5.7 to supervise the preparation of facilities and logistics by the organiser for meetings scheduled for all Sub-Committees and the general technical meeting, team briefings and press conferences that follow these meetings involving representatives of all participants;

13.5.8 to inspect, approve and control the hotels and dining facilities for teams, referees,officials and other participants;

13.5.9 to authorize the issue and distribution of ID cards and passes;

13.5.10 to check the special stands (VIPs, FIVB guests, players and FIVB officials) and areas restricted to bearers of specific ID cards (except press) and verify the security measures for controlling access;

13.5.11 to check and control transportation for Technical Officials and Control Committee members, and coordinate available vehicles with the organiser;

13.5.12 to inspect, approve and control the operation of hospitality areas for VIPs, FIVB guests, technical officials, etc.;

13.5.13 to control and coordinate the planning and preparation of the opening, closing and awards ceremonies;

13.5.14 if nominated, to preside over certain matches as Game Technical Supervisor;

13.5.15 to solve problems arising from its duties and present the President with a

report on those not solved.

13.6 VENUE OPERATIONS SUB-COMMITTEE

This sub-committee is chaired by the President of the Control Committee of the event or his representative. Its members are responsible for the quality and quantity of local personnel, material and technical equipment required by the FIVB for the organisation of Volleyball matches in FIVB competitions.

The duties of the Venue Operations Sub-Committee are:

13.6.1 to approve the layout and installation of the competition area in accordance with the FIVB plan and the "Official Volleyball Rules";

13.6.2 to verify that the sports equipment, material and other supplies are available in the quantity and the quality required by the Section III (Organiser's Manual) and the Official Volleyball Rules;

13.6.3 to verify and approve lighting (intensity and beam direction), floor (wood or synthetic), playing court (dimensions), local sound, air conditioning, etc. as required by Section II (Organiser's Manual) and the Official Volleyball Rules; the necessary measurement equipment (light meter, measuring tape, height meter) required to be provided by the Organiser;

13.6.4 to control and restrict the access to the competition area only to authorized personnel, officials and teams playing;

13.6.5 to check and approve the official forms to be used for competition statistics and match results;

13.6.6 to control reports by the organiser on match results, team ranking, training schedule, match schedule, etc.;

13.6.7 to supervise the preparation and electronic distribution by the organiser of the daily bulletin (except for press) and other information published by the FIVB;

13.6.8 to prepare the guidelines and instructions required for the statistics of player and team evaluation and control reports by the organiser on such statistics; to check the availability of one table and one seat for the VIS Delegate next to the statisticians for the competition period;

13.6.9 to draft the technical evaluation report of the competition;

13.6.10 to inspect, approve and control the operation of the areas adjacent to the competition hall (warming-up court, changing rooms,etc.);

13.6.11 to approve the layout and installation of the secretariat and verify the availability of personnel and equipment required for the accomplishment of its duties;

13.6.12 to provide to the Control Committee the material for the selection of the best player;

13.6.13 to control strictly the competition area during matches;

13.6.14 if nominated to preside certain matches as Game Technical Supervisor; and

13.6.15 to solve problems arising from its duties and present the President with a report concerning those not solved.

13.7 REFEREEING SUB-COMMITTEE

This sub-committee is chaired by the President of the Refereeing Commission or its representative. Its members are the immediate collective authority over all referees, scorers and line judgeswhose impartiality and quality they must ensure.

The duties of the Refereeing Sub-Committee are:

13.7.1 To use the referee instructions and guidelines as approved by the Referee Commission, including among other items:

a. refereeing guidelines and interpretation of new rules;
b. refereeing coordination during matches;
c. international game protocol;
d. working program and calendar of meetings and clinics, including their agendas and subjects;
e. conduct and discipline; and
f. travel information.

13.7.2 to check and control the preparations by the organiser for the refereeing clinic and meetings in accordance with Article 40.5.3 of these Regulations;

13.7.3 to hold a preliminary meeting within three (3) days prior to the start of the competition to coordinate duties and allocate specific tasks to be accomplished by each member during the refereeing clinic;

13.7.4 to supervise the organisation of the refereeing clinic and strictly program the presentation of teams, referees and refereeing problems; to supervise with the Technical Commission member the integration and presence of statisticians in this clinic;

13.7.5 to prepare and attend meetings of the Control Committee, the General Technical Meeting and Team Briefing;

13.7.6 to assign Refereeing Delegates (one (1) or two (2)) for each match during the competition who will carry out the analysis and evaluation of the performance of the referees and a Challenge Referee in the event that a challenge system is in use;

13.7.7 to keep statistics on the nomination and performance of referees with regard to the application of rules and to present an individual and general evaluation of their performance;

13.7.8 to keep a record of controversial refereeing decisions on the application of rules and, regardless of the specific outcome, make a choice of the most suitable ruling for similar cases in the future;

13.7.9 to examine and nominate the scorers, line judges, ball retrievers and floor moppers, proposed by the organiser, and supervise and evaluate their performance;

13.7.10 to submit complaints regarding the conduct of a referee that could result in his disqualification to the Disciplinary Panel Sub-Committee;

13.7.11 to assign referees to the various venues or cities and nominate the refereeing corps for each match (1st and 2nd referees, reserve referee, challenge referee (if applicable), scorer and line judges);

13.7.12 when nominating the refereeing corps for a match, to keep in mind that:

a. referees and the refereeing delegate if possible must not come from the same country as the teams involved, nor the referees from the same country as the refereeing delegate;
b. when teams involved come from different continents, referees may also come from one of those continents, unless there is a conflict of interest for the referee;
c. when both teams come from the same continent, referees may also come from that continent, but should be from a different country;
d. as far as possible a referee should not be nominated first referee for two consecutive matches of the same team; and
e. the RSC to submit the refereeing nominations to the Control Committee President;

13.7.13 to check that all referees abide by the Official Volleyball Rules, judge their performance and unify their interpretation of the rules;

13.7.14 to decide on any protest concerning refereeing and report to the Organizational Sub-Committee;

13.7.15 to check national anthems and equipment before the competition;

13.7.16 to solve problems arising from its duties and present the Control Committee Presidentwith a report on those not solved.

13.8 TECHNICAL DELEGATE'S DUTIES / EVENT DIRECTOR

The Technical Delegate is responsible for the smooth running of the competition and the operation of competition and training halls for which he is required to:

13.8.1 coordinate the work of the Technical Sub-Committee and assign individual tasks to the members of the Technical Sub-Committee;

13.8.2 ensure the efficient work of the personnel involved in the event in accordance with their duties as established by the Technical Organisational Chart;

13.8.3 supervise, in coordination with the Administrative Delegate, the preparation and timely availability of meeting rooms (large enough), agenda, documents, furniture and interpreters if required for:

a) Control Committee meeting;
b) Preliminary inquiry;
c) General Technical meeting and/or Team Briefing; and
d) Sub-committees meetings.

13.8.4 coordinate and control the sequence and timely access of personnel to the playing court;

13.8.5 verify the accurate preparation and timely distribution of training schedule, match schedule (or any possible changes).

13.8.6 inspect and verify, with the Technical Sub-Committee members, the

proper setting-up and operation of the areas adjacent to the competition venue (warming-up court, changing rooms) and working areas like Technical bureau (Secretariat);

13.8.7 ensure the correct and timely flow of information, checking the correct preparation, typing and content of match and statistical reports and their timely reception, in collaboration with the Technical Sub-Committee member(s) responsible;

13.8.8 supervise and coordinate with the Press Delegate, VIS Delegate and TSC members the preparatory work and content of the Daily Bulletin;

13.8.9 verify and ensure the operation of the competition area under FIVB control and the availability of national anthems, sports equipment and material;

13.8.10 verify and ensure that in each competition venue the organiser places the FIVB flag, flags of participating countries in the correct positions, competition logo and banners featuring the title of the competition well in evidence, in the view of the public and TV cameras;

13.8.11 ensure that an official photographer has been engaged by the organiser;

13.8.12 determine, in coordination with the Press Delegate and Technical Sub-Committee members, the press photographers' camera positions around the playing court and the exclusive position for the official photographer(s);

13.8.13 check that all documents under his control are forwarded to the FIVB Volleyball Events Department;

13.8.14 prepare a one-page report on the quality of the organisation and structure set up by the organiser for the final report;

13.8.15 supervise and control the game speaker;

13.8.16 check the content of the Competition Handbook before printing.

13.9 MEDICAL DELEGATE'S DUTIES

The Medical Delegate is responsible to:

13.9.1 verify and control all medical services (first aid, doping controls, alcohol-test, medical care on court, etc.);

13.9.2 check health certificates for all players, Medical Certificates and FIVB accreditation cards for team doctors and physiotherapists;

13.9.3 verify that the meals provided by the organiser meet FIVB standards with regard to quantities, calories and nutrition, as laid down in the Medical Regulations;

13.9.4 prepare and attend meetings of the Control Committee, the General Technical Meeting and Team Briefing.

If a Medical Delegate has not been included in the Control Committee, the above duties shall be carried out by the Organizational Sub-Committee.

13.10 PRESS DELEGATE'S DUTIES

The Press Delegate ensures the flow of information and the smooth operation of facilities, equipment and services provided by the organiser for the mass media representatives.

The Press Delegate's duties are to:

13.10.1 prepare the guidelines and press accreditation forms and ensure that they are distributed worldwide on time;

13.10.2 check and ensure the prompt accreditation of press representatives;

13.10.3 verify the accommodation and transportation for accredited press representatives and to provide transportation to FIVB invited media (VIP journalists);

13.10.4 adhere to the FIVB Brand and Graphic Guidelines for press conference material and interview backdrops;

13.10.5 approve the layout and installation of equipment and furniture required for the press working areas including microphones and sound system;

13.10.6 check the operation of press equipment;

13.10.7 ensure adequate control by the organiser of all access to press areas;

13.10.8 to prepare the guidelines and instructions to organisers, team members and press in order to arrange press conferences and interviews adequately;

13.10.9 coordinate actions aimed at a better organisation of press conferences and interviews of players, coaches and FIVB officials;

13.10.10 verify, jointly with the Technical Sub-Committee, the accuracy of the data of VIS reports and ensure the transmission of such to the press and the TV networks;

13.10.11 solve problems arising from its duties and present the President with a report on those not solved;

13.10.12 prepare and attend meetings of the Control Committee, the General Technical Meeting and Team Briefing;

13.10.13 give to all photographers a specific event vest (bib), in light cotton, which is provided by the organisers and identifies the photographers who are able to take still pictures around the court. ENG crews will have to wear a different vest, also provided by the organisers. The official photographer(s) should receive a vest with a third colour, with "FIVB" written on the back;

13.10.14 clear written instructions must be given to photographers about where they may operate;

13.10.15 edit, add a photo and approve match description and press conference reports written by the press writer for the FIVB website;

13.10.16 provide feature stories for the FIVB website on key athletes or events

pertaining to the tournament;

13.10.17 control and supervise the uploading of photographs by the official photographer to the FIVB.org photo gallery;

13.10.18 select the necessary photos from the photo gallery for the tournament slideshow, adding the necessary captions.

13.11 ADMINISTRATIVE DELEGATE'S DUTIES

13.11.1 The Administrative Delegate is responsible for the verification, approval enforcement of the plans proposed by the organiser for:

a) selection of hotels and restaurants; accommodation plan and preparation of housing, meals and transportation facilities for Technical officials, Control Committee members (jury), Referees, teams, guests and mass media representatives;
b) airport and city reception arrangements;
c) accreditation;
d) ceremonies;
e) hospitality areas (in the hotels and competition halls);
f) advertising in the competition halls;
g) stadium configuration;
h) security services; and
i) liability insurance control.

13.11.2 If the Administrative Delegate position is not filled, these tasks shall be carried out by the Organizational Sub-Committee.

13.12 FINAL REPORT

13.12.1 The Control Committee is required to prepare a competition report with the OC before leaving the venue.

13.12.2 The organiser must present on the final day the booklet of the final results.

13.12.3 The organiser must inform the Control Committee before they leave of the time required for the printing of the Final Report.

CHAPTER 4 Requirements for Competition and Training Halls

14 COMPETITION HALLS

14.1 SENIOR WORLD CHAMPIONSHIPS AND OLYMPIC GAMES

For Senior World Championships and Olympic Tournaments, a main hall with seating capacity for 15,000 (fifteen thousand) is required, unless otherwise decided by the FIVB or its owned companies.

14.2 OTHER FIVB, WORLD AND OFFICIAL COMPETITIONS

Other FIVB, World and Official competitions may be authorized to use a hall with less seating capacity in accordance with local conditions.

For Age Group World Championships, two (2) competition halls – meeting FIVB requirements – should be provided as follows:

U21: one (1) city with two (2) venues

U19: preferably two (2) cities with one (1) venue in each city
U17: one (1) city with two (2) venues

14.3 FOR PRELIMINARY ROUNDS OUTSIDE THE MAIN VENUE

For preliminaries or rounds not to be played in the main venue, a hall with a capacity of 5,000 (five thousand) seats is acceptable unless otherwise decided by the FIVB or its owned companies.

14.4 NUMBER OF COMPETITION HALLS

The number of venues and courts will be determined by the FIVB or its owned companies according to the number of matches to be played each day.

14.5 AREAS REQUIRED IN ANY HALL USED FOR OLYMPIC GAMES AND SENIOR WORLD CHAMPIONSHIPS

All venues must dispose of the following areas:

a. competition area;
b. stands and booths for the FIVB Technical Official and the media;
c. two (2) warm-up courts;
d. hospitality area and VIP tribune seats
e. offices and meeting rooms;
f. meeting room for the FIVB President;
g. medical services area;
h. disabled facilities;
i. Media Centre;
j. mixed zone;
k. changing rooms;
l. working and reception rooms for main sponsors;
m. Team Scout area for participating teams;
n. storage space;
o. volunteer center;
p. security area;
q. TV and OB van compound;
r. concessions and sanitary facilities;
s. parking.

15 COMPETITION AREA

The competition area and equipment must be in accordance with the FIVB Official Competition Court Layout (refer to the Organiser Agreement and/or the Competition Handbook).

15.1 DIMENSIONS

A 40 m x 25 m area free of obstacles is required for the match. This area includes space for:

15.1.1 The playing court (18 m x 9 m). The free playing space above the playing area shall be free from any obstructions. The free space shall measure a minimum of 12.5 m in height from the playing surface;

15.1.2 The free zone around the playing court (5 m from side lines and 6.5 m from end lines). Both the playing court and the free zone together make up the playing area (31 m x 19 m);

15.1.3 Free passage-way (space) around the free zone (minimum 2 m wide and minimum 4.5 m wide on the game jury table side).

The three (3) areas – playing court, free zone and free passage-way – make up the competition control area.

15.2 TECHNICAL REQUIREMENTS

The technical requirements of the playing area consist of:

15.2.1 Wooden or synthetic flooring, installed on beams and not concrete, must be covered with non-slip paint or absorbent material, both of which must have been duly homologated by the FIVB.

Only those specifically approved synthetic flooring can be installed directly on concrete.

For World Championships and Olympic Tournaments, synthetic flooring, installed over wood on beams, with white playing court lines is required.

15.2.2 Space free from any obstruction up to a height of a minimum of 12.5 m measured from the floor and above the whole playing area.

15.2.3 For the lighting movable lamps are preferable along each external side of the free zone. All lighting must obtain approval from the FIVB or its owned companies and their use must respect the following requirements:

a. lamps must not inhibit the players in any way;
b. light intensity must be no less than 2000 lux measured at 1 m from the floor;
c. light beams should eliminate shadows on the floor; and
d. spectator stands should be adequately lit when needed.

15.2.4 The arrangement of tables, panels and all equipment must be made in accordance with the FIVB layout (see “Official FIVB Forms and Layouts”) and respect the following requirements:

a. the scorer’s table is 1.50 m x 0.90 m x 0.70 m in height and stands perpendicular to the centre line along the external side of the free

zone facing the referee's chair;
b. the court announcer and scoreboard keeper will each have another similar table placed next to the side of the scorer's table and 30 cm further back from the external side of the free zone;
c. game jury officials will have one table (300 x 90 x 70cm) placed 1.45 m behind the scorer's table. The table should stand on a platform a minimum of 30 cm off the ground; and
d. panels around the free zone will be 3 m long and 1 m in height.

15.2.5 A mobile communication system is required between the competition area and the warming-up hall.

15.3 EQUIPMENT

The FIVB or its owned companies will select, besides the official ball, all equipment required for the competition, choosing it from among the equipment previously homologated by the FIVB. Such equipment will consist of:

15.3.1 posts must be telescopic and protected with a plastic or foam cover. Their surface must be smooth without any projections or attachments such as cables or ropes to hold the posts upright;

15.3.2 the net must be steady and stretch out with one antenna fixed at the edge of each side band;

15.3.3 the referee's chair must be adjustable in height, very stable with a wide base. It must allow the referee, whether sitting or standing, to see 0.50 m above the top of the net;

15.3.4 the electronic scoreboard must be in sight of the two teams, referees, line judges, game delegates and audience with the following indications:

a. name of the countries or teams;
b. service indicator;
c. time-outs granted per team;
d. substitutions made by each team;
e. score of the set underway;
f. score of previous set(s); and
g. challenge (if used).

15.3.5 Manual scoreboards must be on hand for use in case of emergency and must indicate:

a. country or teams' names;
b. score of the set underway; and
c. sets previously won by each team.

15.3.6 Flooring homologated by the FIVB as well as complementary sub-flooring that is placed in a manner that is in compliance with the technical requirements of the manufacturer as well as the FIVB and its own companies and ensures all of the necessary safety requirements are satisfied in order to protect the athletes and on-court personnel..

15.4 ADDITIONAL EQUIPMENT

Additional equipment required on or near the competition area is the following:

a. five (5) new official balls ready for use;
b. two (2) rubber-wheeled trolleys with twelve balls each for warming-up use and two rubber-wheeled trolleys for team clothing;
c. a support for five (5) balls which will stand by the scorer's table (three (3) of the

balls are used during the game);
d. two (2) chairs and seating for eleven (11) persons placed along the external side of the free zone on either side of the scorer's table;
e. two (2) chairs for penalty area and two (2) chairs for the reserve referee and lines judge, two (2) chairs for team liaison, one(1) chair for the control committee liaison;
f. game jury table on a platform with one (1) chair;
g. two (2) tables with three chairs each for organiser court staff and Host TV Broadcaster;
h. an electric buzzer combined with a light within the reach of each of the coaches;
i. a measuring rod clearly marked at 2.24 m and 2.43 m to measure the height of the net;
j. six (6) 1 m long mops to dry and sweep clean the floor;
k. thirty (30) towels for the moppers and the teams; and
l. four (4) red flags or other colour (yellow), each 40 cm x 40 cm in size for the line judges.

15.5 SPARE EQUIPMENT

A spare set of equipment should be available near the competition area in the following amounts:

a. two (2) official nets with antennae, a pair of posts and a measuring rod;
b. two (2) devices for measuring the weight and circumference of the balls and two (2) pressure-gauges;
c. two (2) mops;
d. thirty (30) towels for the moppers;
e. a sufficient number of official balls for the competition; and
f. four (4) red flags or other colour (yellow), each 40 cm x 40 cm in size for the line judges.

16 STANDS AND BOOTHS FOR THE FIVB, PRESS AND TV

16.1 STANDS TO BE RESERVED

Free seats will be reserved as follows:

16.1.1 A presidential stand for the sovereign or head of state and his retinue if required.

16.1.2 A stand (A) for VIP guests with the number of seats in this stand to be determined by the FIVB or its owned companies and agreed with the local organiser.

16.1.3 A press stand (B) for journalists and photographers duly prepared to facilitate their job (electricity, internet etc.) with tables and comfortable seats (as required).

16.1.4 A stand (C) for team members, players, technicians and other officials (as required by the number of teams).

16.1.5 A stand (D) for FIVB International Referees and national and international technical officials (as required by the number of matches to be played daily).

16.1.6 Technical video facilities:
An area of 3 x 6 meters must be placed behind one of the court end lines for the use of the participating teams to make technical films and videos

for use in match preparation, analysis and scouting. This area, as much as possible, should be behind the end line and be raised near the height of the net. This area is reserved for cameras previously checked and approved by the Control Committee and access to it shall be restricted to only one of the accredited members, previously registered, per team. The sale or commercialization of any technical video filmed from this area shall entail a fine of CHF 10,000 (ten thousand Swiss Francs) on the National Federation allowing its sale in its country.

16.2 BOOTHS FOR RADIO AND TV COMMENTATORS

Booths for radio and TV commentators as requested:

a. for the local broadcaster; and
b. for other international broadcasters when they request such.

16.3 TEAM STATISTICIANS AND CHALLENGE SYSTEM CREW

16.3.1 Team statisticians

For each team participating in the match being played, two seats must be made available at a table situated behind the end panels establishing the edge of the free zone (i.e. in the free passageway, behind the service line.) One pair of statisticians shall be situated at the end of the court behind Team A, the other shall be situated behind Team B. The exact location can be found on the Official Court Layout. Electricity and Wi-Fi connections must be available to these tables during the match.

16.3.2 Challenge system crew

Volleyball Challenge System (VCS) area must have direct line of sight of the entire court and must be located on the side of the 2nd Referee (it can be anywhere on this lateral face but not in the corners). The area must be secure and not in view of the public or broadcasters to film process of challenge - 5m x 5m space - tables and chairs for five (5) persons.

- Clear and unobstructed view of the entire court and the 1st referee
- Area must be located on the side of the 2nd referee, out of the FOP in elevated position (if possible, in a booth between tiers 1 and 2)
- 5m x 5m area with tables and five (5) chairs including a highchair for Challenge Referee
- A secure area away from the public
- Screens must be out of view of spectators and broadcasters
- Elevator access to the operations area level
- Easy access to FOP (within 80m)
- Direct line of sight of the entire court
- Easy to connect to OB

17 WARMING-UP AREAS

17.1 LOCATION AND DIMENSIONS

With direct access to the playing court, each hall must have two areas of at least 24 m x 15 m x 7 m height free from any obstacle.

17.2 ADJACENT PLAYING COURTS

One area is acceptable when it is big enough to contain two playing courts divided by a curtain.

17.3 FLOOR COVERING

The flooring of the warming-up area can be either:

17.3.1 the same as the flooring on the competition area (floating wood on beams with synthetic homologated cover), or

17.3.2 specifically approved synthetic flooring installed directly on the hard surface of the warming-up area (concrete, wood with no beams).

17.4 POSTS AND NETS

The posts must be telescopic for quick net adjustment.

17.5 LIGHTING

The lighting must be of 500 lux minimum and all lamps and windows should preferably be protected.

17.6 EQUIPMENT

Equipment required for each warming-up area is the following:

a. one (1) rubber-wheeled trolley;
b. a measuring rod clearly marked at 2.24 m and 2.43 m; and
c. twelve (12) official game balls in good condition.

18 SECRETARIAT AND STATISTICS ROOM

18.1 DIMENSIONS

The secretarial services should dispose of no less than 50 m² in the main hall and 30 m² in other halls.

18.2 REQUIREMENTS

The secretariat must be equipped to satisfy the needs for competition data recordings, control of individual statistics, printing and processing of documents.

18.3 EQUIPMENT AND MATERIAL FOR DATA RECORDING

The section for recording competition data requires the following equipment and material:

a. personal computers, printers and adequate and current office software (and typewriter if required for completion of scoresheets);
b. tables or desks with sufficient chairs;
c. stationery; and
d. internet Wi-Fi connection is mandatory. The bandwidth should be large enough to allow email transmissions and web access.

18.4 EQUIPMENT AND MATERIAL FOR STATISTICAL EVALUATION

The section for the control of individual statistics requires the following equipment and material:

a. PCs and printers in sufficient quantity for the program prepared;
b. tables and chairs for statisticians;
c. stationery;
d. calculators; and
e. portable phones / walkie-talkies (walkie-talkies should be checked by the broadcaster before use because they may interfere with the microphones and TV intercom frequencies).

18.5 EQUIPMENT AND MATERIAL FOR DOCUMENT PRINTING AND PUBLICATION

The information section requires the following equipment and material:

a. tables to sort out documents;
b. high-speed photocopiers with zoom and auto stapler;
c. desk photocopiers with auto-feeder; and
d. all the necessary chairs and desks.

19 WORKING AND RECEPTION ROOMS FOR THE FIVB

19.1 WORKING ROOMS IN MAIN HALL

Working rooms in the main hall at the disposal of the FIVB and its owned companies must be adequately furnished (i.e. equipped with telephone lines and personal computers as required) for the following purposes:

19.1.1 the office room (at least 40 m²) of the FIVB President (or his representative, if requested) must be furnished with two desks, one working table with six (6) chairs in one of them; two (2) comfortable sofas, one (1) low table and chairs in the other;

19.1.2 the office room (at least 40 m²) of the Control Committee President must be furnished with two (2) desks, one (1) working table with six (6) chairs in one of them; two (2) comfortable sofas, one (1) low table and chairs in the other;

19.1.3 the office of the FIVB Technical Delegate must measure no less than 24 m² and be equipped with two (2) working tables and six (6) chairs for other FIVB Technical Officials;

19.1.4 the Control Committee meeting rooms must contain :

a. for the Committees of at least 24 m² with table and chairs for eight persons ,and
b. for the Refereeing Sub-Committee at least 24 m² with table and chairs for eight persons.

19.1.5 An adequate internet connection is mandatory for these areas.

19.2 WORKING ROOMS IN SECONDARY HALLS

Working rooms in secondary halls must meet the requirements as for the main hall (including equipment), except for the dimensions which may be reduced in accordance with the number of officials.

19.3 RECEPTION ROOMS OR LOUNGES IN MAIN HALL

Reception rooms or lounges must be properly arranged and furnished for the following persons:

19.3.1 VIPs, sponsors and guests of honour (with beverages, snacks, a TV set, sofas and low tables);

19.3.2 Control Committee members and FIVB delegates (also with sofas, low tables, beverages, snacks and a TV set); and

19.3.3 International referees (with sofas, beverages and a TV set).

19.4 RECEPTION ROOMS OR LOUNGES IN SECONDARY HALLS

Reception rooms or lounges in secondary halls may be limited to two (2), one (1) for the Control Committee members, VIPs and FIVB guests; the other for referees (both with sofas, low tables, beverages, snacks and a TV set).

20 MEDICAL SERVICES

20.1 REQUIREMENTS

Medical services are required in all halls, properly equipped to satisfy two (2) specific needs as follows:

a. doping control section according to the provisions of this article and the WADA Guidelines for Urine Sample collection (see www.wada-ama.org); and
b. First aid and referees test section.

20.2 DIMENSIONS AND EQUIPMENT FOR DOPING CONTROL SECTION

The doping control section should be at least 40m² and consist of three sections properly fitted out as follows:

a. waiting room (minimum 25 m²);
b. sample collection room (minimum 15 m²);
c. at least two (2) toilets (minimum 5 m²);
d. telephone;
e. lockable refrigerator; and
f. selection of bottled refreshments, including both water and sugary drinks.

This section shall protect the privacy of the athlete, be used only as doping control section, provide a hygienic environment with adequate temperature and bear the appropriate signage, restricting access only to persons with a doping control pass.

20.3 DIMENSIONS AND EQUIPMENT FOR FIRST-AID SECTION

The first aid (and referees test) section should be at least 25 m² and dispose of:

a. beds (at least one (1));
b. basic medical equipment;
c. basic medication;
d. oxygen administration facilities;
e. stretchers (minimum one);
f. telephone;
g. refrigerator;
h. on court first-aid, including automated external defibrillator; and
i. ice machine.

21 MEDIA ROOMS

Press and VIS centres to remain under exclusive FIVB or its owned companies control and supervision and cannot be used by the local organizer for their own purposes. The local organiser shall comply with the specific details set forth in the relevant rider provided by the FIVB or its owned companies.

21.1 MEDIA CENTRE LOCATION, CAPACITY AND EQUIPMENT

The media centre must have direct access to the press stand and mixed zone and contain the following:

21.1.1 Capacity:

A size and capacity large enough for required number of journalists defined by the FIVB or its own companies, including a special area for photographers as requested, with dedicated wireless and wired internet connections (at an internet up and down-speed defined by the FIVB or its owned companies) and their material to be arranged.

21.1.2 Equipment:

21.1.2.1 enough power ports to accommodate the number of journalists and international power adapters as requested by the FIVB and its owned companies;

21.1.2.2 tables and chairs in accordance with the number of accredited journalists;

21.1.2.3 Fifteen (15) secured lockers for media members' use;

21.1.2.4 pigeon-holes for results and press release distribution;

21.1.2.5 a welcome/information desk with security check;

21.1.2.6 refreshment area with at least water and coffee available at all times;

21.1.2.7 a help desk, particularly for IT issues with English-speaking staff; and

21.1.2.8 television screens showing the coverage of the international or domestic feed and event information for journalists who need to work in the press room and maintain a visual of what is happening on the court.

21.2 PRESS CONFERENCE ROOM

The need for a press conference room will be confirmed depending on the event as requested by the FIVB and its owned companies. The local organiser shall comply with the specific details of the press conference room set forth in the relevant rider provided by the FIVB or its owned companies.

21.3 MIXED ZONE

The Mixed Zone should be positioned at the players' exit of the court allowing the press access to the players but separated by a barrier with no crossover between the two parties. A backdrop with sponsors and stakeholders as provided by the FIVB Brand and Graphic Guidelines or approved by the FIVB or its owned companies is required behind the players' interview positions. The local organizer shall comply with the specific requirements for the mixed zone as defined in its agreement with the FIVB or its owned companies.

22 CHANGING ROOMS

22.1 NUMBER

Each hall must have at least six (6) changing rooms in good condition for the following

use:

a. Teams on the program: four (4) rooms; and
b. International referees, scorers, line judges and ball retrievers: two (2) rooms.

22.2 DIMENSIONS AND SERVICES REQUIRED FOR TEAMS

Each of the teams' changing rooms should fulfil the following requirements:

a. dimension: minimum 30 m²
b. showers: minimum 4
c. massage tables: one (1)
d. toilets (Western style): three (3)
e. lockers: fifteen (15)
f. easy chairs or benches: fifteen (15) seats
g. ice box and ice: in sufficiency

22.3 DIMENSIONS AND SERVICES REQUIRED FOR REFEREES

A maximum of four (4) Referees' changing rooms: two (2) for international referees (split into gender) and the other two (2) for referees, scorers and national line judges (split into gender) as follows:

a. dimension: 20 m²
b. showers: two (2)
c. toilets (Western style): one (1)
d. lockers: four (4)

23 TRAINING HALLS

23.1 NUMBER OF HALLS REQUIRED

All international Volleyball competitions require the number of training halls that is deemed sufficient to allow each team at least one and a half hours' training daily.

The FIVB will decide on the number of training halls and notify the organiser.

23.2 HALL DATA AND TIMETABLE

Once the halls have been approved by the FIVB, the organiser prepares leaflets to indicate the training timetable in each hall and with the following information:

a. name of the hall and owner;
b. address and telephone numbers for each training hall;
c. name of the OC Training Hall Manager and contact telephone numbers; and
d. distance from team's lodging and traveling time by bus.

23.3 HALL DISPOSAL

Each training court must be at one team's entire disposal until the arrival of the next team scheduled to train on the same court (A team may invite another team to share its training court).

23.4 REQUIREMENTS

To be approved, a hall requires the following dimensions and equipment:

a. the playing area must be 34 m x 19 m and possible more than 7 m height free from obstacles;
b. the floor of the playing area may be wooden or synthetic, preferably similar to the floor of the competition playing court;
c. posts and nets, antennae included, must be FIVB-approved, preferably the same as on the official playing court;
d. changing rooms with hot water showers must be available for the team's

exclusive use;

e. twenty-four (24) balls and one rubber-wheeled trolley must be available in the hall (balls must be replaced when they lose weight or shape);
f. a manual flip scoreboard for each court;
g. an ice box and ice;
h. first aid facilities; and
i. if possible, a fitness room shall be provided. An access fee may be charged by the organiser.

CHAPTER 5 Drawing of Lots

24 GENERAL GUIDELINES FOR THE PREPARATION OF DRAWING OF LOTS

24.1 ORGANISATION

24.1.1 The drawing of lots is organised under the supervision of FIVB officials at a public session two (2) to three (3) months prior to the start of the competition and prior to the final phase of the competition for the Senior and Under Age World Championships.

24.1.2 The Organiser shall bear the travel and accommodation expenses as well as the per diems of one FIVB official responsible to conduct the drawing of lots ceremony.

24.2 PRINCIPLES

24.2.1 The ceremony strictly follows the provisions of this Section concerning team distribution (seeding) and principles for the team draw. (See Article 7)

24.2.1 The FIVB Sports Events Department may issue Drawing of Lots Technical Organisation Guidelines specific to the competition.

24.3 ORGANISER'S OPTIONS

The organiser must have its technicians ready to make their choice of matches and dates, as granted by these Regulations.

24.4 PREPARATION

The draw should preferably take place in the main city hosting the competition, for which the organiser prepares the following:

24.4.1 The hall must be large enough to accommodate honorary guests, team representatives, mass media and general public.

24.4.1.1 Size

a. Olympic Games and World Championships: no less than 300 m²;
b. other FIVB or World Competitions: no less than 150 m²;
c. height: no less than 5 m.

24.4.1.2 Seating capacity

a. Olympic Games and World Championships: 200-250 (two hundred to two hundred and fifty); and
b. other FIVB or World Competitions: 100-150 (one hundred to five hundred)

24.4.1.3 Distribution of the seating (special sections with armchairs):

a. for IOC and NOC members: five (5) to six (6) seats;
b. for diplomatic corps: eight (8) to ten (10) seats;
c. for FIVB officials, org. committee, guests: twenty (20)

seats;
d. for sponsors: five (5) to six (6) seats;
e. for TV: five (5) to six (6) seats;
f. for journalists Sections with ordinary seats: thirty (30) to forty-five (45) seats;
g. for coaches and teams: fifteen (15) to twenty-five (25) seats;
h. for public and observers: Remainder

24.4.1.4 Equipment required

a. Principal Table:
- no less than 4 m x 1 m, with four (4) to five (5) armchairs
- three (3) microphones placed on a podium 30-40 cm high with two (2) small FIVB flags and the President's name.

b. Table for cups or drawing wheels;
c. Table for the drawing of lots;
- no less than 1.5 m x 1 m
- one microphone placed on a podium 30-40 cm high

d. Tablets with name of participating teams;
- number of tablets in accordance with the draw name of team – in accordance with IOC/FIVB abbreviations
- national flag if possible
- size – no less than 25 cm x 10 cm

e. One panel with the name and logo of the competition;
f. A board or screen for the pool composition, the size of which will depend on the number of teams and pools and which will indicate the title of the competition, host cities, pools and teams in "Berger table" order;
g. A board or screen for the daily match schedule, the size of which will depend on the number of teams and days of competitions and which will indicate the days of competitions, host cities, and pairs of teams;
h. Cups and "eggs" according to the number of participating teams;
i. Tallies bearing the pool names, team names and two sets of numbers from one (1) to eight (8), to be placed in the "eggs".

24.4.2 Technical services:

a. The intensity of the lighting must be sufficient for TV colour recording or live coverage;
b. The sound system must include loudspeakers, microphones, and amplifiers;
c. There should be sufficient electrical sockets for portable TV cameras;
d. The light and sound technicians must be present at all rehearsals and the ceremony.

24.4.3 Special rooms

a. One (1) press room with telephones and Wi-Fi (password protected) internet access
b. One (1) secretariat room with computers, laptops, photocopiers and

furniture.

24.4.4 Personnel

a. Two (2) persons to draw the tallies and hand them over to the FIVB official who announces the content either of teams, pools or numbers;
b. Four (4) persons to set results of the draw on the boards or two persons to set the results of the draw on the screen;
c. Hostesses to receive the guests
d. One (1) professional master of ceremonies;
e. One (1) professional translator (toward English);
f. One (1) professional Press Chief;
g. One (1)responsible official from the OC;
h. One (1) computer specialist.

24.4.5 Special material

a. FIVB flag and logo;
b. National flag of organising country;
c. National flags of participating teams;
d. Emblem (as provided for in the FIVB Brand and Graphic Guidelines) and mascot of competition;
e. Sponsors' advertisements.

24.4.6 Press Conference

A press conference must be prepared according to FIVB instructions.

24.4.7 Reception

A reception/cocktail must be organised in accordance with the special schedule.

CHAPTER 6 Advertising on Team Uniforms

[refer also to Annex A]

25 AUTHORITY AND RESPONSIBILITY

25.1 FIVB AUTHORITY

The FIVB may authorize national teams to wear advertising material on their team uniforms in accordance with these Regulations and as specified in the FIVB Volleyball Sports Material, Team Equipment & Advertising Guidelines (see Annex A).

25.2 CONFEDERATIONS' AUTHORITY

The Confederations are free to authorize the use of advertising material on team members' uniforms during Continental Championships or other continental competitions, but the principles and regulations of the FIVB must be adhered to.

25.3 FINAL AUTHORITY

The FIVB has final authority to refuse all advertising which is contrary to the spirit of these Regulations. The FIVB alone is competent to supervise their application.

25.4 DISPUTE

The FIVB and its respective institutions do not have the responsibility to intervene in any dispute which might arise between firms on the one hand and teams on the other hand in respect of possible problems concerning the advertising on the uniforms.

26 PROCEDURE FOR APPLICATION

26.1 APPLICATION

The application for authorization of advertising material must be sent by the National Federation to the FIVB / Confederation by registered mail and be received by the FIVB four (4) weeks prior to the start of the relevant competition.

26.2 SAMPLE SHIRT

The sample shirt will remain in the possession of the FIVB / Confederation and the National Federation will be notified by registered letter of its approval.

26.3 ADVERTISING APPROVAL CERTIFICATE

Upon receipt and approval of the sample shirt by the FIVB / Confederation, the FIVB / Confederation will issue nan Advertising Approval Certificate.

26.4 SEVERAL SPONSORS

A national team may receive several authorizations for wearing advertising material (different sponsors). A separate procedure is required for each authorization. However, a national team can have a maximum of three (3) sponsors in the same competition.

26.5 CHANGES OF SPONSORS OR MANUFACTURERS

When there is a change in the advertising material approved by the FIVB, whether a company or a logo, and/or a change of manufacturer, the same procedure shall apply.

26.6 FEE

The Confederation may receive a fee, the amount being fixed in agreement with each National Federation for each contract covering to be worn on national team uniforms. The fee to be paid to the FIVB is fixed in the Financial Regulations.

27 STYLE OF PUBLICITY

27.1 NON-APPROVED ADVERTISING

When taking part in a competition, a team member may not carry any advertising material other than the name of the sponsors which has been registered by his team and approved by the FIVB. For the sake of clarity, permanent and temporary tattoos may not display any advertising material and be covered when in a competition.

The size of the advertising material must not exceed 300 cm² in one (1) block on the shirt and one (1) block of the same size on the warming-up suit and 50 cm² on each sleeve or as allowed in the Specific Competition Regulations. (See Annex A.4.1).

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27.2 LOGO OF MANUFACTURER

Apart from the advertising material, the logo of the manufacturer is authorized on the team uniform, including jersey, shirt, shorts, jacket and socks, soso long as it does not exceed 30 cm² or 6 cm x 5 cm on each item.

27.3 LOGO OF SPONSOR

The name or logo of the sponsor (except that of the manufacturer, if the latter is also the sponsor) may only appear once on the front side and once on each sleeve of the shirt or warming-up suit.

At any given match, the entire team must carry the same publicity.

27.4 WARMING-UP SUITS

If a team wears advertising material on its warming-up suits, the name of the country must appear on the opposite side to that showing the advertising material and the design of this advertising material must be identical on both shirt and warming-up suits (Article 26 of these Regulations shall be respected).

27.5 OTHER INSCRIPTIONS

All inscriptions and symbols are considered as advertisements, with the exception of:

a. the official name of the country or region and national flag;
b. the name of the player and his number; and
c. the manufacturer's logo (30 cm² or 6 cm x 5 cm).).

28 GENERAL GUIDELINES FOR ADVERTISING

28.1 NATIONAL TEAMS

A national team must not wear advertising materialon shirts or warming-up suits unless a representative of the team is present and in possession of the respective Advertising Approval Certificate issued by the FIVB or its Confederation and presents it to the Control Committee.

28.2 REFEREES AND SCORERS

The referees and scorers may not have any advertising material on their equipment

or on their clothing, with the exception of the logo of the manufacturer, which must be small and discreet (30 cm² or 6 cm x 5 cm), and of a FIVB Commercial Affiliate on the shirt (maximum two locations, maximum 120 cm²). FIVB may authorise an additional FIVB Commercial Affiliate logo (maximum 30 cm^2) on the short. The additional FIVB Commercial Affiliate logo should be placed directly above the manufacturer logo (maximum 30 cm^2) on the short.

28.3 ADVERTISING BANNED

For the below-mentioned competitions, no advertising material whatsoever may be displayed on the playing or training uniforms. The only permitted inscriptions are the name of the player, the player's number and the manufacturer's logo (which must conform to Article 27.2 of these Regulations):

a. Olympic Games and Olympic Qualifying Tournaments (unless the IOC and the FIVB give authorization for all teams to wear the same advertising name or logo); and
b. FIVB Competitions (unless the FIVB grants its approval for a team to wear a specific advertising on its uniform – see also Article 1.5.5 of the Financial Regulations).

28.4 DISTRIBUTION OF ADVERTISING FEES

The FIVB has the right to negotiate directly the display of advertising material on uniforms of participating teams in FIVB Competitions. The FIVB shall share the amounts collected with the participating teams, after deduction of negotiation expenses and the FIVB share.

28.5 ORGANISERS' AGREEMENT

Before being awarded a competition, an organiser must indicate to the FIVB that he gives his agreement to the publicity on sports clothing which has previously been approved by the FIVB.

29 PENALTIES

29.1 NON-APPROVED PUBLICITY

If a national team appears on court wearing advertising material which has not been approved by the FIVB or does not present the corresponding Advertising Approval Certificate, the team members must immediately change into clothing which is judged to be acceptable; otherwise, they will forfeit the match or the team will be disqualified.

CHAPTER 7 Awards

30 DEFINITIONS OF THE AWARDS

The awards granted for international activity of the members will be defined in the rules of the Awards Committee and submitted to the approval of the Board of Administration

30.1 FIVB ANNUAL AWARDS

30.1.1 Conditions for proposals:

a. The most outstanding players (Men and Women)

The President of a Control Committee of an FIVB competition (Section I, Chapter I, Article 2.2) is obliged to send to the FIVB Secretariat within fifteen (15) days after the close of the competition in question the name of the best player (see also Section I, Chapter III, Article 13.6.12).

b. The most outstanding coaches (Men's and Women's teams)

The President of a Control Committee of an FIVB competition must send to the FIVB Secretariat within fifteen (15) days after the close of the competition in question the name of the best coach (men's or women's teams).

c. Best organiser of a tournament

The President of a Control Committee of an FIVB competition must send to the FIVB Secretariat within thirty (30) days after the close of the competition in question a justified appreciation of the organisation of the tournament, based on the reports of the working sub- committees in their respective fields.

d. Members of the teams "World All-Stars"

Players are chosen according to statistical reports and to the opinion of the members of the FIVB Board;

30.1.2 Conditions for the allocation of the awards

Preparation of the candidates' files:

a. All the documents for the annual FIVB awards must be sent to the FIVB Secretariat before 15 January.
b. The Awards Committee holds a working meeting at the end of January-beginning of February to examine the files prepared by the Secretariat.
c. The Awards Committee, after thorough examination of the candidates' files, prepares its proposals and reports back to the FIVB President.
d. The report of the Awards Committee which is immediately drawn up is given to the FIVB Secretariat for the next meeting of the FIVB Board of Administration.

30.1.3 Nomination of the winners of the annual awards

a. The FIVB Board of Administration nominates those who shall receive the annual FIVB awards following the proposals of the Awards Committee, apart from the award for the Best Sponsor which is decided upon by the FIVB Executive Committee.
b. The list of the winners must be sent to the press by the FIVB Secretariat.

30.1.4 Presentation of annual awards

The awards will be presented during the most important FIVB sports or social event. On this occasion, the FIVB can organise a special ceremony under the financial responsibility of one or more sponsors.

30.2 COURTESY AWARDS

30.2.1 These are awarded by the FIVB President on any occasion that he deems appropriate.

30.2.2 They are presented by the President or by the representative that he appoints.

30.2.3 The awards for anniversaries (50 and 25 years) of the national federations are the responsibility of the FIVB Secretariat.

30.2.4 These awards are presented by the FIVB President during an FIVB Congress.

31 DESIGNATION OF NOMINEES

31.1 PROCEDURE

31.1.1 The FIVB Board of Administration chooses five (5) personalities from among its members in order to constitute the FIVB Awards Committee.

31.1.2 The FIVB Award Committee, upon its own initiative and inquiry, and following proposals of the national federations and different FIVB bodies, presents the candidates to the FIVB Executive Committee and the FIVB Board of Administration.

CHAPTER 8 Official Forms and Layouts

[visit www.fivb.com for the updated list of forms]

32 COMPETITION AREA

- General Layout (court, measures, material, personnel)
- Playing Court
- Photographs and Television
- Advertising places
- Advertising panels (as per FIVB Brand and Graphic Guidelines)
- Perspective view of the competition area

33 REFEREEING FORMS

R-1 Referee Registration (yearly Referees registration Form)
R-2 Referee Nomination
R-3 Daily Refereeing Duty Roster
R-4 Refereeing Evaluation
R-5 Line-up Sheet
R-6 Libero Player Control
- Official Volleyball Scoresheet

34 TECHNICAL ORGANISATION FORMS AND REPORTS

O-1 Choice of Uniform Colours
O-2 Team Registration *
O-2bis Final Team Registration *
O-3 Training Schedule
O-4 (deleted)
O-5 (deleted)
O-6 (deleted)
O-7 Preliminary Inquiry
O-8a Playoffs of WC Under Age *
O-8b Finals and Ranking WC Under Age *
O-9 Entry form for Players / Coaches
O-10 Team Information
O-11 Application to host an FIVB Competition
O-12 Information on the candidate city
O-13 Information on the competition halls
O-14 Training hall requirements and needs
O-15 Information on the hotels

* These Forms / Reports are generated by the VIS Software or the VISASP Web application.

35 MEDICAL FORMS

M-1 Doping Control Form
M-2 Alcohol Test Form
M-3 Players' Health certificate
M-4 Health Certificate for Referees
M-5 (deleted)
M-6 Referee Health Control Form
M-7 Health Certificate for Officials
M-8 Therapeutic Use Exemption (TUE) application form
M-9 Medical Delegate Report Form
M-10 Injury Report Form
M-11 Athlete Retirement Form

36 PRESS REPORTS

Results, rankings and statistics printed by the FIVB VIS software:

P-1 Start List
P-2 Match results and Best Players statistics
P-3 Match Players Ranking
P-4 Collated results & ranking
P-5 Players ranking by Skills
P-6 Teams ranking by Skills

Press Info: Combination of end of day press release and complete daily match results

37 PRESS FORMS

- Accreditation Form

All press forms are to be confirmed with the FIVB Press Department.

38 OTHER

F-1 Confidential Data Form
- Player Application to Change Federation of Origin
- FIVB Recognized Volleyball Competition

CHAPTER 9 Status of international competitions

39 INTERNATIONAL COMPETITIONS

39.1 AUTHORITY AND CONTROL OF INTERNATIONAL COMPETITIONS

39.1.1 The FIVB exercises its authority and control on international competitions between clubs or national teams through the Constitution, General Regulations, Event Regulations, Sports Regulations, Disciplinary Regulations and any other regulations as the case may be.

39.1.2 The Confederations have exclusive authority and control of international tournaments organised by any affiliated national federation between clubs or national teams of the same continent and must guarantee unrestricted participation for players and officials.

39.1.3 The organisers of an International Competition must use their best efforts to obtain entry visas to all officials, players and delegates without any excuse. The FIVB Executive Committee may declare null and void any competition held without respecting this Principle provided that visas have been requested in due time and forms by the persons concerned copied to the local organiser.

39.2 RIGHTS INHERENT TO THE COMPETITIONS

39.2.1 The FIVB is the exclusive owner of all rights inherent to the FIVB competitions, and its own official competitions described in Section I of these Regulations.

39.2.2 The Confederations are the exclusive owners of all rights inherent to their respective continental competitions.

39.2.3 The recognized Zones are the exclusive owners of all rights inherent to their respective zonal competitions.

39.2.4 The national federations are the exclusive owners of all rights inherent to their respective national competitions and international friendly matches not included as part of an international tournament.

39.3 INTERNATIONAL MATCHES

39.3.1 The matches between national teams and club teams of different national federations are considered as international. They have to be played according to the Official Volleyball Rules and under the responsibility of the national federation of the host country.

39.3.2 National federations are responsible for ensuring the correct behaviour of their national or club teams and shall be held responsible for such.

39.3.3 International matches and tournaments between club teams of different national federations are organised under the control of the host Federation and with the previous approval of the respective Confederation and of the FIVB when teams from other continents are participating.

39.3.4 If a national federation learns that an international match will take place in its country without its authorization, it will immediately inform the national federation, the Confederation to which the opponent club belongs and the FIVB and will warn its local players that sanctions may be applicable by the FIVB and the respective Confederation.

39.3.5 If a Confederation learns that an international tournament will take place in one of its affiliated countries without its authorization it will immediately:

a. inform the FIVB;
b. compel the national federation to obtain the required authorization;
c. warn potential participants of the consequences for the players taking part in non-authorized competitions; and
d. suspend the players and national federation who neglect the warning and still participate in the banned competition.

39.3.6 In general, the international competition period is 16 May to 15 October. In particular, periods reserved for specific competition are as previously listed in Article 2.8 of these Regulations.

Participation in FIVB competitions and the calendar of FIVB competitions takes precedence over participation in any other competition.

39.3.7 Each national federation has to send the yearly program of matches or international competitions in which its national team intends to participate to its Confederation.

39.3.8 Confederations must transmit their yearly program of international competitions to the FIVB.

39.4 DISPUTES

39.4.1 In case of dispute concerning an international Volleyball competition, the following documents will prevail in the following order:

a. Organiser Agreement between the FIVB or its owned companies and the local organiser;
b. These Regulations; and
c. Competition Regulations.

CHAPTER 10 Status of Referees

40 REFEREES' RIGHTS AND DUTIES

40.1 CATEGORIES RECOGNIZED BY THE FIVB

The following categories of referees are recognized by the FIVB:

a. National Referees;
b. International Referee Candidates (course made at continental level);
c. International Referees (continental/regional level);
d. FIVB International Referees; and
e. Challenge Referees.

40.2 NATIONAL REFEREES

40.2.1 National Referees are those authorized by the national federations to officiate in their highest-level national competitions and registered with the FIVB.

40.2.2 The national federations are the sole bodies in each country to identify and grant accreditation to the person who has been proven to have complete knowledge of the Official Volleyball Rules and their application during actual game situations.

40.2.3 The national federation establishes its own procedures for nomination and then registers its National Referees with the FIVB Volleyball Department through the VIS system, and the national federation must send a copy of the registration to the Continental Confederation Referee Commission.

40.3 INTERNATIONAL REFEREE CANDIDATES (Courses made at continental level)

40.3.1 Candidates to the title of International Referee are National Referees, as stated in Article 40.2 above, who, after being registered with the FIVB during three of the past five years, have participated in and passed one International Refereeing Course organised by a Continental Confederation and authorized by the FIVB. They receive a certificate of International Referee Candidate from the respective Continental Confederation.

The minimum age to participate in an International Refereeing Course is twenty-five (25) and maximum is forty-five (45) at any time during the year of the course, proven by an official passport which contains at least the year of the person's birth.

40.3.2 Only National Referees registered with the FIVB are entitled to participate in an International Refereeing Course. The applicant must be registered for three of the past five years with the FIVB as a National Referee and pass the medical tests.

40.3.3 If the Referee passes the international refereeing course, he/she will be recognized as an International Referee Candidate by their Continental Confederation and so informed to FIVB.

40.3.4 The procedure for nomination is the following:

a. at the end of the course, the Course Director awards the participants an Attestation of Participation. This attestation must be ratified by the Continental Refereeing Commission at its following meeting; and
b. after the ratification is granted, the Continental Confederation issues a certificate to each approved participant and remits these to the corresponding national federation.
c. score sheets of matches officiated after passing the course could be considered for his/her eventual nomination as international referee unless the Continental Refereeing Commission did not ratify him/her. For Beach Volleyball, events in the year that the candidates have attended the course, cannot be used for his/her eventual nomination as international referee.

40.3.5 English shall be preferably the working language of the International Referee Candidates but Continental Confederations can accept another official FIVB language.

40.3.6 Referees having successfully finished an International Referee Candidate Course in any language other than English will be nominated by the respective Continental Confederation and will be authorized to officiate at Continental level only.

The procedure for a continental referee course must be exactly the same as for an International Referee Candidate course except that the working language for the course may be other than English.

40.3.7 Continental Referees may become International Referees after passing an examination in English and by fulfilling the requirements of Article 40.3.1 of these Regulations. The Confederation Referee Commission must pass the final decision.

Beach Volleyball Continental Referees may become International Beach Volleyball Referees after passing an examination in English and then by sequentially fulfilling the requirements of Article 40.4.1 c) of these Regulations.

40.4 INTERNATIONAL REFEREES (Continental level)

40.4.1 Candidates:

a. International Referees are those International Referee Candidates, as stated in Article 40.3.1 above, who, within the five (5) years following the course they passed, have been certified by their Continental Referee Commission as having officiated at least three (3) matches of which two must be as first referee, at any Continental Championship including Qualification Tournaments and/ Continental Cups competitions and competitions where a Referee Coach is appointed and/or Continental Games organised by Olympic Continental bodies or Confederations.
b. For each Continental Under Age Championship, at least two (2) candidates shall be nominated by the Continental Referee Commission.
c. International Beach Volleyball Referees are those International Beach Volleyball Referee Candidates, who, within the five (5) years following the course they passed, have been certified by their Continental Refereeing Commission as having officiated in at least

two (2) Confederation-recognized Beach Volleyball tournaments (as well as an overall number of five (5) matches as first referee and five (5) matches as second referee) where a Referee Coach or a Referee Instructor is appointed and/or Continental Games organised by an Olympic Continental body or Confederation..

40.4.2 The Continental Confederation will award a personal International Referee's Certificate and ID Card to those candidates proposed by their respective Continental Refereeing Commission, after ensuring that they have fulfilled the requirements as to experience and quality, established by the FIVB Refereeing Commission, in accordance with the following.

40.4.3 The procedure for nomination is as follows:

a. the National Federation of the candidate must send a proposal to the Continental Referee Commission to verify it.
b. the Continental Referee Commission will verify the proposals with the score sheets of the respective matches and send its judgment to the Referee Commission President; and
c. the Refereeing Commission will prepare the proposed nominations for the Confederation Board of Administration for approval. If the candidate is successful, the Continental Confederation will immediately send the corresponding certificate to each respective National Federation.
d. for Beach Volleyball, at any tournament where Candidates are evaluated, there must be present an FIVB-recognized Beach Volleyball Official (such as FIVB Beach Volleyball Referee Delegate, FIVB Referee Instructor) who upon being specifically notified of that task, will submit a report (BVB-43 Form) to the FIVB Beach Volleyball Refereeing Commissioner. A copy of each scoresheet referring to the matches officiated by the candidate must be included in the report. The Beach Volleyball Referee Commissioner will then verify the report and its contents before submitting a proposal for their nomination to the IRC.

40.4.4 The International Referee's title is valid for four (4) years.

40.4.5 During this period, his or her National Federation must register him or her in the FIVB VIS system by no later than 1st November of each year providing an official activity report sheet of the number of national and international matches at which the International Referee officiated.

40.4.6 On the basis of these yearly reports, the FIVB Rules of the Game and Refereeing Commission will decide whether or not to prolong his or her title as International Referee, when he or she has reached the fourth (4th) year of service.

40.4.7 In the case of a lack of national or international activity of a referee, the FIVB Rules of the Game and Refereeing Commission can refuse to prolong the title and oblige him or her to participate in an additional International Refereeing Course or a refresher (theory and practical) examination, conducted by an FIVB Refereeing Instructor/Coach. If the referee passes, his or her title will be renewed for an additional four (4) years.

40.4.8 The age limit for an International Referee is sixty (60) years.

Retired Referees will receive a diploma and medal for their contribution

to Volleyball.

40.4.9 The FIVB and Confederation Refereeing Commission members are not to be allowed to participate as active International Referees while serving on the Commission.

40.5 FIVB INTERNATIONAL REFEREES

40.5.1 FIVB International Referees are those International Referees, as stated in Article 40.4.1 above, who are selected from the pool of Confederation International Referees to participate in a special FIVB International Referee course focused on issues that are specific to FIVB events.

40.5.2 The curriculum for this FIVB International Referee course will be particularly specialised. Only a relatively few referees proposed by the Confederation Refereeing Commission as the very best international referees who have demonstrated particular abilities to referee at the highest Confederation level will be eligible for this level.

40.5.3 The FIVB International Referee courses may operate once per four-year period, or, as needed, to replace a group of referees who have either decided voluntarily, or have been forced through age, to end their career as an active referee.

40.5.4 International Referees who attend the FIVB International Referee course, must afterwards attend a competition organised under the control of FIVB and be assessed to continue to be used at this level. FIVB International Referee status is, therefore, only guaranteed, if the International Referee shows consistently good performance level, and has a sound working knowledge of rules, referee guidelines and of English.

40.5.5 Eligibility and Selection

40.5.5.1 The selection of FIVB International Referees maintain the highest quality. Only the best of the best within a continental framework should be selected. This will require the Continental Referees Commission Presidents to propose a maximum of five (5) International Referees based on their evaluations of their International Referees according to the ranking system. FIVB will also look to the ranking system and may propose additional/ alternative International Referees. Once agreed, the International Referees concerned will be invited to attend the course. FIVB will reserve the right to refuse access to the course for any referee who does not speak English at a very strong level. This is a primary requirement to operate in FIVB events. Continental Referee Commissions must take this into consideration when putting forward the names of International Referees to attend this course. The level of English will be tested well in advance by video conference by the President of the FIVB Rules of the Game and Refereeing Commission or the person assigned by him/her.

40.5.5.2 An additional mandatory requirement for selection of the participant is the physical condition of the International Referee as he or she should be in good physical shape to

withstand the stress of the position of refereeing an elite international competition.

40.5.5.3 While strong English language skills and good physical condition are essential, selection must also take account of the social aspect of refereeing an elite level sport. The referee nominated must be a “team player” capable of mixing socially with ease with the other members of the refereeing teams and the global volleyball community.

40.5.5.4 All participants will receive a certificate of attendance signed by the President of the Rules of the Game and Refereeing Commission and the FIVB President. Successful completion of the course (Very Good/Good) with the approval of the Board of Administration, will allow for nomination to FIVB events along with the existing referees who operate at this level, and replacing those who are retiring due to age or other factors. The classification awarded will be in the Category “C” in the first instance.

40.5.5.5 According to the FIVB ranking system. It is expected that the new FIVB International Referees so awarded Will, with more FIVB experience, rise up through the grading system. However, every two years, their performance will be evaluated and, should their performance fall below that which is required for FIVB competitions (as determined by statistical analysis and supplementary comments), the FIVB International Referees concerned will no longer be nominated (although they may still operate at Continental level as International Referee again).

40.6 RIGHTS AND DUTIES OF REFEREES

40.6.1 Exclusive right to officiate at international competitions

a. Only International Referees must be allowed to officiate at matches of FIVB, World and official competitions.
b. FIVB, official, recognized and registered competitions may be officiated by International Referees or Candidates registered by the FIVB.
c. Beach Volleyball International Referees nominated by the FIVB Board of Administration before and including 2020, may officiate as host NF referees at matches of certain FIVB Beach Pro Tour competitions designated by the FIVB;
d. For a transitional period, Beach Volleyball International Referees originating from previous Beach International Referee CC courses may officiate at certain FIVB competitions. For such cases, the regulations in force at the time of the course will prevail.

40.6.2 Responsibilities

a. The responsibilities of Referees are defined in these Regulations, in the Refereeing Manual and in the Refereeing Instructions for each FIVB competition in this case replacing or completing other regulations.
b. International Referees must hold the nationality of the Federation they represent.
c. An International Referee, legally naturalized by official authorities,

will as far as his or her rights are concerned be classified as a native referee, provided that he has lived in his adopted country for at least one (1) year.

d. A referee having any other nationality, but having lived for at least three (3) years in his adopted country, may be authorized by the FIVB to officiate at international matches if requested by the National Federation of that country and if his referee title is still valid.

e. In the case that an International Referee withdraws from its appointment, any travel tickets which might have been issued at the time of his/her withdrawal must be borne by his/her National Federation.

40.6.3 Compulsory Refereeing Workshop

a. A Refereeing Clinic must be organized under the supervision of the Refereeing Sub-Committee prior to any official, regional or continental competitions strictly following the program:
   - a theoretical session followed by a practical session (FIVB official competitions) or only a practical session (Reg. Cont. competitions); and
   - the realization of the above program must be ensured by the organizer taking into consideration the training needs of the teams.

b. All participating Referees must attend the workshop as follows:
   - International Referees must arrive three (3) full days before the first (1st) day of competition unless the FIVB decides differently; and
   - the National Federations of those Referees who do not arrive in time will be sanctioned according to the present Regulations.

c. Prior to any Beach Volleyball official, regional or continental competitions, a one (1) day mandatory Refereeing workshop must be organized under the supervision of the Refereeing Delegate(s). All Referees must arrive two (2) days before the first (1st) day of competition, and the workshop must strictly follow the program:
   - theoretical lesson (exclusively for referees);
   - theoretical lesson respectively for scorers and line judges;
   - practical session for referees, scorers and line judges;
   - the realization of the above program must be ensured by the organizer.

40.7 REFEREEING EVALUATION OF PERFORMANCE AND REPORTS

40.7.1 Based on the Refereeing Evaluation of Performance Sheet (R-4, see Section I, Article 33), the Referee Coaches assigned for FIVB, world and official competitions must evaluate the referees' performance.

40.7.2 The evaluation of FIVB International Referees' performance is carried out in accordance with the following procedure:

a. only one (1) sheet will be duly filled in per match by one (1) or both game refereeing delegates;

b. after the match, the Referee Coach of the Refereeing Sub-

Committee and the acting FIVB International Referees will will have a briefing to discuss and provide feedback on their performance;

c. the evaluation sheets will be collected by the Chairman of the Refereeing Sub-Committee who will remit them to the Rules of the Game and Refereeing Commission member in charge of statistics and referee categorization, together with his report, at the end of the competition. A copy of the evaluation sheet will be given to the referees during the discussion with them immediately after the match; and

d. during its annual meeting, the Rules of the Game and Refereeing Commission will discuss and confirm the results which will constitute the basis for nominating the FIVB International Referees for future events.

e. at Beach Volleyball tournaments, only one evaluation sheet is filled in by the Referee Coach(es) for each referee, for the entire competition:
   - during the tournament, the referee Coach(es) discusses their respective performances with each referee individually;
   - at the end of the tournament, the Referee Coach(es) will meet each of the referees in order to discuss the evaluation of their performance;
   - a copy of the evaluation sheet will be given to the referees during that discussion. The originals will be collected by the Referee Coach(es) who will send them to the FIVB Beach Volleyball Department, together with their report at the end of the competition. The respective electronic version will be posted on the relevant FIVB platform.

40.7.3 The number of FIVB International Referees per country is limited based on the categories of national federations as follows:

a. Group A: twenty (20) referees;
b. Group B: fifteen (15) referees;
c. Group C: ten (10) referees; and
d. Group D: five (5) referees.

Requests from national federations which can prove their intensive international activity and wish to be classified in another category will be examined.

See Annex F (list of National Federations by category).

The number of FIVB/ Beach Volleyball International Beach Volleyball Referees per country is limited to two (2) groups, respectively of six (6) and ten (10) referees. These groups are based on the National Federations respective international activity.

Requests from National Federations which can prove their intensive international activity and wish to be classified in another category will be examined.

40.7.4 International Referees Candidates are not limited per country.

40.8 SUSPENSION AND WITHDRAWAL OF INTERNATIONAL REFEREES' CARDS

40.8.1 An International Referee/FIVB International Referee who has been inactive in national competitions for a two-year (2) period will be suspended and his or her Referee Card returned to the FIVB as requested by the FIVB Volleyball Department.

40.8.2 An International Referee/FIVB International Referee who has not, for a two-year (2) period, officiated at any international match due to his or her own personal decision or unavailability, whilst continuing his national activity, will be suspended from international activity:

a. at the request of his national federation, the Refereeing and Rules of the Game Commission may grant another examination to resume his or her international refereeing activity; and

b. exceptional cases may be examined by the Rules of the Game and Refereeing Commission at the request of the National Federation.

40.8.3 When an International Referee/FIVB International Referee has to interrupt his refereeing activity for work or study reasons for a two-year (2) period and his or her Federation asks for a leave of absence at the end of the absence, he or she may, with the Rules of the Game and Refereeing Commission's approval, pass an examination in order to be re-admitted to the list of International Referees/FIVB International Referees.

40.8.4 At the international level, it is not possible to perform the duties of a coach and a referee simultaneously. Should an International Referee perform as a coach in an international match, the match will be considered as regular, but the referee will be suspended from his or her activity, and his or her position cancelled.

40.8.5 At the international level, it is not possible to perform the duties of a referee and also be the President of a National Federation simultaneously. An International Referee/FIVB International Referee shall automatically have his or her position as an International Referee or FIVB International Referee terminated once he or she becomes the President of a National Federation.

40.8.6 At the international level, an International Referee/FIVB International Referee shall not be eligible to be appointed to referee volleyball and beach volleyball matches at the same time. He or she must choose to be listed either in the FIVB International Referee list or the Beach Volleyball Referee list but not both.

40.9 CRITERIA FOR THE NEW CATEGORIZATION SYSTEM AND REFEREE SELECTION

40.9.1 The List of FIVB International Referees shall be divided into three (four) categories based on FIVB competitions as follows:

a. Category "A", mainly for: Olympic Games, Senior World Championships, Volleyball Nations League, Volleyball Challenger Cup, and Olympic Qualification Tournaments (including finals stages in all these events)

b. Category “B1”, mainly for: Volleyball Nations League (excluding finals stages), Volleyball Challenger Cup, Club World Championships, and Olympic Qualification Tournaments (including finals stages in all these events);

c. Category “B2”, mainly for: Volleyball Challenger Cup– Under-Age World Championships (including finals stages);

d. Category “C”, mainly for: Under-Age World Championships.

40.9.2 To enter the category C, an FIVB International Referees cannot be older than forty-five (45) years in the year that they take their refereeing course.

40.9.3 An FIVB International Referee must be listed in the previous category for at least two (2) years before being proposed to move up to the next category. Exceptional cases may be evaluated by the Rules of the Game and Refereeing Commissions

40.9.4 The Confederations should strive to nominate International Referees for the above categories from countries with strong national competitions.

40.10 CHALLENGE REFEREES

40.10.1 Challenge referees are those former International Referees and FIVB International Referees, as defined above, up to a maximum of 65 years of age, who are selected to participate in a special webinar with focus on supporting the referees in FIVB procedures where video verification procedures are in force.

40.10.2 The curriculum for this FIVB Challenge Referee training webinar or course will be particularly specialised. Only a relatively few referees will be eligible for this level, as they will have to demonstrate:

a. technical and communication skills in relation to the challenge system and the operators of the verification hardware/ software as well as with the referees;

b. a thorough knowledge of the Challenge Regulations in force as determined through annual examination and refresher support via e-learning;

c. an ability to participate in post-match de-briefings;

d. teamwork with the match referees, including managing the headset hardware as used in the match; and

e. an ability to collect video clips and write reports and compile Challenge statistics for a complete competition.

40.10.3 Challenge Referees who attend the Challenge Referee webinar or course,

must afterwards attend a competition run under the control of FIVB and be assessed to continue to be used at this level. Challenge Referee status can only be , therefore, guaranteed, if the Challenge referee shows consistently good performance levels, and has a sound working knowledge of rules, referee guidelines, Challenge Regulations and of English.

SECTION II Organiser's Manual

CHAPTER 11 Competition Planning and Programming

41 GENERAL ORGANISATION CHART

41.1 PREPARATION

A general organisational chart (master plan) is prepared in which all elements required for the successful running of the competition are methodically arranged to operate as a unified system.

41.2 APPROVAL

This chart is the framework of all operations and must be submitted to the FIVB during the first inspection visit.

41.3 COMPOSITION

The chart includes at least the following divisions:

a. Executive body;
b. Administration;
c. Accommodation and transportation;
d. Facilities and communications;
e. Mass media (press, radio, TV);
f. Marketing and publicity;
g. Protocol and ceremonies;
h. Medical services;
i. Graphics and publications;
j. Security and accreditation;
k. Competition coordinator; and
l. Computer department.

41.4 OBJECTIVE

All divisions of the chart must focus their programs on the sports part of the competition.

42 WORKING SCHEDULE

42.1 PREPARATION

Once the organisational chart is approved, the Organising Committee in contact with the FIVB prepares a working schedule (Master Plan) of the most important tasks requiring specific preparation.

42.2 TASKS TO BE INCLUDED

The Master Plan must include at least the following tasks:

a. Pre-conditions for candidature;
b. Responsibilities of local organiser;

c. FIVB powers and duties;
d. Facilities, equipment and sports material;
e. Preparation of the master plan;
f. Advertising, marketing and publications;
g. Administration and finances;
h. Mass media relations and planning;
i. Protocol and public relations;
j. Medical services; and
k. Security services.

42.3 SUPERVISION

The work to be done to accomplish each scheduled task is established hereunder and supervised by the FIVB.

43 ORGANISER AGREEMENT

43.1 SIGNATURE

The FIVB and the organiser (National Federation / Organising Committee) of an FIVB competition (except the Olympic Games) sign an "Organiser Agreement" in which the specific rights and obligations of the FIVB and the organiser of the competition are laid down.

43.2 DOCUMENTS OF REFERENCE

The draft of the agreement is prepared by the FIVB and states the common acceptance and recognition of duties established in the FIVB Event Regulations as applicable at the time of the competition.

44.3 RIGHTS AND DUTIES

Rights and duties to be stated in the agreement:
a. FIVB powers and authority;
b. Organising Committee ("OC") and National Federation powers;
c. Responsibilities of the organiser and national federation concerning marketing and commercial rights, protection of FIVB rights, television coverage and broadcasting;
d. FIVB responsibilities concerning marketing, mass media, television coverage and broadcasting; and
e. Financial responsibilities of the FIVB and the organiser.

44 INSPECTION VISITS

(See also Section I, Article 11)

44.1 FREQUENCY OF VISITS

Inspection visits are in principle made by the technical and administrative delegates up to twice a year but the organiser proposes the sequence of visits to the FIVB in which the following questions among others will be submitted for approval:
a. Organisation of the competition;
b. Competition halls;
c. Sports material and equipment;
d. Training halls;

e. Working schedule and specific tasks;
f. Facilities for accommodation and transportation; and
g. Promotion of the event.

44.2 INSPECTION MEMO AND ADDITIONAL VISITS

51.2.1 Each inspection must be closed with a general meeting attended by the authorities of each city hosting the matches, the chairman of each local committee and OC members in charge of the organisation, press, refereeing, transport, accommodation, commercialization, TV, publicity, etc.

The conclusions of this meeting must deal with previous inspections and the up-to-date situation; all those persons attending must sign the memo of these conclusions.

51.2.2 Additional inspection visits may be agreed between the FIVB and the organiser.

44.3 FINAL VISIT

The inspection visit held in the year of the competition is a final control at least two (2) months prior to the start of the competition.

44.4 ARRANGEMENTS PRIOR TO A VISIT

44.4.1 The organiser submits an up-to-date report on preparations.

Organisers must provide venue, participant flow and accreditation maps for each competition venue and they must be presented prior to the first inspection visit for verification by FIVB officials.

44.4.2 The organiser and technical delegates prepare the visit and agree on:
a. Purpose of the visit; and
b. Working program.

44.4.3 The visit is established in accordance with one or more of the following groups of tasks, depending on the sequence of visits.

44.4.3.1 First visit: to verify documents, plans, questionnaires or reports by either the organiser or the FIVB Commissions on:
a. Host cities (main and secondary);
b. competition halls and
c. training halls.

44.4.3.2 Second visit: to verify projects or establish the situation regarding:
a. publicity in competition halls;
b. training and selection of national technical officials;
c. accommodation (visit of hotels and restaurants);
d. transportation within each city and between them;
e. telecommunications and broadcasting;
f. local and national advertising;
g. schedule of initial organisation (drawing of lots, match

timetable, refereeing clinic, pools and rounds per city, competition dates, anti-doping facilities and laboratories, etc.);
h. emblem and mascot of the competition;
i. personnel for the competition; and
j. plan for the promotion of the event.

44.4.3.3 Third visit: to determine the situation regarding:
a. match timetable for each competition hall;
b. training schedule and meals;
c. arrival and departure dates for teams, FIVB officials and referees;
d. transportation (local and inter-city);
e. each competition hall;
f. hotels and restaurants in each city;
g. accreditation procedure for team members, referees, FIVB officials, mass media, broadcasters, sponsors, organisers, etc.;
h. drawing of lots (date, place, equipment and protocol);
i. press centre and sub-centres;
j. medical services and controls;
k. number and selection of national technical officials;
l. availability of sports equipment and material at all venues and training halls;
m. FIVB official forms to be printed; and
n. status of the promotion plan.

44.4.3.4 Final visit: to check and definitively establish the situation regarding:
a. arrivals, departures and schedule of the clinic and meetings;
b. timetables of matches, training and meals;
c. accreditation for all participants;
d. international television coverage needs and national broadcasting program;
e. playing area equipment, material and services at all venues;
f. hotels and restaurants reserved for teams, referees, officials and the press;
g. hall arrangements, preparation and execution of the drawing of lots;
h. vehicles available for the competition in accordance with FIVB requirements (see Section III);
i. sponsorship, licensing, publicity and commercial services at all venues;
j. arrangement of advertising panels at all venues;
k. posters, official program, tickets and other printed material (FIVB official forms);
l. training halls;

m. warming-up, secretarial and working areas at all venues;
n. press centre, communication area and transportation available;
o. broadcasting centre (ground station);
p. local and inter-city transportation for teams, FIVB officials and referees and
q. promotion of the event.

44.4.4 The organiser prepares the working program and fixes dates for:
a. Arrival;
b. Visits to top government officials;
c. Working meetings (date, place, duration);
d. Inspections (of plans, projects, venues, suppliers' factories, etc.); and
e. Technical discussions.

44.4.5 The organiser and technical delegates shall have one final meeting to discuss the inspection memo.

44.5 FIVB DELEGATES

44.5.1 Two (2) technical delegates and one administrative delegate are in charge of the inspection visits for the senior World Championships and Olympic Games. There is only one technical delegate in charge of inspection visits for all other FIVB competitions.

44.5.2 The FIVB may appoint other delegates for inspections requiring experts or professionals.

44.5.3 The technical and administrative delegates carry out their yearly inspection visits either together or separately.

44.6 FINANCIAL CONDITIONS

Financial conditions are previously agreed upon according to the event, but for FIVB competitions, expenses are shared as follows:

44.6.1 The organiser covers the following expenses:
a. International travel expenses for three (3) delegates once a year;
b. International travel expenses for three (3) delegates once a year;
c. Accommodation in five-star hotels, including meals, meeting rooms and refreshments;
d. Local transportation (one car per two (2) visitors), including inter-city
e. transportation by air for distances over two hundred (200) kilometres; and
f. Professional personnel, at least two English or French interpreters and one (1) English- speaking shorthand-typist.

44.6.2 The FIVB covers the following expenses:
a. The per diem for visitors and
b. The international expenses for the subsequent visits in the same year, if these are necessary.

45 DRAWING OF LOTS

45.1 ORGANISATION

The drawing of lots is organised under the supervision of FIVB officials at a public session from two (2) months to one year prior to the start of the competition.

45.2 PRINCIPLES

The ceremony follows the provisions of Section I concerning team distribution (seeding) and principles for the drawing of lots (See Article 7 and also Chapter 5).

45.3 ORGANISER'S OPTIONS

The organiser must have his technicians ready to make their choice of matches and dates, as granted by the regulations.

45.4 PREPARATION

(See also Article 24, General guidelines for the preparation of drawing of lots)

45.4.1 The draw should preferably take place in the main city hosting the competition;

45.4.2 Between rounds, the drawing of lots must take place immediately following the last match of the previous round if the rest interval is only one (1) day. If the rest interval is two (2) days, the drawing of lots can take place on the morning-noon of the day after the last preliminary round match.

46 MATCH SCHEDULE

46.1 PRINCIPLES

Principles to be applied:

46.1.1 Where a drawing of lots is held before the start of the competition, the organiser will have its own choice of matches as follows:

46.1.1.1 One (1) match per group of four (4) teams,

46.1.1.2 Two (2) matches on two (2) different days per group of five (5) or more teams;

Once the match order for the first round has been determined by the drawing of lots and in accordance with the Berger Table, the organiser must submit a proposed match schedule to the FIVB.

46.1.2 The Specific Competition Regulations establish the principles for the match schedule for the phases after the first round.

46.1.3 Where a drawing of lots ceremony is not held before the start of the competition, in the case of a Round System, the match schedule will be decided by the FIVB taking into account a proposal from the organiser.

46.2 DAILY TIMETABLE

(See also Article 7.3)

46.2.1 Based on the match schedule, the FIVB, in consultation with the organiser, prepares the daily timetable per group, considering the following:

a. Important matches are played at peak audience hours;
b. Teams playing the last match at night do not play the first match the next morning;
c. Priority may be given to direct live television broadcasting, if requested;
d. Time difference with other continents or countries may be taken into consideration when direct live transmission is scheduled, provided local public attendance is not at risk; and
e. The daily timetable must be prepared and issued immediately after the drawing of lots at the end of each phase, or whenever necessary.

46.2.2 Once both the FIVB and the organiser approve the match schedule and timetable, in principle, no changes can be accepted.

46.2.3 The Control Committee may agree to last-minute timetable changes requested by the organiser if:

a. The request is due to financial or broadcasting problems;
b. Coaches of all teams involved are informed at least twenty-four (24) hours prior to the match.

47 TRAINING SCHEDULE

47.1 PRINCIPLES

Principles to be applied:

47.1.1 The organiser submits a draft of the training schedule and daily timetable to the FIVB in which the following principles apply:

a. Each team has an official playing area at its disposal for no less than one and a half hour daily; and
b. Training hours do not interfere with meals, official obligations or official matches to be played.

47.1.2 Training on a playing court is granted to the teams before their first match and on rest days, as follows:

47.1.2.1 Two (2) practices (one and a half hour each) per day before the first day of the competition and on rest days;

47.1.2.2 Before the semifinals and the finals, the teams that have not yet used the competition playing court have priority for two (2) hours' training if time is available.

48 CLINICS AND MEETINGS

48.1 RESPONSIBILITY OF THE ORGANISER

The organiser is responsible for the material and organisational aspects of the

following clinics and meetings:

a. Refereeing clinic;
b. Statisticians clinic;
c. Control Committee and Sub-Committee meetings;
d. Preliminary Inquiry;
e. General technical meeting; and
f. Team Doctors Meeting.

48.2 PURPOSE AND ORGANISATION OF THE REFEREEING CLINIC

All international and national referees, technical officials and Refereeing Sub-Committee members meet for the purpose of conciliating their opinions and refereeing criteria on the interpretation of the Rules and refereeing instructions and guidelines. The meeting takes place within the three days prior to the start of the competition, and is to be conducted by the Refereeing Delegate. The organiser prepares the following:

48.2.1 A meeting room of sufficient capacity, with whiteboard, projector, stationery and the following documents:
Official Volleyball Rules, in at least three (3) official languages;
refereeing instructions issued by the FIVB for the competition; and
Refereeing Manual;

48.2.2 A hall with an official playing court, stands, local sound and microphones at the disposal of the lecturers, clip boards and paper for the participants;

48.2.3 At least two (2) Volleyball teams of similar, acceptable technical level at the disposal of the Refereeing Sub-Committee;

48.2.4 Attendance of line judges, official scorers, ball retrievers, moppers, music operators and court announcers is compulsory.

48.3 PURPOSE AND ORGANISATION OF THE VIS CLINIC

The FIVB Volleyball Information System (VIS) will be used in all competition venues. Clinics for statisticians will be conducted by a Technical Subcommittee member in order to coordinate and establish working routines, verify criteria and ensure that the VIS will operate under optimal conditions with top quality personnel. The organiser prepares the following:

48.3.1 a meeting room of sufficient capacity, with whiteboard, stationery and the document Guidelines for preparing and using VIS;

48.3.2 a practical clinic will be organised at the same time as the Refereeing clinic; and

55.3.3 The local personnel attending must be those who will officiate during the competition.

48.4 PURPOSE AND ORGANISATION OF THE CONTROL COMMITTEE MEETINGS

The working sub-committees convene for the purpose of enforcing regulations and controls laid down in these Regulations or assigned to them by the governing body, for which the organiser prepares the following, after receipt of the meeting calendar:

48.4.1 A meeting room to seat a minimum of eight persons (for details see Article 19.1.4);
48.4.2 A copy of Section I of these Regulations for each member;

48.4.3 A copy of the Competition Handbook (see Article 51) for each member;

48.4.4 The documents required by each sub-committee:

a. Team registration forms (O-2 Form and O-2bis Form) received from each participating country for Organizational Sub-Committee;
b. Refereeing forms “R” for Refereeing Sub-Committee;
c. Medical forms “M” for the Medical Delegate;
d. VIS-printed forms for the Press Delegate and Technical Sub-Committee;
e. report of the last inspection visit;
f. Other documents requested by the FIVB;
g. English interpreter and Secretary; and
h. Refreshments.

48.5 PRELIMINARY INQUIRY

48.5.1 All teams will undergo a Preliminary Inquiry to determine team composition, uniforms, shirt numbers, health (incl. injury prevention devices) and registration conditions, etc.

48.5.2 The Control Committee members and the Organisers will jointly determine the date, place and time for such inquiry, which will be conducted by the Technical Delegate, one Organizational Sub-Committee member and the organisers before the General Technical Meeting.

48.5.3 The invitation letter for the team must mention that the Team Manager and the Doctor must participate in the Inquiry, and the team must present the passports, O-2 Form and O-2bis Form, M-3 Form and FIVB ID-Card for the Team Doctor. Three (3) sets of the captain’s uniform in different colours must be presented, together with a sample of the training suit, bags and warm-up shirts or suit (if any).

48.5.4 The Team Manager verifies the names of the players and officials listed on the O-2bis Form correcting spellings and data. No substitution of players will be allowed; officials may be different ones or replaced. The Team Manager or Coach must sign the O-2bis Form to confirm the final list of players and officials.

48.5.5 The organisers hand over the O-2bis Form checked by the Team Manager to the FIVB Technical Delegate who then checks data and names listed on the form previously recorded in the VIS by the FIVB Secretariat. The data must be checked from the passports. If no discrepancies in the names or/and shirt numbers are found, the FIVB Technical Delegate signs and approves the final list for accreditation.

The organiser must distribute to each team ID-Cards and O-3 Forms (training schedule), Handbooks, souvenirs and the invitation letter to the General Meeting, Coaches’ Press Conference and the Team Doctor Medical meeting.

48.5.6 The FIVB Delegate must check that the team composition and choice of uniforms are published in the first issue of the Daily Bulletin.

48.5.7 Teams’ Accreditation

The accreditation should be prepared immediately upon each team's arrival (preferably at its own hotel) as follows:

48.5.7.1 The organisers must present to the team manager a copy of the O-2 Form issued by the FIVB VIS and which has been recorded by the FIVB Secretariat according to the O-2 Form previously received.

48.5.7.2 The Team Manager verifies the names of the players and officials listed on the form, correcting spelling and data.

48.5.7.3 Immediately after the Preliminary Inquiry, the organisers issue ID cards for each delegation's member, as per the persons mentioned on the O-2bis Form signed by the FIVB Technical Delegate.

48.5.7.4 Extra officials must only be accredited once their living expenses have been paid by the respective National Federation to the organisers.

48.6 GENERAL TECHNICAL MEETING

Twenty-four (24) hours before the start of the competition, the Control Committee members, team managers, coaches, referees, doctors and organisers convene in each host city for the purpose of verifying that all conditions are met. The Technical Delegates will check that this meeting does not conflict with the training schedule. The organiser shall prepare the following:

a. A conference room of sufficient capacity, with simultaneous interpretation, sound system, blackboard and chalk;
b. Printed official program;
c. Game protocol;
d. Handbook for participants (see Article 51); and
e. Agenda (see the Article 13.1.4).

48.7 FINAL REPORT

See Article 13.12.

48.8 TEAM DOCTORS MEETING

The purpose of the meeting is to verify if the competition conditions are in compliance with the FIVB Medical Regulations and to update Team Delegations on important competition matters as well as the FIVB Medical and WADA Regulations, TUE forms and WADA's prohibited substances.

49 CEREMONIES

49.1 APPROVAL

The programs of the opening, closing and awards ceremonies must be approved beforehand by the FIVB Control Committee President.

49.2 PREPARATION AND SCENARIO

See the document "Protocol for the ceremonies of the FIVB Competitions".

50 REGULATIONS AND INFORMATION ON THE COMPETITION

50.1 PRINTED BROCHURE

No later than one year before the event, all affiliated National Federations receive a printed brochure from the FIVB containing the Specific Competition Regulations and related information.

50.2 CONTENT

The sections to be included in the brochure are:

50.2.1 Organiser:
- a. Mailing address;
- b. Cities involved; and
- c. Competition dates.

50.2.2 Participants:
- a. Number of participating teams;
- b. Team selection and qualification;
- c. Team composition; and
- d. Withdrawals and team replacement.

50.2.3 Entries:
- a. Official registration;
- b. Team registration; and
- c. Entry fee.

50.2.4 Competition:
- a. Formula;
- b. Drawing of lots;
- c. Calendar per round (arrival and departure dates);
- d. Medical controls and services; and
- e. Balls, posts and nets to be used.

50.2.5 Awards:
- a. Prizes and trophies;
- b. Medals and diplomas; and
- c. Other awards if any.

50.2.6 Financial and other conditions:
- a. Accompanying persons;
- b. Accommodation, meals, hotels, etc.; and
- c. Travel conditions provided for teams, referees and FIVB officials.

50.3 APPROVAL

The content of this brochure is previously approved by the FIVB delegates and provides the data required by the Specific Competition Regulations of the corresponding event.

51 COMPETITION HANDBOOK

51.1 The organiser will prepare a Competition Handbook, under the supervision of the FIVB

Volleyball Events Department, for the participating volleyball teams, officials and referees.

51.2 The Competition Handbook will be distributed to team delegations, officials and referees on the day of their arrival.

51.3 The FIVB Volleyball Events Department will check the preparation of the Competition Handbook and complete the checklist in close collaboration with the Competition Director.

51.4 The Competition Handbook shall include:

a. A map of country with competition cities & airports;
b. A map of cities with location of hotels, competition and training halls;
c. A map of competition hall showing team and official stands plus flow chart with accredited areas;
d. The Foreword by Organiser;
e. The list of CC members and International Referees;
f. The General Organisational Chart;
g. The Technical Organisational Chart;
h. A list with the names and phone number of liaison persons and interpreters for each team;
i. The Participating teams & pools;
j. The match schedule;
k. The arrival and departure of officials, referees and teams;
l. The meeting schedule;
m. Intercity transportation (teams, officials, referees);
n. The competition and training halls (with address, telephone & fax numbers);
o. Hotels (with address, telephone & fax);
p. Medical services and controls (including address, telephone & fax numbers of the clinic engaged for emergencies);
q. The opening and closing ceremonies programs;
r. The applications for media accreditation;
s. The procedure for press interviews;
t. The address, telephone and fax numbers of embassies of each participating team;
u. The main sponsors;
v. The general information for delegations;
w. The “Specific Competition Regulations”;
x. The design and layout of Marketing Materials as provided in the FIVB Brand and Graphic Guidelines; and
y. The detailed marketing, commercial and television regulations.

CHAPTER 12 Responsibilities, Assignments and Coordination

52 MANAGEMENT OF THE COMPETITION

52.1 RESPONSIBILITY OF THE ORGANISER

The administrative organisation of the competition is the responsibility of the Organising Committee in general and the management officials in particular.

52.2 TECHNICAL ORGANISATION CHART

The management officials and personnel are methodically arranged in the technical organisational chart in accordance with the three technical divisions of a competition (see the "FIVB Forms and Layouts").

52.3 MANAGEMENT OFFICIALS

The management officials are in charge of providing logistics, material and personnel support for the running of the competition, and these are:

a. The Competition Director;
b. The Refereeing Manager;
c. The Court Manager;
d. The Technical Manager and
e. The Press Officer (see Article 57.3).

53 COMPETITION DIRECTOR

The Competition Director has full authority over any other entity or person in charge of the running of the venues in which the matches are held, for which his duties are:

53.1 DUTIES TOWARDS FIVB OFFICALS

To assist the chairmen of the FIVB sub-committees and obtain the necessary support from other departments for the general organisation (transportation, accreditation, accommodation, etc.).

53.2 RECRUITMENT OF PERSONNEL

To prepare a logistic plan for the quantification and recruitment of national technical officials and volunteers.

53.3 INSTALLATION OF THE WORKING AREAS

To obtain the equipment, material and furniture required for installing all working areas, meeting and other rooms needed for the FIVB and the organisation.

53.4 INSTALLATION OF THE COMPETITION HALL

To check the plans for the preparation and installation of the stands and booths, press and interview rooms, changing rooms and medical services, in accordance with Section I "General Regulations for International Competitions".

53.5 AUTHORITY

To supervise and coordinate the plans of the managers of each of the three technical divisions under his/her control and facilitate their smooth operation.

54 REFEREEING MANAGER

The Refereeing Manager instructs the national technical officials and ensures the preparation of documents, facilities, material and equipment required by the Refereeing Sub-Committee and by the referees in order to perform their tasks, for which his duties are:

54.1 DUTIES TOWARDS FIVB OFFICIALS

To ensure adequate board, lodging and transportation for the referees and Refereeing Sub-Committee members from seventy-two (72) hours before the start of the competition to twenty-four (24) hours after its conclusion.

54.2 COLLABORATION WITH THE REFEREEING SUB-COMMITTEE

To work jointly with the Chairman of the Refereeing Sub-Committee during the competition and attend all scheduled meetings, events and the refereeing clinic.

54.3 AUTHORITY

To arrange the working program and coordinate the activities of each of the three supervisors of the operational branches under his responsibility:

54.3.1 Supervisor of refereeing documents and material who is in charge of the preparation of material and documents required for the matches, for which his duties are:

54.3.1.1 To obtain and make available to referees and members of the Refereeing Sub-Committee sufficient copies of the Official Volleyball Rules, refereeing instructions for the competition, various timetables (games, refereeing meetings and clinic) and the program of the refereeing clinic;

54.3.1.2 To obtain and make available a sufficient quantity of the following FIVB forms:

a. Score-sheets correctly filled-in;
b. Line-up sheets;
c. Referee nomination;
d. Daily refereeing duty roster;
e. Refereeing evaluation;
   Registration of international referees; and
f. E-scoresheet;

54.3.1.3 To ensure the availability of material and equipment required at each playing court, as follows:

a. Thermometer;
b. Hygrometer;
c. Pressure gauges and instruments for measuring both the circumference and weight of the balls, hand or foot air pump;
d. Two (2) mechanical scoreboards;
e. Five (5) balls approved by the Refereeing Sub-Committee for each match; and
f. Referee communication devices;

54.3.1.4 To have at his disposal one (1) or more English interpreter.

54.3.2 Supervisor of national technical officials who recruits and trains a sufficient number of line judges, scorers, ball retrievers and speaker to submit them to the Refereeing Sub-Committee for approval as follows:

54.3.2.1 The same three (3) scorers per two (2) matches daily during the competition at each venue;

54.3.2.2 The same ten (10) line judges per two (2) matches daily/competition/venue;

54.3.2.3 The same fifteen (15) ball retrievers per two (2) matches daily/competition/venue;

54.3.2.4 The same eight (8) floor moppers per two (2) matches daily/competition/venue;

54.3.2.5 The same two (2) speakers per two (2) matches daily/competition/venue.

54.3.3 Supervisor of the refereeing meetings and clinic who is in charge of their planning and organisation, for which his/her duties are:

54.3.3.1 To ensure the availability of meeting rooms and halls for refereeing practice and the selection of national technical officials;

54.3.3.2 To ensure the presence of men's and women's Volleyball teams of a good technical level for the duration of the refereeing practice;

54.3.3.3 To install meeting rooms and halls and ensure the distribution of all documents and materials.

55 COURT MANAGER

The Court Manager is responsible for the smooth running of the matches, the availability of material and equipment officially approved by the FIVB and strict order in the competition area, for which his duties are:

55.1 DUTIES TOWARDS FIVB OFFICIALS

To facilitate the work of the Control Committee members by providing interpreters and couriers during the competition.

55.2 PLANS FOR THE INSTALLATION OF COMPETITION AND WARMING-UP AREAS

To draft the plans for the installation of the competition and warming-up areas in accordance with Section I.

55.3 AUTHORITY

To arrange the working programs and coordinate the activities of each of the three supervisors of the operational branches under his/her responsibility:

55.3.1 Court Supervisor who ensures the installation and operation of the playing area, warming-up court and training courts in accordance with Section I of these Regulations ("General Regulations for International Volleyball Competitions"), for which his/her duties are:

55.3.1.1 To install the playing area as per the FIVB layout (see “FIVB Forms and Layouts”) and maintain tables, chairs, benches, etc., as well as advertising panels (L.E.D.), TV, cameras, in place;

55.3.1.2 To ensure perfect condition of the floor surface, posts and nets, regularly verify the exact height of the net, the position of the side bands and antennae and the tension of the net;

55.3.1.3 To install and maintain in operational condition the playing area of all training halls and warming-up courts;

55.3.1.4 To supervise the operational condition of the lighting and sound system, two (2) mechanical scoreboards, electronic scoreboard and floor mops;

55.3.1.5 To train and coordinate the personnel working on the court as floor moppers, net keepers, light and sound technicians, manual workers and assistants.

55.3.2 Protocol Supervisor who ensures the installation and operation of changing rooms, working areas, lounges and stands in accordance with Section I “General Regulations for International Competitions”, for which his/her duties are to:

55.3.2.1 keep non-authorized people away from the playing area, maintaining all access under strict order and control;

55.3.2.2 maintain strict order and control of VIP rooms, officials’ lounges, changing and work rooms;

55.3.2.3 maintain strict control of access and order in the warming- up court in accordance with the daily match timetable and training schedule;

55.3.2.4 train and coordinate the work of marshals, couriers, interpreters, hostesses and auxiliary personnel who assist teams, referees and Control Committee members on the court;

55.3.2.5 determine the zone outside the competition area where teams, referees and heralds assemble for the entrance parade of each match;

55.3.2.6 recruit, train and nominate the speakers for each match.

55.3.3 Equipment and Supplies Supervisor who ensures the availability and good condition of all FIVB-approved sports material required for the competition in accordance with Section I of these Regulations, for which his duties are to:

55.3.3.1 prepare a detailed list of material and equipment required in such Regulations for the competition area, warming-up court and training halls;

55.3.3.2 make available the material and equipment as indicated in Section I on or near the competition area;

55.3.3.3 recruit, train and coordinate the work of personnel required as warehouse keepers, manual workers and auxiliary personnel;

55.3.3.4 provide teams on the court with trolleys, balls, carts and supply water, soft drinks and towels.

56 TECHNICAL MANAGER

The Technical Manager is responsible for the availability of working space, equipment, material and staff for the organisation of the secretarial services required for the competition, for which his/her duties are:

56.1 DUTIES TOWARDS FIVB OFFICIALS

To facilitate the work of the Control Committee members responsible for communications, statistics and technical organisation, providing staff support during the competition.

56.2 PLANS FOR THE INSTALLATION OF THE SECRETARIAT AND FLOW OF INFORMATION

To draft the layout and flow charts required for the installation of equipment and the collection, preparation and distribution of printed reports, FIVB forms and technical data.

56.3 AUTHORITY

To arrange the working programs and coordinate the activities of each of the three supervisors of the operational branches under his responsibility:

56.3.1 Competition Data Recording Supervisor, who ensures the availability of printed FIVB official forms, lists of participants per delegation and function (referees, journalists, photographers, TV personnel, FIVB officials, special guests and VIPs) and sports biographies of teams, players and VIPs, for which his/her duties are to:

56.3.1.1 check the printing of sufficient FIVB official forms;

56.3.1.2 ensure the correct completion of the FIVB official forms, as well as the match schedule of the competition;

56.3.1.3 recover the scoresheet of each match and process the FIVB forms related to daily match results and team ranking requiring the authorization and signature of the FIVB member in charge of the technical organisation;

56.3.1.4 edit the official list of participating players, referees, Control Committee members, journalists, photographers, etc.;

56.3.1.5 train and coordinate the work of typists, PC operators and experts in sports statistics.

56.3.2 Statistical Evaluation Supervisor who organises and coordinates the personnel requested by the Control Committee member in charge of and team statistical evaluation, for which his duties are to:

56.3.2.1 install the furniture and equipment required by statisticians on duty during each match along the 3 m wide free passage- way around the playing area;

56.3.2.2 ensure the availability of printed tables and forms needed to process the playing actions of the players;

56.3.2.3 process the statistical data required for TV on-screen information;

56.3.2.4 verify the conformity of statistical data obtained during the matches and the data contained in the print-outs to be distributed;

56.3.2.5 ensure the permanent contact between the statistics personnel and the Game Technical Supervisor by runners;

56.3.2.6 ensure the permanent on-site presence of experts in computer programming, software and hardware chosen for the processing of the statistical data;

56.3.2.7 ensure the availability of working charts and blank data forms for statisticians, as well as handbooks for operating the chosen computer program and PCs;

56.3.2.8 train and coordinate the work of statisticians, writers, typists, PC operators and programmers.

56.3.3 Information Supervisor who organises and coordinates the collection, duplication and distribution of official information concerning recorded competition data, statistical evaluation of teams and players, as well as important notices concerning the competition, for which his/her duties are to:

56.3.3.1 ensure the availability of and install the working rooms allocated to the Secretariat with powerful and high-speed photocopiers, PC and laser printers, tables and furniture necessary for printing, sorting and preparing the documents to be distributed;

56.3.3.2 have available pre-printed covers and collect all FIVB forms duly filled out, in order to prepare the daily news bulletin, including:

a. Daily match schedule;
b. Daily match result table per pool;
c. Daily team ranking per pool;
d. Daily box score of statistical evaluation of teams and players per skill; and
e. Notices of information issued by the Control Committee and/or the organiser;

56.3.3.3 establish a flow chart of communication between the sources of information (Control Committee members, official match scorers, statisticians and OC) and the addressees of the information (teams, referees, Control Committee members, journalists, TV broadcasters, OC);

56.3.3.4 distribute electronically early in the morning the daily news bulletin and as soon as available the match report and competition reports to the press and Control Committee

members;

56.3.3.5 establish a photocopying system to serve FIVB needs and other sections of the organisation;

56.3.3.6 obtain the room list or accommodation address of Control Committee members, referees and teams;

56.3.3.7 train and coordinate the work of collectors of reports and forms, couriers, sorters, photocopier and printer operators.

CHAPTER 13 Press and Media Relations

57 RESPONSIBILITIES OF THE ORGANISER

57.1 PRESS RELEASE PRODUCTION

Production of event press release paper, bearing agreed title, FIVB and event emblem and any other name/logo to be defined by the FIVB, such as sponsors' names/logos, etc., up to ten (10).

57.2 PRESS RELEASE DISTRIBUTION

The organiser is responsible for the regular distribution of news stories to key media in its country (e.g. international press agencies, national newspapers, magazines, television and radio) as well as copies sent automatically to the FIVB separately.

57.3 OC PRESS OFFICER

57.3.1 The Press Officer should be a native-level English (writing and speaking) professional journalist, preferably a Volleyball specialist. He/she must be active at least three (3) months before the event takes place. The Press Officer should also be a member of the executive committee of the Organising Committee.

57.3.2 The Press Officer is responsible for the successful planning, implementation and management of the press operations of the event.

57.3.3 He/she ensures the flow of information and the smooth operation of facilities, equipment and services provided by the Organiser for the accredited press.

See Annex B (OC Press Officer Duties)

57.4 OC PRESS WRITER

The Press Officer is required to hire a Press Writer capable of writing accurate Match Descriptions in English and capable of doing so while simultaneously watching the match. Speed is of the essence, as the match description should be loaded into the VISASP system within minutes of the close of the match. The Press Writer should be a native-level English (writing) sports journalist familiar with the style of American/English match reporting.

See Articles 77.5 – 77.7 for Mixed Zone and Press Conferences and Annex C (Match description and Press conference guidelines)

58 OFFICIAL PHOTOGRAPHER

58.1 The organiser is responsible for appointing an official photographer, recognized for quality service, who is available at the venue for the entire competition.

58.2 The FIVB may appoint or nominate another official photographer and signs the agreed working conditions with both photographers.

58.3 Vital to the success of the competition is the supply of at least sixteen (16) high quality photos directly to the FIVB website per match. The Organising Committee must

hire a professional photographer for the event and inform him/her that all photos provided are FREE OF ANY RIGHTS, including use in FIVB publications, website and by media worldwide. The Press Officer is required to provide the email address of the official photographer to the FIVB (press@fivb.org and vis@fivb.org). The Official Photographer will receive all instructions concerning the loading of digital photos onto the FIVB website directly from the FIVB once his or her contact details are supplied.

See Annex D (Guidelines for Official Photographers)

CHAPTER 14 Marketing, Commercial and Television Matters

59 DEFINITIONS

For the purposes of this Chapter, the terms below shall have the following meaning:

59.1 "**Commercial Rights**" means any and all commercial rights and opportunities on a worldwide basis in and in relation to an FIVB competition including, without limitation, the relevant media rights, marketing rights and data rights, as defined hereafter.

59.2 "**Media rights**" means the right to create, distribute and transmit on a linear and/or on demand basis for reception at any time anywhere in the world by any and all means and in any and all media, whether now known or devised in the future (including, without limitation, all forms of television, radio, wireless and Internet distribution), audio-visual, visual and/or audio coverage of all relevant aspects of an FIVB competition and all associated and/or related rights, including fixed media and interactive rights.

59.3 "**Marketing rights**" means the right to exploit by any and all means and in any and all media whether now known or devised in the future any types of advertising, promotion (including, without limitation, electronic and virtual promotion and ticket promotions), endorsement, public relations, marketing, merchandising, licensing, franchising, sponsorship, hospitality, concessions, travel and tourism, publishing, betting, gaming, retailing, music, and all other commercial association rights and opportunities in relation to an FIVB competition that are not media rights or data rights.

59.4 "**Data rights**" means the right to compile and exploit statistics and other data in relation to an FIVB competition.

59.5 "**Imagery**" means, in relation to any participating National Federation, or Club, that National Federation's or Club's (and its team's) name, nickname, symbols, emblems, logos, marks, designations, shirts and other kit colours and designs (with or without any references to the shirt manufacturers).

59.6 "**FIVB Host Broadcaster"** (hereinafter "**HB"**) means the broadcasting and production team responsible among other things for the multilateral production by FIVB of television and media promotion and coverage of an FIVB competition and its national distribution together with FIVB TV Coordination Agency responsible for the production of highlight programs and international distribution. For the purposes of these Regulations, references to "international media", "media representatives" and other similar references include HB within their meaning.

59.7 "**Venue**" means in respect of any FIVB competition, the entire premises of the Competition Hall at which such FIVB competition takes places and any parking areas, hospitality areas and fan areas inside the fence of these premises which are under the control of FIVB or the Organiser.

60 FIVB MARKETING AND COMMERCIAL RESPONSABILITIES

FIVB will endeavour to:

- sign publicity and sponsorship contracts, providing a copy of the marketing benefits to the

National Federation;

- grant the National Federation suitable conditions for purchase of a license to produce competition merchandise and on site retail of souvenirs and secondary articles;

- coordinate the interests of the participants with those of the National Federations and the broadcasters, in order to attain optimum conditions for the game and optimum income;

- ensure the excellence in all aspect of the sport by setting and preserving world class standards that will maintain and grow Volleyball as one of the world's premier sports and entertainment properties;

- establish a global marketing strategy aimed to attract global partners and to deliver consistent and tangible value through world class standard events;

- promote the sport, its flagship events and athletes by improving global awareness, exposure and engagement;

- work in close collaboration with the National Federations and Organisers by providing the necessary tools in order to create a consistent marketing, communication and commercial platform;

- monitor the events, collect the research data, evaluate and provide feedback to all the stakeholders;

- establish the marketing regulations and guidelines and to approve all of the respective material accordingly.

61 INTELLECTUAL PROPERTY RIGHTS

61.1 FIVB is the exclusive owner of all intellectual property rights of the FIVB competitions, including any current or future rights in all audio and visual (with or without audio) material, FIVB's names, logos, brands, music, mascots, medals, plaques and trophies. Any use of the aforementioned rights requires the prior written approval of FIVB, and must comply with any conditions imposed by FIVB.

61.2 All rights to the fixture list, as well as any data and statistics collected by FIVB (including databases in which such data is stored) in relation to the games of, and players' participation in FIVB competitions are the sole and exclusive property of FIVB. No tickets or accreditation may be used by anyone in order to gain access to a venue of an FIVB competition for the purposes of collecting or gathering such data, and such activities are expressly prohibited. The foregoing prohibition does not apply to the participating National Federations, subject to any and all such data collected being used solely for the purposes of instructing their team, players and officials and expressly excluding any other exploitation or use whatsoever.

62 TITLES AND MARKS OF FIVB COMPETITIONS

62.1 FIVB is the sole owner of the titles and marks of the FIVB competitions and will decide at its own discretion the name and/or marks to be added to the title of an FIVB competition in order to identify a presenting sponsor. In any event, National Federation/Organiser is not allowed to appoint a title sponsor.

62.2 FIVB will also decide at its own discretion the name and/or mark to be added as presenting sponsor e.g. "*FIVB VOLLEYBALL WORLD GRAND PRIX [YEAR]*

presented by Sponsor". When FIVB does not appoint a presenting sponsor, the National Federation/Organiser is allowed to engage a presenting sponsor. Prior to engaging a presenting sponsor, the National Federation/Organiser must receive written approval from the FIVB.

62.3 The competition names are the official titles, including the Event Title, as chosen by FIVB. They shall be used by all stakeholders to refer to an FIVB competition in a proper and official manner as per the FIVB Brand and Graphic Guidelines. The official FIVB language is English. No translations of the FIVB competition names or titles are allowed unless included in the FIVB Brand and Graphic Guidelines or approved in writing by FIVB.

62.4 The National Federation/Organiser and the Host City (or other public authorities) shall use the official FIVB competition title in all public statements and communications in order to ensure consistency across all Host Cities and Countries.

62.5 The FIVB competition logos are the official emblems/symbols of the FIVB competitions as developed by FIVB and provided in the FIVB Brand and Graphic Guidelines. Any association of a presenting sponsor with FIVB competition logos must receive written approval from the FIVB prior to any use.

62.6 The Host City Designation is the official title which describes the status of the city in relation to the FIVB competition as follows: FIVB VOLLEYBALL WORLD LEAGUE [YEAR] [Host City].

63 FIVB BRAND AND GRAPHIC GUIDELINES

63.1 FIVB has developed a consistent branding concept for the FIVB competitions in order to promote and communicate the FIVB competitions in the best possible way. Such concept shall be used and implemented by the National Federation/Organiser according to the FIVB Brand and Graphic Guidelines provided by the FIVB.

63.2 All marketing materials for which designs are being provided in the FIVB Brand and Graphic Guidelines shall be produced according to the designs provided by the FIVB and in the English language. FIVB will make a section of the FIVB website available.

64 MARKETING AND COMMERCIAL RIGHTS

64.1 AUTHORITY TO GRANT RIGHTS

64.1.1 The FIVB is solely authorized, unless it concedes these rights according to the terms of these Regulations and/or the National Federation/Organiser Agreement, to grant commercial, promotional and licensing rights such as, but not limited to the following:

a. Association rights through official titles such as “Partner”, “Sponsor”, “Supplier”, “Product”, etc., linked to the FIVB competitions.

b. Promotional rights for sale, demonstrations or exhibitions inside or outside of the competition venue (including the press centres) by official partners/sponsors/suppliers.

c. Licenses for the use of the Marks (including emblem, logo, designation, and name) of the FIVB competitions, including the right to use the Marks on Merchandise for retail to the general public.

d. Branding and advertising rights by using static, dynamic or sound publicity in or around the competition sites.

64.1.2 The National Federation/Organiser acknowledges that it will not enter into any contractual arrangements (written or verbal) related to those matters designated above, without the written approval of the FIVB.

64.1.3 FIVB owns and has the sole right, to the exclusion of the participating National Federations, Clubs, and any other party, to exploit all of the commercial rights to the FIVB competitions including, without limitation, those arising at, and relating to, the official training sessions of each participating National Federation or Club. FIVB may exercise its right to exploit these commercial rights at its sole discretion and on a universal basis.

64.2 GOODS AND SERVICES

Only such companies as agreed by the FIVB may be afforded the right to offer gifts/samples to athletes, officials, press or VIPs.

64.3 FIVB OFFICIAL SUPPLIERS

64.3.1 Official Suppliers may only be appointed by the FIVB, unless the Organiser has been specifically authorized to do so by FIVB TV & Marketing Department, with respect to any goods or services to be used by the Organiser teams, officials, etc., such as official clothing, volleyballs, drinks, transport, etc. Official suppliers' goods or services shall be used to the exclusion of similar goods or services of competitors.

64.3.2 Subject to new supplier contracts concluded between FIVB and a third party, the following companies have been appointed as FIVB Official Suppliers:
- MIKASA, in the ball category;
- Gerflor, in the floor category; and
- Jinling Sports, for court equipment (including net posts, post protection, net antennae, nets, referee chairs).

64.3.3 The FIVB appreciates that the Organisers may be under pressure to accept local suppliers; however, each company will be examined on a case by case basis and shall be subject to written approval by the FIVB.

64.4 NO THIRD PARTY COMMERCIAL ASSOCIATION

64.4.1 A participating National Federation or Club may not display (including on any clothing) any third party commercial identification or branding in any competition hall or during training sessions of the FIVB competition or at any official FIVB press conference other than: manufacturer's identification on the kit in accordance with the FIVB Kit Regulations.

64.4.2 This provision applies from 5 days before the first game of the FIVB competition until the conclusion of the competition. FIVB declines all responsibility and liability in the event of any conflict between any agreement entered into by a National Federation or Club and any arrangement entered into by FIVB relating to the exploitation of the commercial rights to the FIVB competition.

64.5 PROMOTION SUPPORT

Each participating National Federation or Club must support and ensure that its

players, officials and other employees support the marketing programme established by FIVB in exploiting the marketing rights to an FIVB competition including, without limitation, the promotional programmes run by FIVB and its commercial affiliates (e.g. ball retrievers, flag bearers, player awards etc.).

64.6 PROMOTIONAL USE OF NATIONAL FEDERATION AND CLUB IMAGERY BY FIVB

64.6.1 Upon registration of a National Federation or Club for an FIVB competition, FIVB has the non-exclusive right to use and/or sub-license the right to use, free of charge, the National Federation's or Club's imagery for:

a. the staging and organising of the FIVB competition (and future editions of the competition),
b. related to the FIVB competition (and future editions of the competition),
c. editorial purposes (including on/for the FIVB digital services); and/or
d. other purposes reasonably designated by FIVB.

64.6.2 Any such use may occur after the FIVB Competition and may include references to and/or branding of third parties, including sponsors, provided that no such reference or branding implies an endorsement of any such third party or their products and/or services by the relevant National Federation or Club.

64.6.3 This paragraph does not relate to the imagery of any National Federation's or Club's players.

64.7 OTHER USE OF NATIONAL FEDERATION AND CLUB IMAGERY

64.7.1 Upon registration of a National Federation or Club for an FIVB competition, FIVB has the non-exclusive right, if such National Federation or Club qualifies for the said competition, to use and/or sub-license the right to use that National Federation's or Club's imagery free of charge for incorporation into commercial and promotional merchandise and materials (together with packaging and promotional materials for such merchandise and materials) provided that any such merchandise and materials:

a. relate to the FIVB competition,
b. include the FIVB competition name and/or an FIVB competition logo,
c. include National Federation or Club imagery from each of the other
d. participating National Federations or Clubs; and
e. do not give undue prominence to the National Federation or Club imagery of any one or set of participating National Federations or Clubs.

64.7.2 The requirements specified in Article 65.7.1 (c) and (d) do not apply to the use of the National Federation or Club imagery of the participating National Federation or Club that wins the FIVB competition where such National Federation or Club imagery is featured in images of the celebration of its victory following the final game (for example, photographs of the presentation and lifting of the trophy). Such merchandise and materials may be sold or distributed free of charge and may include customary references to and/or branding of any

manufacturer, distributor and/or provider of the relevant merchandise and materials, provided that no such reference or branding implies an endorsement of any such third party or their products and/or services by any participating National Federation or Club.

64.7.3 This paragraph does not relate to the imagery of any National Federation's or Club's players.

64.8 CONSENTS

National Federations or Clubs must obtain all necessary third party rights and consents that are required in order for them to comply with this Chapter and, upon request, must supply FIVB with the necessary documentation (including, without limitation, any third party consents) required to allow FIVB to use and exploit its rights under these Regulations free of charge.

64.9 PLAYER IMAGE RIGHTS

64.9.1 By signing the O-2bis Form, players agree to their performance or appearance at the FIVB competition being photographed, filmed and recorded in any audio, visual, audio-visual and/or electronic form of coverage and that such audio, visual, audio-visual and/or electronic recordings and other reproductions may be used and/or exploited in whole or in part by FIVB (and its licensees and/or assignees) for promotion of the sport of Volleyball, FIVB and FIVB competitions by any and all means (including but not limited by means of inclusion of the recordings and reproductions in television opening and closing sequences, break bumpers, merchandising, video games, event advertising and promotion material) via any and all current and/or future media throughout the world in perpetuity and without restriction.

64.9.2 Players participating in FIVB competitions consent and grant to FIVB (and its licensees and/or assignees) all permissions, consents and waivers necessary to enable FIVB (and its licensees and/or assignees) to use, exploit, license and/or sub-license their name, nickname, likeness, performance, appearance and/or voice as embodied in any such audio, visual, audio-visual and/or electronic recordings and/or other reproductions in any manner and in any and all current and/or future media throughout the world in perpetuity and without restriction (including the waiver of any and all image, personality, appearance or similar rights under any applicable laws). Players shall not assert any claim to use, sell or exploit any of the rights granted to FIVB (and its licensees and/or assignees) pursuant to this clause for any reason whatsoever.

64.9.3 All photographs taken and audio-visual recordings made by players at an FIVB competition, including those of players competing within any venue, shall be used solely for personal and non-commercial purposes, unless prior written consent is obtained from the FIVB.

64.9.4 Players may not display (including on any clothing) any third party commercial identification or branding in any FIVB competition hall or training ground of the FIVB competition or at any official FIVB press conference other than: manufacturer's identification on kit in accordance with the FIVB Kit Regulations.

64.9.5 Players shall acknowledge that FIVB declines all responsibility and liability in the event of any conflict between players and any arrangement entered into by FIVB relating to the exploitation of the commercial rights to an FIVB

competition.

64.9.6 Players shall not personally make publicity, sampling or corporate presentations, during the period of an FIVB Competition, in favor of any third party product or corporation.

65 ADVERTISING ON PLAYER UNIFORMS

The FIVB may authorize national teams to wear advertising on their shirts and track suits in accordance with these Regulations (refer to Article 4.9, as well as Chapter 6 and Annex A of these Regulations).

66 MERCHANDISING PROGRAM

66.1 FIVB owns all rights to all FIVB competition marks for event merchandising.

66.2 National Federation/Organiser can request a license to produce and sell event merchandise according to the FIVB Brand and Graphic Guidelines and product range approved by FIVB.

66.3 All rights to on-site retail are vested in the National Federation/Organiser.

66.4 National Federation/Organiser shall take all reasonable measures to prevent the sale of counterfeit merchandise.

67 TROPHIES

67.1 Trophies awarded to winners of FIVB competitions (past and current) must remain within the relevant National Federation's control at all times and must not leave the National Federation's country without FIVB's prior written consent. National Federations must not permit a replica trophy to be used in any context where a third party (including, without limitation, National Federations' sponsors and other commercial partners) is granted visibility or in any other way which could lead to an association between any third party and the replica trophy and/or an FIVB competition. National Federations must comply with any trophy use guidelines that the FIVB administration may issue from time to time.

67.2 National Federations may not, and may not permit any third party to, develop, create, use, sell or distribute any promotional materials or merchandise bearing any representation of the trophy or any replica thereof (including, without limitation, trophy lift images) or use any such representation in a manner that could lead to an association between any third party and the trophy, replica trophy and/or an FIVB competition.

68 NATIONAL FEDERATION / ORGANISER DUTIES

68.1 Independent of all guarantees and documents of support presented and of other duties contained in these Regulations, the National Federation/Organiser must:

68.1.1 adhere strictly to the Organiser Agreement and these Regulations;

68.1.2 adhere to the FIVB Brand and Graphic Guidelines and include the logo and branding of the Commercial Affiliates in all publications relating to the competition and exclude branding and publicity of all competitors or

advertisers not authorized by FIVB, in the official program, entry tickets, posters, press bulletins and, in general, all promotional and informative printed matter for the event, whose publication is the responsibility and at the expense of the National Federation and Organising Committee;

68.1.3 supply the FIVB with competition halls, clean and free of all advertising and charges, in order to be able to exercise the commercialization rights that produce income towards the general expenses of the Competition. (see Article 71 below)

68.1.4 provide Commercial Affiliates with the opportunity to display products in the competition halls free of charge should such a request be made by FIVB or as per the terms agreed in FIVB's Official Partner, Official Sponsor and Official Supplier Agreements. Only approved products are given such a privilege.

68.1.5 extend suitable hospitality facilities to FIVB and to Commercial Affiliates, under the following conditions:

a. the numbers are to be agreed in the Organiser/National Federation Agreement; and
b. the quality of the infrastructure, decoration and catering shall be modern and of the same level as other top quality internal sporting events.

69 COORDINATION WITH THE FIVB

69.1 The National Federation and its Organiser shall, upon appointment as the Organiser, make available a fax and/or e-mail number to the FIVB which shall be the official, designated fax and/or e-mail of the Organiser until the conclusion of the event.

69.2 The Organiser shall appoint a specific person, who is conversant with the English language, as a Court Manager, who will be responsible for liaison with the FIVB on all matters relating to sponsorship and television. Such person must be available 5 days prior to the event and for the full duration of the event.

69.3 The Organiser shall provide the FIVB with access to a portable communication system (portable or cellular phones), which will enable parties to communicate quickly within the stadium as well as between the various sites during the event.

69.4 The Organiser shall make a room at the stadium containing a telephone and suitable furniture available to the FIVB. Such room shall be used by the FIVB for coordination and storage purposes for the duration of the event.

69.5 The Organiser shall be responsible for providing the FIVB and official sponsors with complimentary tickets / accreditation. Such tickets are to be distributed to parties by deadlines to be agreed.

69.6 Prior to the event, the National Federation/Organiser shall provide the FIVB with an agreed number of official printed items (programs, posters, etc.) for distribution to official sponsors and suppliers. Any material produced during or after the event shall also be provided in similar quantities.

69.7 The Organiser shall submit, by an agreed date, intended prices of tickets for the events to the FIVB. The FIVB will not normally withhold approval, unless ticket

pricing principles are deemed to be unreasonable.

69.8 In order to provide sponsors, suppliers, mass media and VIPs with essential information related to venues, hotels and the country, the Organiser shall forward to the FIVB detailed maps/scale drawing of arenas and towns/cities, routes between designated host cities, general information of country/cities and names, addresses and telephone numbers of all official hotels.

69.9 A very important objective of the National Federation, its Organiser and the FIVB is to raise adequate income in order to stage a first-class event. For this reason, in spite of the fact that, for sentimental or legal reasons, all parties may have preferred local sponsors, the National Federation, its Organiser and the FIVB will cooperate to guarantee that the selection of sponsors will be the absolute responsibility of the FIVB, if authorized to do so by the FIVB TV & Marketing Department, which will be requested to consider carefully the involvement of such preferred sponsors if agreement can be reached on the level of financial/supply contribution, rights package and whether such company may jeopardize the overall marketing program.

70 CLEAN VENUE AND ON COURT BRANDING

70.1 All Venues must be delivered free of any advertising. Permanent advertising shall be covered by the Organiser. All advertising inventory belongs to FIVB and is subject to the Organiser/National Federation Agreement and Competition Handbooks (if any).

70.2 Competitions must apply the official Court Layouts (as per Competition Handbooks and Organiser/National Federation Agreements) for the positioning of publicity on the floor and around the court and adhere to the FIVB Brand & Graphic Guidelines.

70.3 Static panels (3.4 m by 1 m) or LED panels may be placed at the edge of the free zone around the playing court. The precise number of static panels for each Competition is determined in the Organiser/National Federation Agreement and Competition Handbooks (if any). Five (5) will be placed beyond the free zone of each end line and five others to the right and to the left behind the first referee beyond the free zone.

70.4 LED panels shall be allocated in % of time in accordance with the Organiser/National Federation Agreement. No animation shall be allowed during rallies.

70.5 Branded presence is allowed as follows:

a. On the top 7 cm white band of the net, the FIVB (Confederation or National Federation) logo must appear at least three times, and no more than 6 logos of Commercial Affiliates (including FIVB Commercial Affiliates) are allowed (subject to the Organiser/National Federation Agreement).
b. The area in the free zone below the coaches' line limit is reserved for FIVB or FIVB promotional programs branding.
c. Floor moppers and ball retrievers may wear T-shirts with branded presence of Commercial Affiliates (subject to the Organiser Agreement).
d. On the floor, within the free zone on the side of the first referee, up to two (2) printed or glued logos of no more than one (1) square meter may be placed either on each corner or between the corner and the referee's chair. Other floor branding is reserved to FIVB or FIVB promotional programs.
e. All 2nd and 3rd Tier branding (including flags or giant banners) belongs to FIVB and is subject to the Organiser Agreement and Competition Handbooks (if any);
f. No publicity will be allowed on the referees and referees chairs;

g. Flags outside the Competition halls are subject to the National Federation; or
h. Competition Handbooks (if any).

70.6 Video Screen, Scoreboard and all other on court branded inventory (such as towels, coolers, players' benches, ice box, protection fences, warm-up area, net pole protection, net rope protection, side net mesh etc.) are reserved for FIVB and are subject to the terms of the Organiser Agreement and Competition Handbooks (if any).

70.7 Sponsor category Limitations

70.7.1 Excluded Sponsor Categories

70.7.1.1 No publicity is permitted at any competition for the following categories:

a) Prohibited Substances as defined in the World Anti-Doping Code;
b) pornography; and
c) publicity which could be prejudicial to any ethnic, religious or political group

70.7.2 Regulated Sponsor Categories

70.7.2.1 Publicity shall be permitted but regulated based on the below conditions for the following categories:

a) pharmaceutical products;

b) strong alcohol (distilled spirits above 20 APV);

c) tobacco and

d) betting.

70.7.2.2 The following conditions shall apply to any publicity involving the Regulated Sponsor Categories:

a) No publicity shall be allowed at any U17 and U19 competition in these categories;

b) A certain percentage of publicity defined by the FIVB and its owned companies used by the Commercial Affiliate shall be dedicated to responsible consumption (i.e. messaging around consuming the product responsibly, messaging about hotlines available for addiction, etc.);

c) Any commercial displays shall be placed in a limited locations away from the field of play taking into account the layout of the venue (such as limitations to VIP areas, etc.) and

d) any publicity shall always be subject in compliance with the local laws of the territory in which the competition takes place.

70.7.3 All publicity by Commercial Affiliates at FIVB competitions shall be subject

to the approval of the FIVB or its owned companies.

71 BRANDING / ADVERTISING IN THE HALL

71.1 DUTY OF THE ORGANISER

The Organiser shall ensure that only officially-appointed Commercial Affiliates are permitted to have the contractually agreed identification in the halls where the events take place (the Official Court Layouts as per the Organiser Agreements will apply).

71.2 EXCLUSIVE MARKS ON THE SCOREBOARD / VIDEO SCREEN / INFORMATION BOARDS

The Organiser shall unconditionally ensure that the official hall scoreboard, video screen and information boards carry the official team names, event title, as well as any other names/logo/symbol as approved by the FIVB. No other names/logo/symbol may be placed on the scoreboard without the consent of the FIVB.

71.3 BRANDED MATERIAL

No panel, banners, flags or advertising inscription whatsoever can be used, printed, projected, displayed, etc. in any way inside the competition hall and adjacent zones, except as specified in the present Regulations or in the Competition Handbook (if any).

71.3.1 The size of all competition hall advertising boards will be specified by the FIVB in Organiser/National Federation Agreements or Competition Handbooks (if any).

71.3.2 Advertising boards are positioned vertically and no more than 8 m from either end line of the court (9 m for the Olympic Games and World Championships) and no less than 5 m from the side line (6 m for the Olympic Games and World Championships), facing the central cameras. Team benches and scorer's table are positioned on the side nearest the central cameras.

71.3.3 The design and colours used for the hall advertising boards shall follow the design instructions as per the FIVB Brand and Graphic Guidelines and may not be fluorescent nor of any other luminous material adversely affecting the electronic coverage by television.

71.3.4 The quality of the LED panels (i.e. pixels) shall be in conformity with other international sports competitions of high standard, and will be specified in Organiser/National Federation Agreements or Competition Handbooks (if any).

71.3.5 The Organiser shall provide assistance to the FIVB in supervising production, delivery and installation of boards at each venue and supervision of boards during the event to ensure non-obstruction by photographers, articles of clothing, etc.

71.3.6 No commercial entity other than the Commercial Affiliates of the event may be represented in the hall on any form of banner, board or other display material of any kind, without the written approval of the FIVB.

71.3.7 The Organiser shall assist the FIVB with the following:

71.3.7.1 Scale drawings of all halls to be utilized for games (actual

playing court floor and surrounding area);

71.3.7.2 Actual delivery of boards to each designated venue by the agreed deadline.

72 MASCOT

72.1 PROPOSALS OF THE ORGANISER

No later than one year before the competition, the Organiser prepares at least two proposals for the mascot.

72.2 LEGAL REGISTRATION

The mascot shall be legally registered by the FIVB (or, after FIVB's approval, by the Organiser) in the name of the FIVB.

72.3 PUBLIC PRESENTATION

The mascot is presented publicly in a special ceremony where the mass media, Organiser and the FIVB receive sample copies. Subject to domestic law provisions, such ceremony must take place after legal registration of the mascot.

72.4 ORIGINALS

On or before the mascot presentation ceremony, the FIVB receives the original artwork in order to proceed with its commercial program.

73 EVENT PROMOTION

73.1 The Organiser/National Federation shall propose a Host City Dressing Program.

73.2 The Organiser/National Federation shall acquire, at no cost to FIVB, suitable media space at high traffic locations such as: airports, train stations, roads leading to the Venue.

73.3 All promotion materials will be executed in accordance with the FIVB Brand and Graphic Guidelines.

73.4 The Organiser/National Federation shall develop a Promotion and PR Plan, including fan activities.

73.5 The Organiser/National Federation shall protect the Commercial Affiliates and shall prevent association by unauthorized parties.

74 INSPECTION VISITS

The requirements for inspection visits, as per Articles 11 and 51 of these Regulations apply.

75 FINAL AUTHORITY

The FIVB has final authority to refuse all branding and advertising which is contrary to the spirit of these Regulations. The FIVB alone is competent to supervise their application.

76 TELEVISION AND MARKETING COMMUNICATION MATTERS

76.1 TELEVISION COOPERATION

76.1.1 FIVB is exclusively entitled to undertake the multilateral production of television and media coverage for the FIVB competitions, including all games and other official events, in particular in order to promote the FIVB competitions and the participation of the relevant National Federations or Clubs. In order to fulfil this role, Host Broadcaster ("HB") will film and produce a wide range of materials for FIVB's own use and also for the production of material for distribution by FIVB TV Coordination Agency on a worldwide basis to the official broadcast partners and other FIVB-appointed media outlets for the overall benefit, coverage and promotion of the FIVB competitions.

76.1.2 Each National Federation or Club participating in an FIVB competition, including their teams and officials (in particular their press officers), are required to cooperate to the fullest extent possible to facilitate the operations of HB and FIVB TV Coordination Agency, including in respect of access to and the obtaining of consents from players, coaches and other team officials for the purposes of interviews, in order to best promote the FIVB competition as a whole. All access and clearances afforded to HB and FIVB TV Coordination Agency must be no less favourable than those granted to any other media organisation, including ones to whom specific media rights have been granted by any National Federation or Club.

76.2 VIDEO AND FILM

National Federations or Clubs participating in the FIVB competitions may be permitted to make coaching films, which must not be used for any purposes whatsoever other than solely for the instruction of players, referees and officials of the relevant National Federations or Clubs. Permission to film and produce such "coaching" films must be obtained from the FIVB in writing. Such permission sets out any relevant financial and other conditions. Available space for filming must be submitted to FIVB at least thirty (30) days before the start of the FIVB competition. All practical arrangements for filming, including access, working areas, number and size of crew, type of cameras etc., are communicated in advance by circular letter or similar means of communication. All intellectual property rights for any material recorded for such purposes must be assigned to FIVB in writing and, if so requested by FIVB, a copy of all relevant materials filmed provided to FIVB within twenty-four (24) hours of such request.

76.3 FIVB RESPONSIBILITIES

FIVB will endeavour to:

a. sign a contract with the HB which offers the best conditions regarding TV coverage;
b. appoint a TV Agency to coordinate worldwide sales and distribution and to produce Highlight Programs to promote Volleyball;
c. encourage the greatest possible participation on the part of television broadcasters;
d. study and improve the preparation of press conferences and delivery of game results to the press;
e. coordinate the production of action and scenic photographs for distribution to

the press;

f. facilitate the positioning of photographers and TV cameras at angles near the game action.

76.4 NATIONAL FEDERATIONS' AND CLUBS' DUTIES

National Federations and Clubs shall provide to the international media information, news and access to players and officials, while protecting the game and the players.

76.5 AFTER MATCH/TOURNAMENT PRESS CONFERENCES

76.5.1 Official FIVB press conferences have to be organised in cooperation with the FIVB Press Delegate in order to help media representatives meet their deadlines in the countries concerned. Each official FIVB press conference must be attended by at least the head coach of the team plus the captain unless a specific player is requested by the media instead of the captain.

76.5.2 Access to these official press conferences must be open to all accredited media representatives. FIVB-provided backdrops must be used at all official press conferences. The official post-game FIVB press conference at the competition hall must start no later than twenty (20) minutes after the final whistle.

76.5.3 The FIVB Press Delegate, taking into consideration the interviews for the broadcasters, decides on the order of asking questions to the players and coaches. When no deadlines are apparent the standard order of asking questions is losing captain, winning captain (at which point both players leave) losing coach, winning coach. The team press officers may be asked to provide interpretation.

76.6 MIXED ZONE

76.6.1 After the game, all players must pass through the mixed zone which is set up between the court exit and the dressing rooms. This area – accessible only to coaches, players and representatives of the media – is divided into the following for media:

a. Host broadcaster;
b. TV rights holders;
c. News agencies and radio;
d. Written Press;
e. TV non-rights holders.

76.6.2 The host National Federations or Organisers ensure that the area is safe and not accessible by the general public or any other unauthorized people. All players of both teams are obliged to pass through the mixed zone but they are not obliged to give interviews.

76.7 TV FLASH INTERVIEWS

76.7.1 All interview requests have to be coordinated with and approved by the FIVB TV Coordinator. All interview locations must be pre-determined by the FIVB TV Coordinator. All interviews are to be held with the prior consent of the interviewees.

76.7.2 Interviews are not permitted before, during or after the game on the field of play itself or in its immediate vicinity. However, "flash" interviews can

take place under the provisions of the following paragraph.

76.7.3 "Flash" interviews last a maximum of ninety (90) seconds each and take place immediately after the final whistle in an area which is pre-determined by the FIVB TV Coordinator. Both teams must make their head coach and at least two key players, i.e. players who had a decisive influence on the result, available for multiple interviews.

76.8 MEDIA POSITIONING

76.8.1 The FIVB Press Delegate, assisted by both press officers of the teams, must ensure that:

a. no media representatives are allowed on the field of play before, during or after the game, with the exception of the approved operations of FIVB HB;
b. non-authorized media representatives are not allowed on the playing area. Only media representatives who have accreditation and press delegates (or the approved operations of FIVB HB) are allowed to carry out their work in the press tribune (that can be either in the stand or around the court);
c. no media representatives are allowed in the dressing room area, with the exception of flash interviews in FIVB-approved positions and the approved operations of FIVB HB; and
d. the dressing rooms are off limits to representatives of the media before, during and after the game with the exception of the approved operations of FIVB HB.

76.8.2 All other Media Operations matters are referred to in these Regulations and the Event Media Guidelines and/or Competition Handbooks.

77 REQUIREMENTS FOR LOCAL BROADCASTERS PROPOSED BY ORGANISER

77.1 Any National Federation wishing to apply for a Competition must guarantee that its country can provide a HB, technically capable of televising the event and which, moreover, is prepared to meet the obligations laid down in these Regulations.

77.2 Any HB proposed by the candidate Federations must sign a Letter of Intent.

77.3 This Letter of Intent must be sent by the candidate Federation to the FIVB with the official application to organise the Competition, together with the relevant questionnaires.

77.4 The FIVB cannot award the organisation of a Competition without having received the Letter of Intent as a sine qua non condition for the signature of a contract with the HB. Without this prerequisite, the candidature of the Federation to organise the event in question will not be considered.

77.5 Upon appointment of the Organiser of a Competition, a Host TV Broadcaster Agreement with HB shall be signed (see Article 81).

78 OBLIGATIONS OF THE HOST TV BROADCASTER

78.1 The production of the TV signal, free of charge, for all games of the Competition in accordance with the schedule approved by the FIVB.

78.2 Cover each game by a minimum of between six and ten cameras, depending on the Competition (with reference to the TV Production Layout/Camera Plan, the Volleyball Television Broadcast Manual, Competition Handbooks (if any) and the Organiser Agreement) with use of replay, slow motion and on-screen score or scoreboard views after each point is scored.

78.3 Assure the television coverage in a number of Competition sites with the requirements mentioned in Articles 79.2, 79.4, 79.5 and 79.6.

78.4 Assure the live broadcasting on national television of at least the following number of games (depending on the Competition):

79.4.1 All host country games (preliminary and semi-finals);

79.4.2 Quarterfinal and semifinal games;

79.4.3 Final round games.

78.5 Use the FIVB official computer and/or timing company and grant to each of such companies on-screen credits as per EBU regulations and the Organiser Agreement.

78.6 Produce a news feed after each produced match day to be sent out no less than fifteen (15) minutes after the last match, for FIVB to distribute to international broadcasters.

78.7 Provide the FIVB, within two hours of each match, with a time-coded digital BETA CAM PAL master tape and two DVD copies at no cost. Such master recording shall consist of the colour picture signal devoid of any commercial material, with stereo international sound on two tracks and English commentary on the other two audio tracks.

78.8 Provide an ENG crew for a set number of days, depending on the Competition.

78.9 Provide equipment for the FIVB commentary position (when requested by the FIVB) on a free of charge basis.

78.10 Recognize the FIVB's full and exclusive property of the colour television signal with international sound which FIVB may grant to international broadcasters.

79 RIGHTS AND BENEFITS OF THE HOST BROADCASTER

79.1 The exclusive right to broadcast within its territory all the matches of the competition in its entirety, coupled with the use of the marks in connection with such broadcast.

79.2 The exclusive right to designate itself "Host Broadcaster" of the competition.

79.3 To receive a sufficient number of passes and accreditations to permit its employees to have access to the site for the duration of the competition.

79.4 To be granted the best and exclusive space and view around the playing court for the camera positions in accordance with the positions previously determined by the

FIVB (see “FIVB Forms and Layouts”). International Broadcasters may be granted secondary positions in the event for unilateral broadcasting purposes.

79.5 To determine, in conjunction with the FIVB, the RATE CARD COST of technical facilities such as commentator positions, unilateral feeds, etc. that the international broadcasters will be requested to pay directly to the host broadcaster.

79.6 To submit to the FIVB and the Organiser the most suitable time to schedule the matches of the host country’s national team.

79.7 To be notified in due time of the names of FIVB Commercial Affiliates whom it will be entitled to contact to offer broadcast advertising time for the entire competition or during selected matches. The HB will grant the first right of refusal for this broadcast advertising time to these Commercial Affiliates.

80 CONSIDERATION FROM HOST BROADCASTER

80.1 As full consideration for the rights and benefits granted by the FIVB to the HB, the latter must offer to pay the FIVB/National Federation an amount to be agreed.

80.2 The total consideration is offered without any deduction whatsoever and is quoted net of any taxes (including any withholding taxes levied in the residence country of the host broadcaster) or other deductions required to be made, which shall be the sole responsibility of the HB.

81 HOST TV BROADCASTER AGREEMENT

These requirements and conditions will be contained in the agreement which must be signed by the FIVB, National Federation and the designated HB once the organising country has been chosen by the FIVB.

SECTION III Terms and Conditions to Bid for an FIVB Competition

CHAPTER 15 Fundamental Arrangements

82 GUARANTEES TO BE PRESENTED BY THE CANDIDATE NATIONAL FEDERATION

The organisation and realization of an FIVB competition is not possible without the collaboration, efficient support and direct effort of the Government and TV companies of the interested country. Thus, before an FIVB competition is granted, the candidate National Federation must fulfil the following requirements:

82.1 Offer the FIVB the necessary economic guarantees, with the backing of sponsors or a governmental agreement, offering financial aid.

82.2 Present the application to hold the FIVB competition made by the official authority of the city/cities concerned together with the National Federation which, in a separate letter, guarantees that the competition will be organised to the satisfaction of and in accordance with the requirements of the FIVB.

82.2.1 The National Federation and the city/cities chosen shall be jointly responsible for all commitments entered into and shall assume complete financial responsibility for the organisation of the competition. The FIVB will bear no responsibility whatsoever.

82.2.2 The FIVB will conclude a written agreement with the National Federation concerned detailing the obligations incumbent upon the city/cities and the National Federation.

82.3 Present a document in which the Government agrees to:

82.3.1 Grant its efficient support to the realization of the competition;

82.3.2 Grant the necessary facilities for visas, customs, security, bank transactions and exchange, communication, transport and telecommunication and, in general, make a direct effort towards an excellent running of the competition.

82.4 Present the FIVB with documents in which it is stated:

82.4.1 that there is at least one (1) broadcaster in the country capable of and willing to provide a wide television coverage as per Chapter 14 of these Regulations;

82.4.2 the declaration of the interested broadcaster (Letter of Intent) regarding the coverage which it can or wishes to give to the event, the conditions of which it offers in order to acquire the broadcasting rights in its territory and

all other terms as per Chapter 14 of these Regulations.

83 FIVB POWERS AND RANGE OF COMPETENCE

83.1 The FIVB is the highest world authority in the sport of Volleyball. It represents and defends its interests before sporting and public authorities. It disposes of the power and the responsibility to organise and control international Volleyball competitions in accordance with Section I of these Regulations.

83.2 Statutorily, international Volleyball competitions (with the exception of the Olympic Games) are directly under the authority and are the exclusive property of the FIVB. This property includes, without being limited thereto, all publicity rights, broadcasting by radio or television (by cable, wire, in a paid closed circuit, etc.), photographs and video, films, all kinds of publicity in the competition halls where competition activities take place, the use of mascots, symbols, emblems, slogans, badges and, in general, all commercial and marketing rights inherent to the competition in question, currently existing or created in the future (see also Chapter 14).

83.3 The FIVB Board of Administration delegates its powers of administration, management and organisation to the FIVB Executive Committee in the highest instance and to the competent Commission in the second instance.

83.4 The FIVB Executive Committee designates a General Coordinator from among the members of the Board of Administration to follow the preparation of the competition and also delegates the necessary powers to the NF chosen to organise the FIVB competition.

83.5 The FIVB Executive Committee designates two technical and one administrative delegate as experts to carry out a professional verification and inspection visits in the host country. (See Article 11 and Article 51 of these Regulations).

84 POWERS OF THE NATIONAL FEDERATION

84.1 The National Federation and its Organising Committee (OC) are the only bodies recognized by the FIVB as competent to negotiate all problems or matters regarding the competition assigned to them. Thus, the OC must be composed of representatives of the said National Federation, Government authorities, local personalities and experts, in order to guarantee that it will assume the responsibility and have the necessary control for the smooth running of the competition.

84.2 The National Federation is responsible to the FIVB Executive Committee and the Board of Administration. Thus, together with its OC, it remains under the control of the Executive Committee, whose powers authorize it ultimately to take final decisions in all sectors.

84.3 The National Federation and the Mayor of the City where each venue is located must agree the degree of their respective involvement amongst themselves, but the city must include the event in its monthly list of official events and publicize it in all its tourist publications and public places.

85 DUTIES OF THE NATIONAL FEDERATION AND ORGANISING COMMITTEE CONCERNING FIVB RIGHTS AND REGULATIONS

85.1 Fulfil all obligations and responsibilities established for the organisers in Section I and strictly follow the guidelines of Section II of these Regulations.

85.2 Accept that, if chosen by the FIVB as organiser of the competition requested, they have the responsibility for the protection and respect of all rights that are the exclusive property of the FIVB, excluding all possibility of another body or third persons being able to make a contract, on their own, regarding the competition, without the previous consent or written agreement by the FIVB to an exception.

85.3 Determine the dates and schedules for the competition, in agreement with the FIVB, which will select the option permitting an optimum income, spectator attendance and television broadcasting on the one hand, and the best physical condition of the athletes on the other.

CHAPTER 16 Competition Arrangements

86 PARTICIPANTS AND DURATION

86.1 The number of participating teams is established by the Specific Competition Regulations.

86.2 The longest competition will last no more than twenty (20) days, from the arrival to the departure of the teams.

86.3 No more than hundred and ten (110) matches will be played in the longest competition.

86.4 Unless otherwise approved by the FIVB Executive Committee, no more than three (3) matches per day per venue shall be scheduled.

87 PROPOSED CITIES

87.1 The competition must ideally be played in only two (2) cities, but a maximum of six (6) may be accepted. The final number of competition cities will depend on the competition formula.

87.2 One (1) of the cities will be proposed as principal site to host the opening and closing ceremonies and matches from all phases of the competition, including the finals. This city must have at least one (1) international airport.

87.3 The proposed sites must have an international airport permitting the landing of long haul aircrafts or, alternatively, must be at a distance attainable by bus or train that is not more than three (3) hours from the venues.

87.4 Every city must dispose of sufficient courts for the training of teams.

88 COMPETITION HALLS

88.1 For Senior World Championships, the principal city must have a 15,000 (fifteen thousand) seat competition hall, unless otherwise decided by FIVB.

88.2 The other cities proposed must offer at least one (1) competition hall with seating for at least 5,000 (five thousand) spectators.

88.3 At least two (2) competition halls are necessary, one (1) of them being the principal hall with seating for 15,000 spectators and the other with a minimum of 5,000 seats (for two (2) pools in each hall).

88.4 Candidates for the organisation of the Under Age World Championships must provide one competition venue with seating for at least 2,500 spectators.

88.5 The needs of the broadcasting media must be satisfied.

88.6 Should construction or repair of a hall be projected, the OC must present detailed plans and give guarantees regarding finances.

88.7 Competition halls must fulfil technical requirements and satisfy the needs for areas determined in Section I.

89 BOARD AND LODGING

89.1 HOTELS

Lodging must be offered in first-class hotels. The FIVB will decide on the basis of proposals presented by the OC or directly by the hotels.

89.1.1 Each team is composed of seventeen (17) to twenty (20) persons (see Article 4.5), including one journalist (a part from under-age events). All teams will be lodged in the same hotel or in various hotels, all of the same category, reserving four (4) single rooms and seven (7) to eight (8) twin rooms for each delegation.

The Organiser to provide the reservation of a minimum of two meeting rooms per six (6) participating teams which every team can use at least once a day for one and a half hours. If the team wants to use the room for a longer period of time than this, it shall have the obligation to make the necessary arrangements on its own, respecting the rights of other participating teams.

89.1.2 The Control Committee members and FIVB officials will be lodged in single rooms in a first-class hotel. They should all be provided with free internet access in the hotel.

89.1.3 Whenever possible, the referees and the invited journalists will be lodged in single rooms in the official hotel which provides facilities for exercise and leisure. The hotel where invited journalists are hosted shall have internet connections available.

89.1.4 Beds should have a length of 2.20 metres.

89.2 FOOD

89.2.1 Quantity and quality sufficient for athletes must be guaranteed, according to the recommendations of the FIVB Medical Commission.

89.2.2 Menus must combine calorific necessities with the regional tastes of participants.

89.2.3 Athletes will be guaranteed three (3) basic meals a day, plus a snack meal.

89.3 COST

89.3.1 For Under Age Competitions, the OC bears all expenses for the board and lodging of participants.

89.3.2 For Senior World Championships, the splitting of cost is subject to the terms agreed between the FIVB and the OC.

90 LOCAL TRANSPORTATION

The OC bears all local transportation expenses in accordance with the plans

submitted to the FIVB for approval as follows:

90.1 TEAMS

90.1.1 Each Team will dispose of a bus and a car. The time taken between the team hotel and the competition and training halls must be no more than thirty (30) minutes.

90.1.2 Teams may travel between sites by bus or train, for a maximum duration of three hours.

90.1.3 Longer journeys require a regular commercial or charter flight (seats must be reserved with a guarantee of absolute priority). The organiser and its official travel agency must arrange for the coordination and transportation of team luggage when transferring between cities from team hotel to team hotel.

90.2 FIVB OFFICIALS CARS / MINIBUSES

90.2.1 President: 1st class vehicle with driver.

90.2.2 Control Committee members: Four (4) 1st class vehicles with driver.

90.2.3 Technical delegates: Two (2) 2nd class vehicles with driver.

90.3 REFEREES

90.3.1 International Referees in service: One (1) 2nd class vehicle with driver (permanent circuit service)

90.3.2 Referees not in service, line judges and Scorers: Two (2) minibuses (permanent circuit service)

90.3.3 In the case of transportation to secondary sites, the same conditions as those for the teams apply.

90.4 ACCREDITED JOURNALISTS

90.4.1 Public transportation service should be available from the venue to the journalists' hotel. The press staff shall inform all the journalists in advance by email and on site about fares and timetable. If no public transportation is available, the organisers shall set up a shuttle service arriving at least 1 hour before the first match and leaving the venue 2 hours after the last match (if there is a Press Centre, it will be included).

90.4.2 A reasonable number of minibuses with drivers will be used to cover the permanent circuit service.

91 PRE-COMPETITION MATCHES

Training matches between two teams qualified for any FIVB competition can be held before the opening of the World Championships, without exploitation of commercial and TV rights.

CHAPTER 17 Financial Arrangements

92 INFRASTRUCTURE EXPENSES

The infrastructure expenses of the organisation must be met by the organising country and are not the responsibility of the FIVB or of the Common Financial Fund. The National Federation shall cooperate in this respect with the local government.
These expenses include:
The renovation, extension and building of competition halls;
The use or reconditioning of the required telecommunication centre;
The installations for the mass media;
The necessary measures for the local transport of participants;
The reconditioning of hotels;
The necessary measures to facilitate national and international communication by internet and telephone.

93 DIRECT EXPENSES OF THE NATIONAL FEDERATION AND ORGANISING COMMITTEE

93.1 Local transportation to and from the international airport determined by the OC and transportation as established under Article 91.

93.1.1 Organisers shall be financially and logistically responsible for the hospitality of teams eliminated from the competition where travel delays occur with international connections within the host country. The organisers are responsible for arranging and bear accommodation for the teams until the teams are able to leave by plane. The organisers are responsible for unforeseen cases.

93.1.2 The organisers shall also be responsible for arranging the 1st possible flight connection for teams.

93.2 Suitable arrangement and decoration of the competition halls as per the templates provided in the FIVB Brand and Graphic Guidelines, including a floor covering which will give an excellent impression on television, in conformity with Section I.

93.3 Acquisition of the official material and equipment selected by the FIVB in accordance with Articles 15.3 and 15.4 of these Regulations.

93.4 The travel and accommodation expenses of the FIVB President and his/her spouse when he/she attends a competition.

93.5 International travel expenses once a year for the four (4) delegates conducting an inspection visit.

93.6 Living expenses and local transport for the FIVB technical delegates when on an inspection visit during the preparation period of the competition.

93.7 Expenses concerning competition halls, organisation, staff and auxiliary

refereeing officials, official ceremonies and press conferences during the competition, other than those mentioned under Article 93.

93.8 In Senior World Championships, the costs of board and lodging of the teams, referees, Control Committee members, FIVB officials, guests and invited journalists shall be split subject to terms agreed upon by the organiser and the FIVB. In other FIVB competitions, the organiser is responsible for 100% of these costs.

93.9 Production costs of the official program, posters, gate tickets and panels for publicity.

93.10 Per diem for referees and Control Committee members, according to the FIVB Financial Regulations.

93.11 Medical expenses for first-aid and anti-doping according to these Event Regulations.

93.12 Publicity for the event on a national scale.

94 DIRECT INCOME FOR THE NATIONAL FEDERATION AND ORGANISING COMMITTEE

94.1 100% of the retail on site of Competition merchandise as per Section II of these Regulations.

94.2 100% of the sale of entry tickets and of the official competition program.

94.3 100% of private and governmental contributions and subsidies.

94.4 100% of the entry fee, which amounts to USD 1,000 (one thousand US Dollars) per team.

95 INSURANCE REQUIREMENTS

To be included in Specific Competition Regulations.

95.1 THE EXPENSES COVERED BY THE ORGANISER

All necessary insurance covering risks as organiser including but not limited to liability, invalidity, death and medical insurance, based on independent professional advice received for insurance needs within the host country.

95.2 EACH PARTICIPATING DELEGATION

All necessary insurance covering risks as a participating team delegation including travel, medical, accident and liability insurance, based on independent professional advice received for insurance needs for the participation team delegation.

95.3 THE FIVB

Insurance coverage for FIVB Officials and International Referees for travel, illness

and accident insurance.

CHAPTER 18 Marketing, Commercial and Television

96 MARKETING AND COMMERCIAL MATTERS

For Marketing and Commercial matters, please refer to Articles 68 to 83 of these Regulations.

97 TELEVISION MATTERS

For Television matters, please refer to Articles 84 to 89 of these Regulations.

CHAPTER 19 Bidding Process

98 BIDDING DOCUMENT

98.1 The National Federation or third party organisation interested in participating in the bidding process for the organisation of an FIVB competition must submit the Bidding Document provided by the FIVB signed by a duly authorised representative without any changes made thereto. By doing so, a bidder commits itself to adhere to all the clauses of Sections I (General Regulations for International Competitions) and III (Terms and Conditions to bid for an FIVB Competition) and to organise the event in accordance with Section II (Organiser's manual) of these Regulations.

98.2 Letters of agreement from the main authority of each city proposed to host part of the event, in which all guarantees for ceremonies and local support are given, must be enclosed with the Bidding Document unless otherwise specified by the FIVB.

98.3 The FIVB may request any additional documentation or seek clarifications be submitted with its Bidding Document as it deems necessary. The FIVB can make these documentations requests to a single bidder or multiple bidders in its sole discretion.

98.3.1 Questionnaire on Cities and Letter of Guarantee- An event organiser must submit a duly filled out questionnaire on the city's infrastructure, communications, sports halls, and hotels, signed by the city's sports authority and the National Federation (O-12 Form) as part of its organisation of an FIVB competition.

98.3.2 Questionnaire on Competition/Training Halls/Hotels- Each competition hall proposed to host the matches must be described providing the information required by the FIVB regarding its standards. The same applies regarding the proposed hotels. An event organiser must submit the O-13, O-14 and O-15 Forms, which describe the competition halls, training halls and hotels respectively to be used, as part of its organisation of an FIVB competition.

98.3.3 The FIVB, in its sole discretion, can determine whether it requires these documents to be submitted as part of a bid or at a date after the acceptance of a bid.

98.4 The FIVB, in its sole discretion, may decide to amend the process and any deadlines or reject all Bids and terminate the bidding process at any time up to the selection of an Organiser.

98.5 The FIVB may open a bidding process for one or multiple editions of an FIVB competition.

99 GENERAL PRINCIPLES APPLICABLE TO A BIDDING PROCESS

99.1 In the event that the FIVB decides to apply an official bidding process for one or more competitions, such process shall follow the minimum requirements set out in this Article.

99.2 The FIVB shall issue a Bidding Document stipulating the main parameters for the organisation of the competition and the details of the bidding process. The Bidding Document shall be made available to any interested party.

99.3 The FIVB shall publicly invite organisers to submit their Bidding Document within a time limit of no less than two (2) weeks starting from the public invitation for bids.

99.4 The FIVB President shall appoint an Evaluation Team, consisting of the FIVB General Director or FIVB Secretary General, the competent FIVB Sports Events Director, and at least three (3) other members of the FIVB administration. The Evaluation Team shall study the candidatures and submit an evaluation report to the FIVB President. The members shall carry out their missions under a duty of confidentiality and shall not have any potential or actual conflicts of interest with any of the bidders.

99.5 Bidders and/or their agents shall not contact any member of the FIVB, including its staff and elected officials or representatives with respect to its bid, other than a representative designated by the FIVB to answer questions regarding the bidding process, at any time between the start of the time limit for public invitation of bids and the selection of the Organiser.

99.6 Following the expiry of the time limit for applications, a member of the Evaluation Team may visit the country of each of the candidate Organisers for a duration of between three (3) and five (5) days (the duration depends on the number of proposed venues). There will be only one visit per each bid country.

99.7 The Evaluation Team may invite the bidders to make a presentation of their candidature (oral presentation supported by printed material, projected slides and video) during its meeting and prior to the start of the voting process.

99.8 In the event of a bid by a third party organisation, the FIVB Evaluation Team may contact the National Federation in which said third party organisation wishes to host the FIVB competition and disclose the names and certain conditions of the bid (but not the value) in order to obtain the National Federation's assessment of the third party organisation.

99.9 The selection of the Organiser shall be made by the FIVB President and shall be ratified by the FIVB Board of Administration.

SECTION IV Final Provisions

CHAPTER 20 Miscellaneous

100 ENTRY INTO FORCE

100.1 These Regulations were approved by the FIVB Board of Administration on 27 September February 2025 2026 and shall enter into force on 27 September February 20252026.

100.2 These Regulations supersede all previous versions of the FIVB Event Regulations and amendments thereto, which are hereby cancelled.

ANNEXES

to the FIVB Event Regulations

ANNEX A

VOLLEYBALL SPORTS MATERIAL, TEAM EQUIPMENT & ADVERTISING GUIDELINES

A.1 VOLLEYBALL SPORTS MATERIAL

"Sports Material" means articles necessary for the practice of Volleyball that are not deemed to be personal items. "**Homologated Sports Material"** means sports material declared by the FIVB as being in accordance with the Official Volleyball Rules and with FIVB international standards.

The use of Homologated Sports Material is mandatory for all FIVB, World and Official Competitions, as well as National or League Championships. In the event that the FIVB as designated an FIVB Exclusive Supplier for a product category, the product of the FIVB Exclusive Supplier shall be used in FIVB Competitions to the exclusion of any other Homologated Sports Material.

The list of FIVB Homologated Sports Material & Equipment (as amended from time to time) is available on the FIVB website using: http://www.fivb.org/EN/FIVB/FIVB_Homologated_Equipment_19052017.pdf.

Note: For FIVB and World Competitions, ball trolleys, ball bags or related ball equipment must not display any advertising deemed by the FIVB to be in conflict with FIVB Exclusive Suppliers.

A.2 HOMOLOGATED UNIFORMS

Only uniforms homologated by the FIVB are authorized in FIVB, World and Official Competitions.

The list of FIVB Homologated Sports Material & Equipment (as amended from time to time) is available on the FIVB website using: http://www.fivb.org/EN/FIVB/FIVB_Homologated_Equipment_19052017.pdf.

Note: The logo of the manufacturer must be clearly visible on the uniform and must be in accordance with the uniform standards and size specifications that follow.

A.3 STANDARDS FOR TEAM EQUIPMENT

Team Equipment incorporates the following:
- Player Equipment (see A.3.1)
- Team Official Equipment (see A.3.2)
- Team Equipment Accessories (see A.3.3)

A.3.1 PLAYER EQUIPMENT

Player Equipment consists of uniform jersey (shirt)), uniform shorts, uniform socks, shoes and training suit. Uniform jersey (shirt)), uniform shorts, uniform socks and training suit must be the same for the whole team; in addition, the Libero must have two sets of each uniform. Player equipment accessories consist of knee-guards, ankle supports and elbow protections. Each of this equipment (except jersey and shorts) can be from different manufacturers, bear different colours and designs.

Players' uniforms must be in conformity with Section I, Chapter 1 of the FIVB Event Regulations and the present Annex. Only FIVB homologated uniforms and shoes may be used. All letters and numbers (country name, country code, player's registered jersey name and player's number from 1 to 99) on the player

uniforms and warming up suits must be Latin characters and must be in contrasting colours to the part of the uniform and/or warming up suit where they are placed.

The following are standards for player equipment:

A.3.1.1 UNIFORM JERSEY (SHIRT)

A.3.1.1.1 Uniform Jersey Model

The uniform jersey should have an athletic look. All players of the same team, except for the Libero, must wear the same colour and design. The Libero uniform must have a different, contrasting colour (the same colour for jersey and short) and must be numbered like the rest of the team. The same requirements apply to the jack/bib for the re-designated Libero.

a) Sleeves: Athletic type sleeveless or short sleeves allowed. Long sleeves below elbow length are not allowed.
b) Collar: Collar required.
c) Body fit: Jerseys must not be loose or baggy and should follow the bodyline.

A.3.1.1.2 Printed Information on the uniform Jersey (see also Diagrams 1 & 2 on pages 117-118 and 118-120)

a) Front number 15 cm high and no less than 2 cm wide stripe (acantered).
b) No numbers on the sleeves.
c) Homologated mrmanufacturer's logo: maximum 30 cm2 on the front right-handside (logo to fit within a rectangle 6 cm long and 5 cm high).
d) Country flag and country name: min. 36 cm2 and max 40 cm2 on the front upper left side. Only the ccountry name or the officialccountry code (3 letters) must be at the bottom of the fflag. The size of the three (3) lcletter country code or the country name must be clearly visible and sized to the length of the ccountry flag.
e) Back number 20 cm high and no less than 2 cm wide strip (acantered below the player's registered jersey name).
Letters for the player's registered jersey name (as per O-2 Form, i.e. family name or usual nick name) on the back of playing uniforms above thenumber:*Women*
Under ten (10) letters, 6 cm high, no less than 1cm wide stripe; ten (10) letters and over, 4cm high, no less than 0.5 cm wide stripe*Men*
f) Under twelve (12) letters, 6 cm high, no less than 1 cm wide stripe; twelve (12) letters and over, 4 cm high, no less than 0.5 cm wide stripeThe dimension of the captain's bar: height – 2 cm and width – the same as the front number, but no less than 8 cm. The captain's bar must be located, acantered under thenumber on the front of the jersey.

A.3.1.2 UNIFORM SHORTS

A.3.1.2.1 Uniform Shorts Model

The uniform sshorts should have an athletic look for both men and women. All players of the same team must wear the same colour and style, except for the Libero who must wear shorts of a contrasting colour to the rest of the team.

Men
a) Waist and length must not be loose or baggy. The inseammustnot exceed 10 cm.
Women
a) To fit the bodyline, tight in waist and length. Inseam of maximum 5 cm or cut in an upward angle towards the top of the leg.
b) Women are allowed to use a one piece uniform if the standards for jersey and shorts are met.

A.3.1.2.2 Printed Information on the Uniform SShorts (see also Diagrams 1 & 2 on pages 117-118 and 118-120)

a) Number of 4 – 6 cm high and minimum 1cm wide stripe on the right side leg of the shorts.
b) Homologated mrmanufacturer's logo: maximum 30 cm2 on the front left side (logo to fit within a rectangle 6 cm long and 5 cm high).
c) National Federation's sponsor's logo above the manufacturer's logo: maximum 30cm2 on the left side (logo to fit within a rectangle 6 cm long and 5 cm high).

The Homologated manufacturer's logo and of the National Federation's sponsor's logo must be identical in size.

A.3.1.3 UNIFORM SOCKS

Socks must be uniform in colour and the same length of socks for the entire team.

A.3.1.4 SHOES

For FIVB, World and Official Competitions, players must wear shoes from a FIVB homologated manufacturer. Shoes and trademarks may differ in design. Basic colours should be similar. Players cannot choose to wear shoes which have marking soles. No taping, stickers, etc. on shoes will be allowed.

A.3.1.5 TRAINING SUITS

Where training suits are worn in the warm up courts or in the competition control area, they must be of the same colour and style for the entire team and when worn by team officials. Information placed on the warming up suit must conform to the following requirements:

A.3.1.5.1 Training Suit Jacket

a) Homologated manufacturer's logo: maximum 30 cm2 on the front right side (logo to fit within a rectangle 6 cm long and 5 cm high)
b) Country flag and country name: min. 36 cm2 and max. 40 cm2 on the front upper left side. Only the country name or the official country code (three [3] letters) must be at the bottom of the flag. The size of the three (3) letter country code or the country name must be clearly visible and sized to the length of the country flag.
c) The cncountry name is to be displayed on the back of the warming up suit jacket (acantered in the middle of the jacket).
d) The player's registered jersey name (to be placed above the ccountry name as with the jersey) may also be displayed on the back of the warming up suitjacket (recommended for senior FIVB and World Competitions), please see the above point (A.3.1.1.2 f) for letter size specifications.

A.3.1.5.2 Training Suit Pants

Homologated manufacturer's logo: maximum 30 cm^2 on the front left side (logo to fit within a rectangle 6 cm long and 5 cm high).

Note: Players must wear their playing uniform for warm up on the competition court and no other jerseys are allowed.

A.3.1.6 SPECIAL UNIFORMS

A player maywear a special uniform as shown in diagram 4 – (available soon). No variations to the uniform shown in the diagram will be allowed.

A.3.1.7 PLAYER ACCESSORIES

Any accessories used by players during competition (e.g. knee protectors (knee pads), elbow protectors (elbow pads), player hand towels, head bands, wrist bands etc.) cannot display any advertising. Any manufacturer's logo displayed on these accessories cannot be greater than 6 cm^2.

Undergarments must not be visible under the uniform (shorts or jersey) and in any event must be of the same colour with the uniformuniform.

Compression pads areare approved, but are required to be of the same colour design as the uniform. No

padding is allowed in the forearm compression pads, as it provides advantages to the players' performances. Neutral colours, black or white are acceptable. Teams using compression pads must be uniform in colour /design for all players.

A.3.2 TEAM OFFICIAL EQUIPMENT

Teams taking part in FIVB, World and Official competitions are composed of a maximum of eighteen (18) to twenty (20) members (see Article 4.5.1 of these Regulations and Article 4.1.1 of the Rules of the Game).

Team Official Equipment includes training suit and polo shirt or dress jacket, collared dress shirt, tie and formal slacks.

The officials on the bench (maximum five, as approved in the Preliminary Inquiry, see Article 4.9.8 of these Regulations) must conform to either of the following dress code options:
a) all to wear their official training suit and polo shirt of the same colour and style, or
b) all to wear dress jacket, collared dress shirt, tie and formal slacks of the same colour and style.

Any officials wearing dress jacket, collared dress shirt, tie and formal slacks will not be allowed on the playing court during the warm up.

Officials on the bench must be consistently dressed (i.e. all to wear jackets or all to wear no jackets; e.g. if the head coach takes off his dress jacket or warming up suit jacket, all other officials must take off their dress jackets or warming up suit jackets at the same time).
The following standards apply for team official equipment:

A.3.2.1 TRAINING SUITS

Training suits worn by team officials in the warm up courts or in the competition control area, must be of the same colour and style as worn by the entire team and must comply to the specifications previously defined in section A.3.1.5. Polo shirts will be worn with warming up suits.

If the officials use training suit and polo shirt, the same rules regarding advertising as for players' uniforms must apply. This includes the number of sponsors, which must be the same sponsors with the ones on the players' uniforms.

A.3.2.2 POLO SHIRTS

a) Polo shirts (including a collar) worn in conjunction with the warming up suit must comply with the following Printed Information on the Polo Shirt:Homologated manufacturer's logo: maximum 30 cm2 on the front right side (logo to fit within a rectangle 6 cm long and 5 cm high).
b) The country name is to be displayed on the back of the polo shirt (cantered in the middle) consistent with the warming up suit jacket.
c) For senior FIVB and World Competitions, the official's family name or usual nick name (as per O-2 Form) is recommended to be placed on the back of the polo shirt. Please see refer to the above point (A.1.1.2 f) for letter size specifications.

A.3.2.3 DRESS JACKET, COLLARED DRESS SHIRT, TIE & FORMAL SLACKS

The dress jacket,collared dress shirt, tie and formal slacks worn by tteam officials must be of the same colour and style. Long or short sleeve shirts with collar may be worn.

A.3.3 TEAM EQUIPMENT ACCESSORIES

Team equipment accessories include player sports bags, trainer's bag, medical doctor's bag, laptop computer and coach clipboard. Other accessories may be added to the definition of team equipment accessories by the FIVB in the future.

On team equipment accessories, any manufacturer's logo cannot exceed 10% of the surface area and shall not be greater than 60 cm^2.

A.4 ADVERTISING GUIDELINES

The regulations relating to advertising on team uniforms can be found in Section I, Chapter 6 of these Regulations.

A.4.1 TEAM EQUIPMENT

When taking part in a competition, team members must not carry any advertising material on their team equipment unless previously approved by the FIVB. Please refer to the Specific Competition Regulations of the competition to determine whether advertising on team equipment is allowed **(for the Olympic Games, no advertising is allowed; all other FIVB requirements for uniforms are applicable)**.

If advertising is allowed there may be special considerations to be taken into account over and above the points below which will be defined in the Specific Competition Regulations.

A team may have up to three (3) sponsors during a given event. Team members must not display any advertising logo other than the name(s) of the one (1)/two (2)/three (3) sponsor(s) logo that has been registered by the National Federation and approved by the FIVB on all team equipment. A team must display the same advertising on team equipmentequipment.

The size of the advertising must not exceed 300 cm^2 in one block on the front of the jersey and 50 cm^2 on each jersey sleeve. In the case of a sleeveless jersey the advertising can either be placed on the shoulder or on the collar but limited to the max size 50 cm^2.

The team may decide to distribute the advertising space on its uniform to its three (3) sponsors as follows (see also diagrams 1a&1b, 2a&2b, 3a&3b):

Option A: Major sponsor in the block on the front of the shirt and a mminor sponsor in the two (2) blocks on the sleeves. Only in the case of the Libero uniform the advertisements may be inverted so the team's mmajor sponsor logo 300cm^2 may be replaced with the team's mminor sponsor logo 50cm^2 and vice versa.

Option B: Major sponsor in the block on the front of the shirt and in one (1) of the two (2) blocks on the sleeves. Minor sponsor only in one (1) of the two (2) blocks on the sleeves.

For options A and B, the advertising block on the front of the jersey may be either below the number or above, in the latter case with the placement of a longer, thinner advertising.

Option C: Two (2) sponsors with equal exposure, 150 cm2 each in the block on the front of the shirt (which must remain as one square block) and each of them a 50 cm2 blockthe sleeves.

Apart from the advertising, the logo of the manufacturer of the homologated uniform must be displayed on the uniform jersey and shorts in accordance with specifications previously defined. The remaining National Federation's sponsor's logo (if any) must be displayed on the short above the manufacturer's logo and be in compliance with the requirements of Article A.3.1.2.2(b) of these Regulations.

A.4.2 TEAM EQUIPMENT ACCESSORIES

Team equipment accessories include player sports bags, trainer's bag, medical doctor's bag, laptop computer and coach clipboard. Other accessories may be added to the definition of team equipment accessories by the FIVB in the future.

Team equipment accessoriesmay display advertising only if and when the FIVB has delivered theAdvertising Approval Certificate to theNational Federation of the team. The authorization is given to the approved sponsor. The entire team must display the same advertising on team equipment accessories; however, advertising is optional, i.e. advertising does not need to be displayed on all accessories defined above.

On team equipment accessories, any manufacturer's logo cannot exceed 10% of the surface area and shall not be greater than 60 cm^2 and any approved advertising cannot exceed 30% of the total surface area and shall not be greater than 180 cm^2. (Please note that advertising on team equipment accessories is not allowed for Olympic Games competition).

Towels and water bottles are defined as organiser's sports materials and do not come under the definition of team equipment accessories. Team or personal towels and water bottles displaying advertising will only

be allowed in the competition/control area with prior approval of the FIVB.

A.4.3 TEAM OFFICIAL EQUIPMENT

Where the team has received an Advertising Approval Certificate, the team officials may also display advertising. The name or logo of the sponsor may appear on the back of the polo shirt and on the front or the back of the warming up suit. The size of the advertising must not exceed 300cm^2 and must be identical to the advertising on the player's uniform jersey. On the polo shirt and the warming up suit, all team officials must display the same manufacturer's logo (as per specifications previously defined) and the advertising must be in the described area of the uniform.

A.4.4 RESTRICTED ADVERTISING

Please note that the following advertising is restricted for all FIVB and World Competitions:

a) Strong Alcohol, Pornography and Tobacco and Betting during Boys' (U19) and Girls' (U18) competitions;
b) Products which may be harmful to health;
    a. Advertising which could be prejudicial to any ethnic, religious or political group; and
c) Any sponsors who are deemed by the FIVB as being competitors to FIVB Exclusive Suppliers.

A.4.5 PROCEDURE FOR APPLICATION OF TEAM ADVERTISING

In order to register advertising for FIVB and World Competitions, the National Federation must forward the appropriate application form for the specific competition available from the FIVB Volleyball Events Department. One sample of the uniform displaying the advertising must accompany the application form.

In order to register advertising for other FIVB Official Competitions, the National Federation must forward the appropriate application form for the specific competition to the respective Continental Confederation or responsible authority of the competition as per Section II of the FIVB Event Regulations. One (1) sample of the uniform displaying the advertising must accompany the application form.

A team may have several sponsors (in any given match the team must only display the advertising for one (1) sponsor) and must receive an Advertising Approval Certificate for each sponsor. A separate application form and sample uniform is required for each sponsor.

If approved, an Advertising Approval Certificate and an invoice for the advertising fee as determined by the FIVB will be issued by the FIVB to the National Federation. The Advertising Approval Certificate (along with the captain's uniform, warming up suit and team equipment accessories displaying advertising) must be presented by the Team Manager at the Preliminary Inquiry of the competition.

A.4.6 ORGANISER SPORTS MATERIALS & COURT STAFF UNIFORMS

The organiser must seek FIVB approval for advertising on sports materials and court staff uniforms for FIVB and World Competitions. No advertising can be displayed on sports materials and court staff uniforms in these competitions unless FIVB written approval has been received.

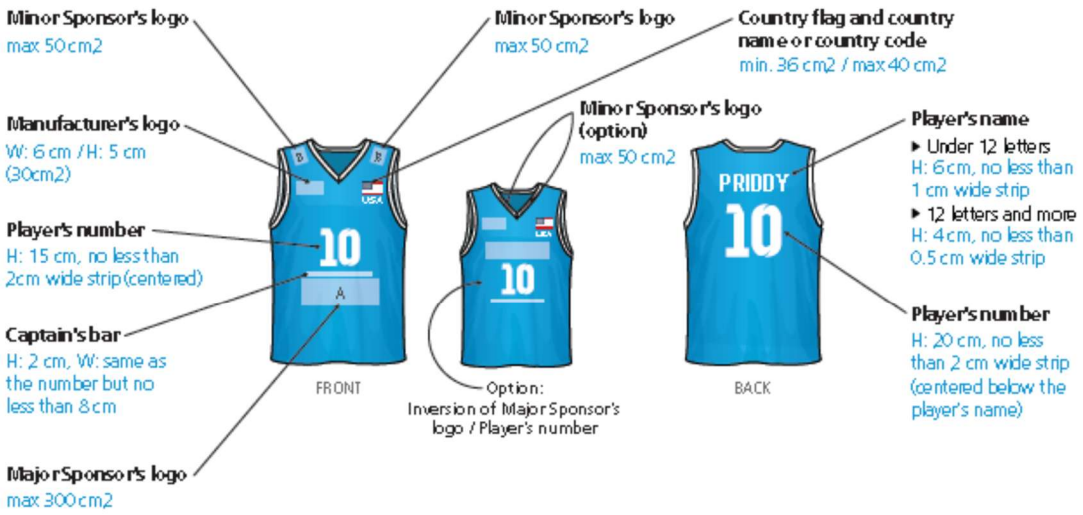
Appendix A

Men's Uniforms- Diagram 1a & 1b

Men's Uniform Jersey

Men's shirt with sleeves (Diagram 1a)

Men's sleeveless shirt (Diagram 1b)



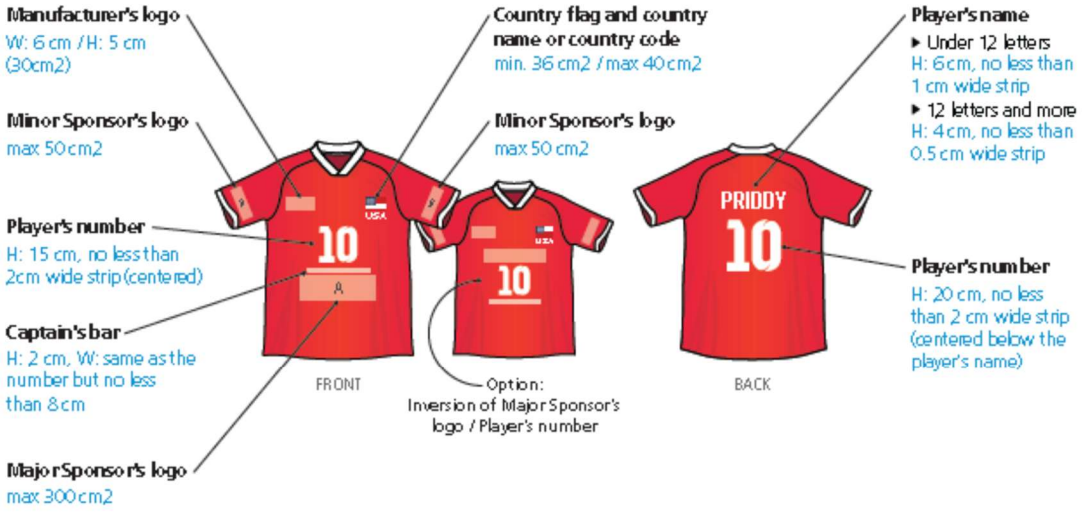
Men's shorts

Appendix A

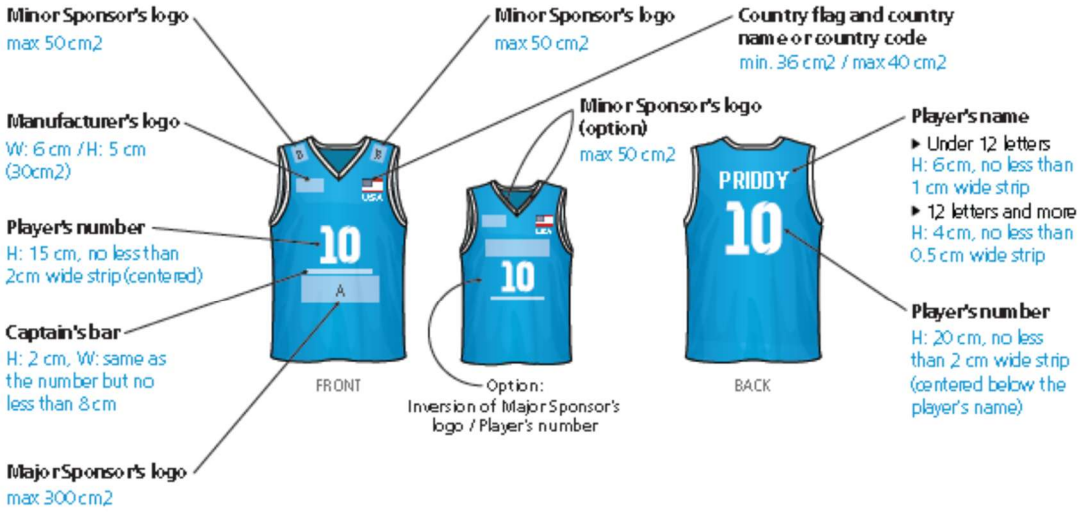
Men's Uniforms - Diagram 2a & 2b

Men's Uniform Jersey

Men's shirt with sleeves (Diagram 2a)



Men's sleeveless shirt (Diagram 2b)



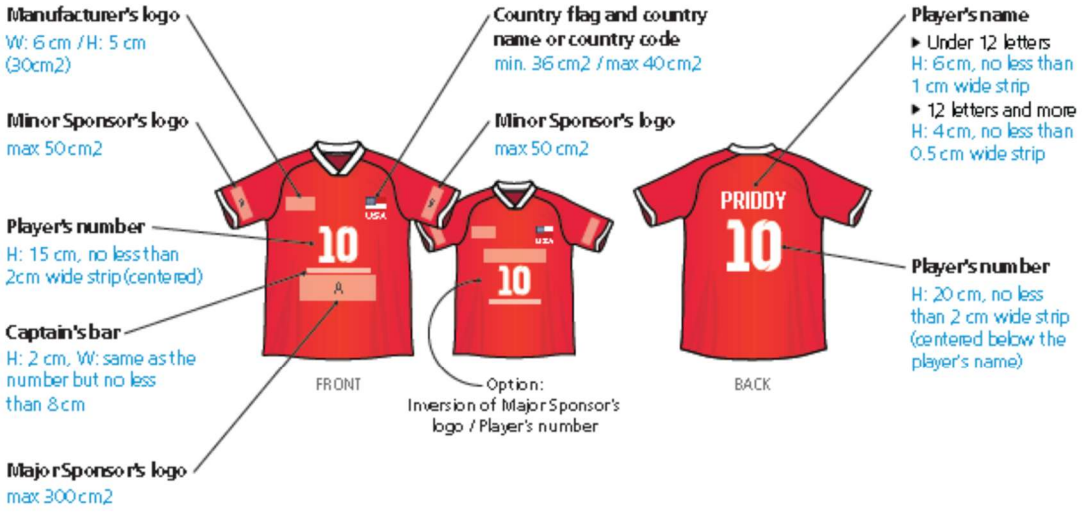
Men's shorts

Appendix A

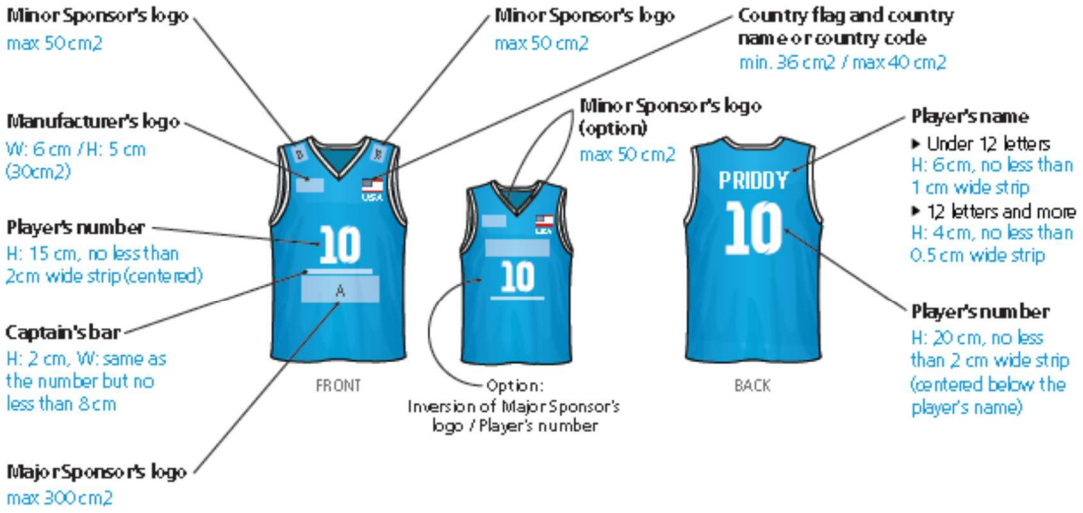
Men's Uniforms - Diagram 3a & 3b

Men's Uniform Jersey

Men's shirt with sleeves (Diagram 3a)



Men's sleeveless shirt (Diagram 3b)



Men's shorts

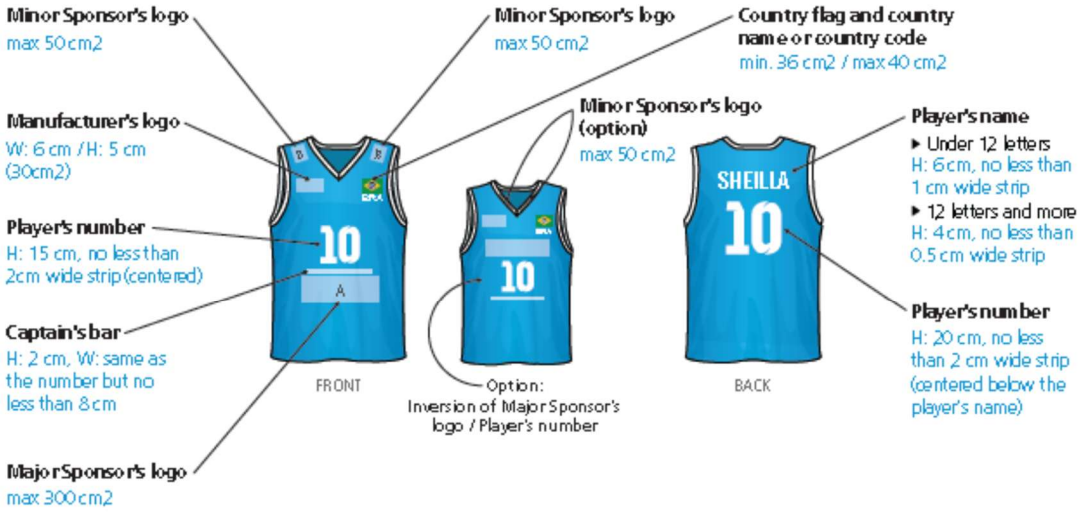
Appendix A

Women's Uniforms - Diagram 1a & 2b

Women's Uniform Jerseys

Women's shirt with sleeves (Diagram 1a)

Women's sleeveless shirt (Diagram 1b)



Women's shorts

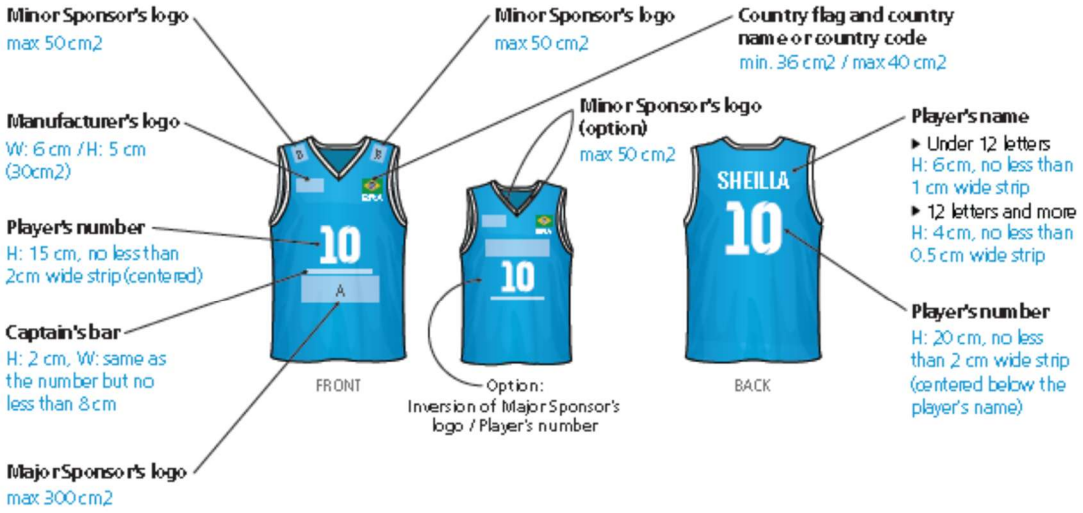
Appendix A

Women's Uniforms - Diagram 2a & 2b

Women's Uniform Jerseys

Women's shirt with sleeves (Diagram 2a)

Women's sleeveless shirt (Diagram 2b)



Women's shorts

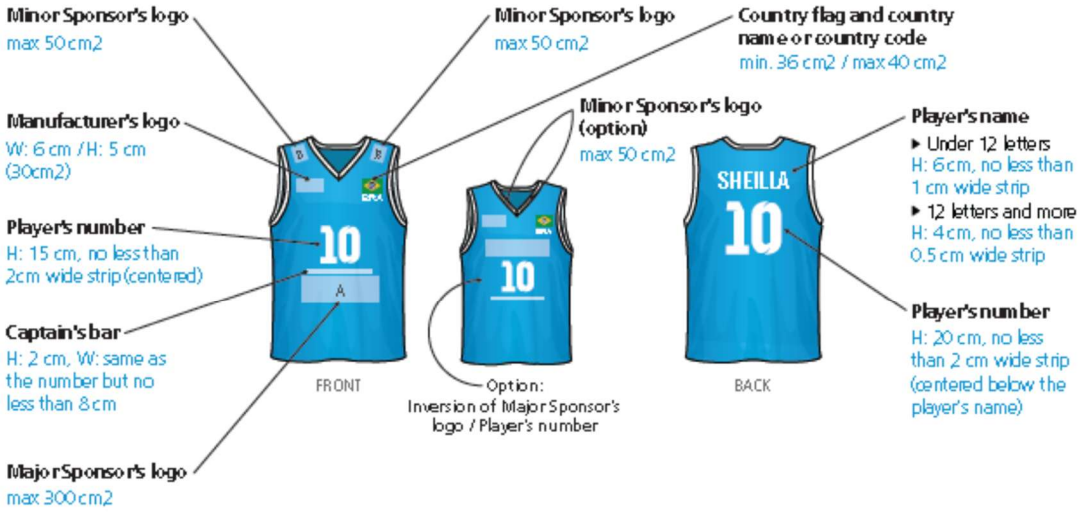
Appendix A

Women's Uniforms - Diagram 3a & 3b

Women's Uniform Jerseys

Women's shirt with sleeves (Diagram 3a)

Women's sleeveless shirt (Diagram 3b)



Women's shorts

ANNEX B

OC PRESS OFFICER DUTIES

The OC Press Officer's duties include:

B.1 Properly promoting the event to the press, ensuring the correct press infrastructure is installed and effectively managing all on-site media activities.

B.2 Preparing accreditation forms and implementing accreditation in collaboration with the FIVB Press Department.

B.3 Verifying accommodation and transportation for accredited press (if required).

B.4 Recruiting, training and managing press staff and volunteers including a photo manager who can control the movement and access of photographers and flash quote reporters.

B.5 Appointing and briefing an official press writer (English mother tongue professional journalist).

B.6 At least five (5) weeks before the start of the competition, submitting the following contact information to the FIVB Press Department (press@fivb.org) for publishing on the FIVB website – Name of Press Officer and his/her email and mobile phone number, telephone and fax numbers in the press working room.

B.7 Overseeing the creation and successful running of the:

- Press Working Room
- Press Tribune
- Mixed Zone
- Press Conferences
- Photographer positions

B.8 Jointly with the VIS Staff and FIVB Press Delegate, verifying the accuracy of statistical data and transmitting it to the press and TV networks.

B.9 Ensuring that the Press Writer supplies cohesive Match Descriptions and Press Conference Reports to the VIS. The Match Description is to be written by a native-level English (writing) sports journalist in accordance with the terms mentioned in the section "Press Writer".

B.10 Preparing a final report on press operations after the tournament, including a detailed list of accredited press.

B.11 Hiring a professional national clipping service to deliver a compilation of all national and international press clippings daily to the FIVB Press Delegate and the VIP room.

B.12 Compile daily bulletin and ensure efficient distribution.

ANNEX C

MATCH DESCRIPTION AND PRESS CONFERENCE GUIDELINES

C.1 As soon as possible after the match is over, the Press Writer must upload the Match Description to the FIVB website.

C.2 The Match Description must:

- have a simple news-style headline in the present tense;
- be two hundred (200) to three hundred (300) words in length;
- must have up to three (3) short lead paragraphs explaining who won and lost and what happened overall during the match, following an English-language "inverse pyramid" style of journalism where the most important information is summarized at the beginning of the story;
- be spell-checked (English U.K.) before being uploaded; and
- be written in U.K. style (e.g. Brazil win, Tunisia are, Serbia down, etc.).

C.3 Example from previous FIVB tournaments of how to write the beginning two to three paragraphs of a Match Description:

"*Brazil crush Japan in straight sets*

Tokyo, Japan, August 12, 2007 - World No. 2 Brazil extended their winning streak against sixth-ranked Japan to 19 games by beating the home team 3-0 in the FIVB World Grand Prix at Ariake Coliseum on Sunday.

Undefeated against Japan since November 2001, Brazil maintained their dominance with a performance of power and precision to win 25-15, 25-19, 25-13 in front of a 10,000 capacity crowd.

The victory improved Brazil's win-loss record to 6-0 in the Grand Prix qualifying round while dropping Japan to 3-3 with three games remaining in which to book a place in the six-team final round in China from August 22-26."

C.4 Important Match Description procedures to follow:

a) Headline format

Use a short and simple headline explaining who won, using a verb in the present tense, e.g. Brazil crush …, Guidara guides …, Spain get off mark …

b) Dateline format

Please note and follow the format for the dateline at the beginning of the Match Description: Tokyo, Japan, December 1, 2007 - (city, country, month-date, year, dash).

c) Essential information within the first three paragraphs:

- The name of the team that won the match (this has to be made clear in the first paragraph) and in how many sets (e.g. straight sets/3-0, four sets/3-1, five sets/3-2);
- The name of the team that lost the match;

- The complete final score (e.g. 25-16, 25-19, 25-18);
- The day the match took place (e.g. Saturday);
- The full title of the competition (e.g. the FIVB World Grand Prix);
- The win-loss record (for the winners at least) as a result of the match (e.g. The victory improved Brazil's win-loss record to 6-0), if applicable.

d) Extra information needed:

The Press Writer also should include as much of the following as possible, either following the opening paragraphs or in the opening paragraphs if considered newsworthy enough:

- Were there any great performances by any of the players? (Exceptional serving? Exceptional blocking? Clever setting, etc.?)
- Best Scorer?
- Most Valuable Player?
- Name of the arena (e.g. … at Ariake Coliseum)?
- When did the winning team start to take control?
- Why did the winning team start to take control?
- Did the winning team come from behind?
- Were they always in the lead?
- Were there a lot of fans?
- What was the atmosphere like?
- Which team do the winners play next?
- Which team do the losers play next?
- Teams' world rankings?

e) Players' names

In the Match Description, as a general rule, players' names should be written in full on first reference and then written with the family name from the second reference onwards.

When a player uses their popular name/shirt name and is sufficiently well known (e.g. Brazilian players like Giba), then the popular name/shirt name can be used from first reference.

The other option is to include the full name on first reference with the popular name/shirt name in brackets and on second reference use the popular name/shirt name (e.g. Egypt's Hamdy Awad (Elsafi) scored 10 points. Elsafi played an excellent game.).

C.5 As soon as possible after the official Press Conference is over, the Press Writer must upload comments onto the FIVB website. The Press Writer should strictly observe the following format for the text when doing so:

Example

(SIMPLE NEWS-STYLE HEADLINE)

Setter Takeshita brought team together, says Japan coach

(COMMENTS: Divided by team, using full names of coaches and players, no quote marks are needed)

Japan coach Shoichi Yanagimoto: “… [quote] …” Japan

captain Yoshie Takeshita: “… [quote] …” Japan player Saori

Kimura: “… [quote] …”

Chinese Taipei coach Jeng Fang Fann: “… [quote] …”

Chinese Taipei captain Kou Nai Han: “… [quote] …”

Note:

Before uploading to the FIVB website, all Match Descriptions and Press Conference Reports text must be spell-checked.)

ANNEX D

GUIDELINES FOR OFFICIAL PHOTOGRAPHERS

D.1 All photos must be captioned (through the file info in Photoshop – see examples below – or by directly writing the caption in the VISASP Photo System). All captions must include: full names of all principal players in the photo and their country/countries and what they are doing in the photo. The photo caption must NOT include the photographer's name.

D.2 The styles of photos required are: action photos, winning/celebration shots, wide angle of stadium, personality shots of players, coaches as well as the atmosphere of the event and the crowd (entertainment, etc.).

D.3 The Press Officer must also obtain a selection of quality, high resolution, captioned digital photos from the Official Photographer on a CD/DVD to be forwarded with the Press Report to the FIVB headquarters. These are for use in FIVB publications and must also be FREE OF RIGHTS.

D.4 Quality of photographs

- The photographs taken must have a resolution of at least five megapixels.
- The files produced must be saved in JPG format with a minimum compression of eight.
- Except in special cases, the files must have a maximum exposure of 400 ASA.
- All photographs submitted to the FIVB by whatever means (photo gallery, website, e-mail, CD or print) must be print ready without any need for airbrushing or other modification.
- All photographs must include in the JPG file itself IPTC-standard headers listing the place, date, event, the names of people on the photograph and their relative position on the photograph.
- The photographer shall pay particular attention to framing the photographs to ensure, for example, that the players' hands and the ball are visible in action shots and, in the case of low attendance, that no empty seats are seen in the photographs.

D.5 The photographer shall provide a selection of the following types of photograph:

- Action shots during games
- Photographs showing emotion
- The principle actions in volleyball (spikes, blocks, digs…)
- The winning team, the runners-up and the prize-giving ceremony
- Panorama shots (fish eye) if the venue is full, otherwise shots framed to show spectators
- Close ups
- Shots of side activities, entertainment etc. where applicable
- Photographs of the FIVB President if he is attending the event
- Shots of any other VIPs and dignitaries attending the event
- Photographs in which the FIVB sponsors are clearly visible
- The photographer should look for the opportunity to take a variety of photos of the

spectators, personalities, children having fun, TV and journalists covering the event, etc.

- The photographer should take one or two panoramic photos of the stadium from outside the venue

D.6 In addition, the official photographer will pay particular attention to his/her position in order to take photos that include the sponsors and the public in the background. Such photos should be suitable for advertising and marketing Volleyball.

D.7 The photographer shall remain behind sponsors' banners or rotating panels and shall pay particular attention to the FIVB sponsors.

ANNEX E

OFFICIAL PRINT MATERIALS: PROGRAM, POSTER AND TICKETS

E.1 Official Program

Instructions for preparation and production of the Official Program of the Competition:

The Organiser and FIVB are responsible for editorial content, but the Organiser observes minimum content requirements as stated in these Regulations.

E1.1 The Organiser is responsible for the sale of the program and retains 100% of income from such sale.

E.1.2 The Organiser pays directly for all production costs of the program.

E.1.3 The Organiser may contract for categories that have been released by FIVB with local sponsors for advertising in the program, after receiving written approval from the FIVB on each proposed local Sponsor. “Local Sponsor” means any company whose business is confined geographically to the host country.

E.1.4 Local Sponsors whose products/services conflict or might conflict with those of FIVB Commercial Affiliates are not eligible. Only officially appointed Commercial Affiliates are permitted the use of official event or FIVB emblems and official designations, such as “Official Sponsor/Supplier of the [Competition]”.

E.1.5 The maximum number of pages available for Local Sponsors is ten.

E.1.6 The Organiser must ensure that the advertisements of the Competition’s official Commercial Affiliates are in full colour.

E.1.7 The Organiser must ensure that the official event sponsors occupy the inside front, inside back and outside back cover plus other pages to be designated by the FIVB, but, in any case, always face copy (e.g. opposite a page of editorial or an action photograph).

E.1.8 The Organiser must ensure that the FIVB official message and photograph of the President (in colour) is placed at the front of the program, either on page 1, 2 or 3. It is the first message.

E.1.9 The centre pages of the program may not contain Local Sponsor advertisements.

E.1.10 The front cover shall strictly adhere to the design provided in the FIVB Brand and Graphic Guidelines and may not contain advertisements, except branded presence of the official Commercial Affiliates.

E.1.11 The Organiser provides a separate page, near the front cover, listing all Commercial Affiliates of the Competition, contracted by the FIVB.

E.1.12 Should a Presenting Sponsor be appointed, such sponsor is offered an additional page for company use, such as the Chairman’s message.

E.1.13 The Organiser provides the FIVB, free of charge, with 30 copies of the program for each official sponsor/supplier as well as 50 additional copies for promotional purposes after the event.

E.2 Official Poster

An official poster for the event is produced at the expense of the organiser.

E.2.1 Principles to follow:

E.2.1.1 The design of the poster shall be provided by FIVB in the FIVB Brand and Graphic Guidelines. All information shall be written at least in English, as well as in the language of the host country. For those Competitions where no designs are provided by FIVB, Organiser shall seek approval of the design in writing from the FIVB.

E.2.1.2 Should a presenting sponsor of the event be nominated, such sponsor's name/logo is placed on the poster in a prominent position and of a size to be agreed with FIVB.

E.2.1.3 The logos of the official sponsors of the event are printed on the poster, in colour, in accordance with the design provided by FIVB in the FIVB Brand and Graphic Guidelines or for those Competitions where no designs are provided by FIVB, Organiser shall seek approval of the design in writing from the FIVB.

E.2.1.4 No other commercial entity other than the Commercial Affiliates of the Competition may be represented on the official poster in any manner.

E.2.1.5 The design of the poster is submitted to the FIVB for approval not less than six months before the date of the Competition. The poster is available for distribution at least eight weeks prior to the start of the competition.

E.2.2 Distribution

E.2.2.1 The FIVB is informed of the intended quantity to be produced and the system of distribution which must be approved by the FIVB. The Organiser exerts maximum efforts to use a distribution system which ensures maximum exposure of the poster;

E.2.2.2 The Organiser provides a minimum of 500 copies, or 50 copies per sponsor, of the official poster immediately upon printing to the FIVB free of charge. These posters are for non-resale purposes.

E.3 Entry Tickets

Instructions for preparation and production of Entry Tickets:

E.3.1 The Organisers shall plan the preparation, production and sales plans for the tickets. They must use the design provided in the FIVB Brand and Graphic Guidelines and shall be subject to FIVB approval of all aspects (design, quantity, distribution, prices, etc.).

E.3.2 The logos of the official sponsors and presenting sponsor of the event shall be included as per the design instructions in the FIVB Brand and Graphic Guidelines.

E.3.3 No commercial entity other than the event's official sponsors/suppliers may be represented on the official ticket in any way.

E.3.4 All benefits from the sale of the tickets belong to the Organiser, unless otherwise agreed with FIVB.

E.3.5 No third parties can be associated with any ticket promotions.

ANNEX F

INTERNATIONAL REFEREES' QUOTA

AFRICA		
Code	**Country**	**Quota**
ALG	Algeria	10
ANG	Angola	5
BEN	Benin	5
BOT	Botswana	5
BUR	Burkina Faso	5
BDI	Burundi	5
CMR	Cameroon	5
CPV	Cape Verde, Republic of	5
CAF	Central African Republic	5
CHA	Chad	5
COM	Comoros, Fed. & Islamic Rep.	5
CGO	Congo	5
COD	Congo Dem. Rep. (Zaire)	5
CIV	Côte d'Ivoire	5
DJI	Djibouti	5
EGY	Egypt	20
GEQ	Equatorial Guinea	5
ERT	Eritrea	5
ETH	Ethiopia	5
GAB	Gabon	5
GAM	Gambia	5
GHA	Ghana	5
GUI	Guinea	5
GBS	Guinea-Bissau	5
KEN	Kenya	10
LES	Lesotho	5
LBR	Liberia	5
LBA	Libyan Arab Jamahiriya	5
MAD	Madagascar	5
MAW	Malawi	5
MLI	Mali	5
MTN	Mauritania, Islamic Rep. of	5
MRI	Mauritius	5
MAR	Morocco	10
MOZ	Mozambique	5
NAM	Namibia	5
NIG	Niger	5
NGR	Nigeria	10
RWA	Rwanda	5
STP	São Tomé and Príncipe	5
SEN	Senegal	5
SEY	Seychelles	5
SLE	Sierra Leone	5
SOM	Somalia	5
RSA	South Africa	5

SUD	Sudan	5
SWZ	Swaziland	5
TAN	Tanzania	5
TOG	Togo	5
TUN	Tunisia	20
UGA	Uganda	5
ZAM	Zambia	5
ZIM	Zimbabwe	5

ASIA		
Code	**Country**	**Quota**
AFG	Afghanistan	5
AUS	Australia	10
BRN	Bahrain	15
BAN	Bangladesh	5
BHU	Bhutan	5
BRU	Brunei Negara Darussalam	5
CAM	Cambodia	5
CHN	China, People's Rep. of	20
TPE	Chinese Taipei	10
COK	Cook Islands	5
FIJ	Fiji	5
PLY	French Polynesia *	5
GUM	Guam	5
HKG	Hong Kong	10
IND	India	10
INA	Indonesia	10
IRQ	Iraq	5
IRI	Iran	20
JPN	Japan	20
JOR	Jordan	10
KAZ	Kazakhstan	10
KIR	Kiribati	5
KOR	Korea	20
PRK	Korea, People's Dem. Rep.	10
KUW	Kuwait	15
KGZ	Kyrgyzstan	5
LAO	Laos, D.P.R.	5
LIB	Lebanon	5
MAC	Macao	5
MAS	Malaysia	5
MDV	Maldive Islands	5
MSH	Marshall Islands	5
FSM	Micronesia (Fed. States of)	5
MGL	Mongolia	5
MYA	Myanmar, Union of	5
NRU	Nauru	5
NEP	Nepal	5
NZL	New Zealand	5
NIU	Niue	5
OMA	Oman, Sultanate of	5
PAK	Pakistan	10
PAU	Palau , Rep. of	5

PLE	Palestine	5
PNG	Papua-New Guinea	5
PHI	Philippines	10
QAT	Qatar	15
SAI	Saipan (Mariana Islands)	5
ASA	Samoa, American	5
SAM	Samoa, Western	5
KSA	Saudi Arabia, Kingdom of	10
SIN	Singapore	5
SOL	Solomon Islands	5
SRI	Sri Lanka	5
SYR	Syria	5
TJK	Tajikistan	5
THA	Thailand, Kingdom of	15
TGA	Tonga	5
TKM	Turkmenistan	5
TUV	Tuvalu	5
UAE	United Arab Emirates	10
UZB	Uzbekistan	5
VAN	Vanuatu	5
VIE	Vietnam	5
YEM	Yemen	5

EUROPE		
Code	**Country**	**Quota**
ALB	Albania	5
AND	Andorra, Principality of	5
ARM	Armenia	5
AUT	Austria	10
AZE	Azerbaijan	10
BLR	Belarus	10
BEL	Belgium	10
BIH	Bosnia Herzegovina	10
BUL	Bulgaria	20
CRO	Croatia	10
CYP	Cyprus	5
CZE	Czech Rep.	10
DEN	Denmark	10
ENG	England	5
EST	Estonia	5
MKD	Former Yugoslav Republic of Macedonia	5
FAR	Faroe Islands	5
FIN	Finland	10
FRA	France	20
GEO	Georgia	5
GER	Germany	20
GIB	Gibraltar	5
GRE	Greece	20
GRL	Greenland	5
HUN	Hungary	10
ISL	Iceland	5
IRL	Ireland (Eire)	5
NIR	Ireland, Northern (Ulster)	5

ISR	Israel	10
ITA	Italy	20
LAT	Latvia	10
LIE	Liechtenstein	5
LTU	Lithuania	5
LUX	Luxemburg	5
MLT	Malta	5
MLA	Moldova	5
MON	Monaco, Principality of	5
MNE	Montenegro	5
NED	Netherlands	20
NOR	Norway	10
POL	Poland	20
POR	Portugal	10
ROM	Romania	15
RUS	Russia	20
SMR	San Marino	5
SCO	Scotland	5
SRB	Serbia	20
SVK	Slovak Republic	10
SLO	Slovenia	15
ESP	Spain	20
SWE	Sweden	10
SUI	Switzerland	10
TUR	Turkey	20
UKR	Ukraine	10
WAL	Wales	5

NORCECA		
Code	**Country**	**Quota**
AGU	Anguilla	5
ANT	Antigua	5
AHO	Antilles, Dutch	5
ARU	Aruba	5
BAH	Bahamas	5
BAR	Barbados	5
BIZ	Belize	5
BER	Bermuda	5
IVB	British Virgin Islands	5
CAN	Canada	20
CAY	Cayman Islands	5
CRC	Costa Rica	5
CUB	Cuba	20
DMA	Dominica	5
DOM	Dominican Republic	10
ESA	El Salvador	5
GRN	Grenada	5
GDP	Guadeloupe *	5
GUA	Guatemala	10
HAI	Haiti	5
HON	Honduras	5
JAM	Jamaica	5
MQE	Martinique *	5

MEX	Mexico	10
MTS	Montserrat	5
NCA	Nicaragua	5
PAN	Panama	5
PUR	Puerto Rico	10
SKN	St. Kitts	5
LCA	St. Lucia	5
VIN	St. Vincent & Grenadines	5
SUR	Surinam	5
TTO	Trinidad & Tobago	5
USA	United States of America	20
ISV	Virgin Islands	5

SOUTH AMERICA		
Code	**Country**	**Quota**
ARG	Argentina	20
BOL	Bolivia	5
BRA	Brazil	20
CHI	Chile	10
COL	Colombia	5
ECU	Ecuador	5
FGU	French Guyana *	5
GUY	Guyana	5
PAR	Paraguay	5
PER	Peru	10
URU	Uruguay	5
VEN	Venezuela	20

BEACH VOLLEYBALL

All countries' quota is limited to 6 international referees, except the following countries which are entitled to a quota of 10 international referees as per decision of the FIVB Beach Volleyball Commission:

Austria

Brazil

Germany

Greece

Portugal